



DISTRICT OF COLUMBIA OFFICE OF CONTRACTS AND PROCUREMENT
DEPARTMENT OF BEHAVIORAL HEALTH
CONTRACTS AND PROCUREMENT SERVICES

64 NEW YORK AVENUE, NE SUITE 200 WASHINGTON, DC 20002
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March 21, 2016

**AMENDMENT ONE (1) for INVITATION FOR BID (IFB)
NO. RM-16-IFB-037-BY3-DJW EVALUATION SERVICES**

TO ALL PROSPECTIVE OFFERORS:

The above referenced Invitation for Bid (IFB) is hereby amended as follows:

PART I – Questions from Offerors Answers from the Program

PART I

Question Number	IFB Section	Question/Clarification
1.	C.3	The Invitation for Bid does not include instructions or a request for narrative to address the applicant's minimum qualification (section C.3) or scope of work (section C.4). Is there an expectation to provide a narrative to address these sections in the response? If so, are there any associated requirements (e.g. maximum pages, sections)?
DBH RESPONSE: Department of Behavioral Health (DBH) expects the Contractor to address and demonstrate the Contractors Qualifications through a Narrative, Resumes on all personnel, etc. as stated in C.3 and C.4. There is no Page limit for Resumes which are not included in the 20 Page Limit.		
Question Number	IFB Section	Question/Clarification
2.	J.	Part I, Section J lists documents required for a successful submission, including a Wage Determination No. 2015-4281 form. Our budget will be based on a flat hourly rate for evaluation services, and our organizations are located in New York State. In this instance, is the Wage Determination form required?

DBH RESPONSE: All Vendors doing business with the District of Columbia must comply with the Wage Determination for the District of Columbia.		
Question Number	IFB Section	Question/Clarification
3.	N/A	When will the questions and answers from the pre-bid conference be available for review.
DBH RESPONSE: Questions received at the Optional Pre-Bid Conference were not officially answered during the Optional Pre-Bid Conference. This Amendment One provides Answers to all Questions received to date and raised at the Optional Pre-Bid Conference.		

ALL OTHER TERMS AND CONDITIONS OF THE INVITATION FOR BID (IFB) SHALL REMAIN UNCHANGED.

Only one copy of this amendment is being sent to prospective Offerors. Offerors shall sign below and attach a signed copy of this amendment to each Bid to be submitted to the place specified for receipt of Bids. Bids shall be mailed or delivered in accordance with the instructions provided in the original IFB. In the event your Bid has been previously deposited with the Department of Behavioral Health, Contracts and Procurement Services (DBH/CPS), submit this signed Amendment in a sealed envelope, identified on the outside by the IFB number and submission date. This signed Amendment must be received by the DBH/CPS on or before **Tuesday, March 29, 2016 at 2:00 PM EST** the date and time for closing. **Failure to acknowledge receipt of Amendment One (1) for Solicitation Number RM-16-IFB-037-BY3-DJW may be cause for rejection of any Bid submitted in response to the subject IFB.**

Signed:


 Samuel J. Fernberg, CPPO, CPPB
 Cluster Health Services/Chief Contracting Officer

3/21/16
 Date

Amendment Number One (1) is hereby acknowledged and is considered a part of the Bid **RM-16-IFB-037-BY3-DJW**

 Signature of Authorized Representative

 Date

 Title of Authorized Representative

 Print or Type Name of Offeror