



**DISTRICT OF COLUMBIA DEPARTMENT OF BEHAVIORAL HEALTH
CONTRACTS AND PROCUREMENT SERVICES
64 NEW YORK AVENUE, NE 2ND FLOOR WASHINGTON, DC 20002
TELEPHONE NUMBER: 202-671-3171; FAX NUMBER: 202-671-3395**

June 24, 2014

**REQUEST FOR PROPOSALS (RFP)
FOR CONSUMER FOCUSED ACTIVITY CENTER
RM-14-RFP-168-BY4-MA SOLICITATION AMENDMENT NUMBER FIVE (5)**

TO PROSPECTIVE OFFERORS:

THE DEPARTMENT OF BEHAVIORAL HEALTH (DBH) REQUEST FOR PROPOSAL (RFP) SOLICITATION RM-14-RFP-168-BY4-MA HAS BEEN AMENDED TO REFLECT THE FOLLOWING:

Question No.	RFP Section	Question/Comment
1	SECTION B.4	The Schedule B Pricing Sheet does not have an "other" line item. Are we therefore limited to the items listed on this sheet? For example, Office Supplies is listed, but there is no line item for equipment, such as computers, phones, leasing of a copier, etc. Are those items all to be rolled into Occupancy and/or supplies and then detailed in the budget narrative? Can we add additional staff not listed on this sheet, given there are no "other" lines?
DBH RESPONSE: The Schedule B Pricing Sheet is exactly how it appears and under no circumstances can it be altered in any way. Any equipment that is paid for with Taxpayer money becomes the property of DBH at the conclusion of the Contract either when the Period of Performance expires or if the Contract is terminated for any reason. The ability to provide a Blended Rate is available and must be explained in detailed in a Detailed Budget Narrative. There is no ability to add any additional staff that is not already listed on the Schedule B Pricing Sheet.		

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Question No.	RFP Section	Question/Comment
2	SECTION G.2.1	The explanation given in Amendment 3, Question #16 still does not sufficiently clarify the question regarding why the bidder receiving this contract cannot hire regular full time employees, but must hire staff as contractors. It is clear that the staff will not be District Government staff because they will be staff of the Contractor/Entity who wins the award and hires its own employees. Other contracts for services with DBH do not have this requirement, so can the District please share the rationale for this decision. It will place an unfair burden on employees of the CFAC.

DBH RESPONSE: The Answer that has already been provided for Question # 16 has not changed in any way. The Vendor that is fortunate enough to be awarded the Contract resulting from this RFP shall be a Contractor and not DBH Government employees. Since the funding utilized to pay for the services being rendered by this Contract is Taxpayer funds, this RFP Solicitation requires that employees of the Contractor shall not be paid for Sick Days or Holidays.

The Prospective Vendors fortunate enough to be awarded the Contract resulting from this RFP Solicitation shall be a Contractor paid with Tax Payers Dollars and not a Government Employee.

Question No.	RFP Section	Question/Comment
3	SECTION C.4.1	<p>C.4.1 that states "there shall be posted for Consumers' information, a 24 hour Emergency Contact Number, or an on-call number".</p> <p>Should this be interpreted that the CFAC simply needs to post the Access HelpLine's phone number (or other existing community hotline) on their premises in a conspicuous place, or is there an expectation that the Center have staff on-call 24 hours a day? All persons served by DBH certified CSAs and Specialty Programs should have an on-call component to their program.</p>

DBH RESPONSE: Providers responding to this RFP Solicitation address Section C.4.1 from the intent that the CFAC needs to post the DBH Access Help Line's Telephone Number on their premises in a conspicuous easily viewable place. DBH does not have the expectation nor is it a requirement of the RFP Solicitation that the Consumer Focused Activity Center must have Staff On-Call 24 Hours a Day/Seven (7) Days a Week/365 Days a Year, as the CFAC shall not provide Treatment Services to Consumers/Clients.

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The District shall furnish responses to any questions submitted in writing to all Prospective Offerors by issuing another Amendment to this Solicitation if necessary.

Signed:



Samuel J. Feinberg, CPPO, CPPB
Director, Contracts and Procurement
Agency Chief Contracting Officer

Amendment Number Five (5) is hereby acknowledged and is considered a part of the RFP for Solicitation Number: **RM-14-RFP-168-BY4-MA**. **All Correspondence or inquiries related to this Solicitation or any modifications shall be addressed to:**

Samuel J. Feinberg, CPPO, CPPB,
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Print or Type Name of Bidder

Title of Authorized Representative

Signature of Authorized Representative

Date