



**DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH
CONTRACTS AND PROCUREMENT SERVICES
64 NEW YORK AVENUE, NE, 2ND FLOOR, WASHINGTON, DC 20002
PHONE: (202) 671-3171 ♦ FAX: (202) 671-3395**

September 24, 2013

**TRANSITIONAL RESIDENTIAL SERVICES
REQUEST FOR PROPOSAL (RFP)
AMENDMENT NUMBER TWO (2) – RM-14-RFP-TRS-XXX-BY4-SC**

TO ALL PROSPECTIVE OFFERORS:

The above-reference Request for Proposal (RFP) is hereby amended as follows:

Section C.5.1.2 – DELETE in its entirety and REPLACE with this language: “Maintain current DBH Certification as a MHRS Provider.”

Section F.1 – DELETE in its entirety and REPLACE with this language: “The Period of Performance of the Contract shall be from Date of Award for One Calendar Year with Four (4) One Year Options.

Section G.5 - CHANGE the title of the Contracting Officer’s Technical Representative (COTR) from “Residential Ombudsman” to “Residential Services Manager.”

Section L.9 – DELETE in its entirety and REPLACE WITH:

SIGNING OF OFFERS

The Offeror shall sign the Offer in Blue Ink and print or type the name of the Offeror and the name and title of the person authorized to sign the Offer in blocks 14, 14A, 15 and 15A of Section A, Solicitation, Offer and Award form, page one of this solicitation. The Offeror’s solicitation submission must be signed in Blue Ink by an authorized negotiator as identified in Section K.1 of your submission. DMH shall not under any circumstances accept a submission signed by someone other than an authorized negotiator, nor submitted with either an electronic signature, a signature stamp, a color copy of a signature, or anything other than an original signature in Blue Ink by an authorized negotiator. Furthermore, wherever any other part of the solicitation requires you to submit a document with a signature

(e.g. Section K.3-Certification as to Compliance with Equal Opportunity Obligations, Tax Certification Affidavit, First Source Employment Agreement), only an original signature by an authorized negotiator, in Blue Ink shall be accepted by DMH. Erasures or other changes must be initialed by the person signing the Offer. Offers signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the Director/ACCO.

Section M.6.A – Not applicable for this Solicitation due to there being an established rate of \$60.00 for Transitional Residential Services. Each Offeror in the competitive range shall receive the maximum 10 points.

Question No.	RFP Section	Question
1		Can services be provided in apartments or does it make a difference if apartment is classified as a CRF.
DMH RESPONSE: Services are allowable in apartments and there is no difference if it is classified as a CRF?		
Question No.	RFP Section	Question
2		Can slots be divided among housing?
DMH RESPONSE: Slots can be divided among housing since the solicitation contemplates multiple Contract award.		
Question No.	RFP Section	Question
3	C.6.2.1	In this section is a reference to Critical Time Intervention (CTI).
DMH RESPONSE: Although mentioned in this Section of the solicitation, there is no requirement in the Scope of Work of this solicitation for the Contractor to use CTI as a part of the Transitional Residential Program.		

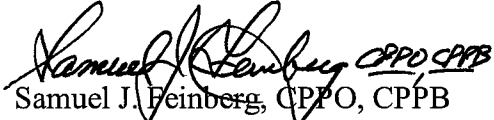
ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSALS REMAIN UNCHANGED.

Only one copy of this amendment is being sent to prospective Offerors. Offerors shall sign below and attach a signed copy of this amendment to each proposal to be submitted to the place specified for receipt of proposals. Proposals shall be mailed or delivered in accordance with the instructions provided in the original RFP. In the event your proposal has been previously deposited with the Department of Mental Health, Contracts and Procurement Services (DMH/CPS), submit this signed Amendment in a sealed envelope, identified on the outside by the RFP number and submission date. This signed Amendment must be received by the DMH/CPS no later than the date and time for closing.

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Failure to acknowledge receipt of Amendment Two (2) for Solicitation Number **RM-14-RFP-TRS-XXX-BY4-SC** may be cause for rejection of any proposal submitted in response to the subject RFP.

Signed:


Samuel J. Feinberg, CPPO, CPPB
Director, Contracts and Procurement
Agency Chief Contracting Officer

Amendment Number Two (2) is hereby acknowledged and is considered a part of the proposal for Solicitation Number **RM-14-RFP-TRS-XXX-BY4-SC**.

Signature of Authorized Representative

Date

Title of Authorized Representative

Print or Type Name of Offeror