



**DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH CONTRACTS AND
PROCUREMENT SERVICES**

December 5, 2011

**REQUEST FOR PROPOSAL
STAR HARDWARE MAINTENANCE AND SUPPORT SERVICES
RM-12-RFP-046-BY1-STAR-OF
SOLICITATION AMENDMENT NUMBER TWO (2)**

TO PROSPECTIVE OFFERORS:

The Department of Mental Health (DMH) Contracts and Procurement Services (CPS) **REQUEST FOR PROPOSAL (RFP) Solicitation RM-12-RFP-046-BY1-STAR-OF** has been amended with the following:

Please be advised this Solicitation Close Date shall change as follows:

Eliminate Close Date: Thursday, December 8, 2011 @ 2:00 PM

Change Close Date: Monday, December 12, 2011 @ 2:00 PM

Number	RFP	Questions
1		Is there an incumbent?
DMH RESPONSE: DMH currently has an incumbent for the required services.		
Number	RFP Section	Questions
2		Will there be an opportunity to assess the system, materials, standard operating procedures, etc., after award?
DMH RESPONSE: DMH shall provide access to the Vendor who is awarded the Contract. DMH shall make available Vendor documentation (which is limited) but, cannot substantiate the completeness or accuracy given the age of the system.		
Number	RFP Section	Questions
3		Is there anyone currently within DMH IT with existing knowledge of the system and why the system/process has been implemented as-is?
DMH RESPONSE: DMH does have some in house knowledge of the system. There was no "as is" implementation of STAR.		

Number	RFP Section	Questions
4		Is this project only to support the HIS at Saint Elizabeths and not at the CSAs and/ or Headquarters?
DMH RESPONSE: This system used to support the Hospital Information System (HIS) efforts at the Saint Elizabeths Hospital. At this time it is a historical repository for HIS information only with two small applications that are not HIS related that are currently in use. Both the two small applications were custom written. One is a Patient Payroll/Accounting System and the other is an Inventory Management System. These were written on the Virtual Machine (VM) side of the system.		
Number	RFP Section	Questions
5		How many users are there?
DMH RESPONSE: There are currently 10 users.		
Number	RFP Section	Questions
6		Should EEO package, FR500, W9, and First Source Employment be included with Price Volume?
DMH RESPONSE: The Equal Employment Opportunity (EEO), FR500, W9-Form and First Source Employment and Section K: Representations, Certifications And Other Statements of Offeror(s) Information must be submitted in the Price Proposal package.		
Number	RFP Section	Questions
7	Section C.4.4	Section C.4.4 includes a detailed list of the equipment to be supported. There are two separate systems plus an external Tape Drive System that is attached to one of the systems. Would DMH please provide Part Numbers for the equipment that is separately listed in each Line?
DMH RESPONSE: DMH currently does not have a listing of the part numbers. Although, prior to the Proposal submissions DMH shall allow the Prospective Offeror(s) the opportunity to obtain the part numbers, if the part numbers are readily available on the system via the walkthrough.		
Number	RFP Section	Questions
8	Section C.6.2	Section C.6.2 requires the Offeror to indicate any parts that will not be available at specific depots all times for delivery within a 4-hour response time. If the DMH will not or cannot provide the Offeror these specific Part Numbers, will DMH consider modifying this requirement since the Offeror will not know if the specific parts will be available or not?
DMH RESPONSE: Qualified Prospective Offeror(s) should have established business processes that currently support the components listed in C.6.2. The criteria shall not be modified since it affects the overall Mean Time To Repair (MTTR) for the system.		

Number	RFP Section	Questions
9		Will the Offeror be allowed to the equipment site at 3919 Benning NE, to inspect the equipment to be supported?
DMH RESPONSE: Due to Security Precautions a site visit is not available.		
Number	RFP Section	Questions
10		Is all of the equipment to be supported currently functioning properly according to the manufacturer's specifications?
DMH RESPONSE: To the best of DMH knowledge the equipment is functioning. As to whether this equipment meets manufacturing specifications DMH is not in a position to respond.		
Number	RFP Section	Questions
11		Is all of the equipment to be supported currently functioning adequately to meet the needs of the users of the data at DMH/SEH?
DMH RESPONSE: The system is operational and supports the current functionality as well as the occasional query or report needed for historical purposes. This system used to support the Hospital information System (HIS) efforts at the Saint Elizabeths Hospital. At this time it is a historical repository for HIS information only with two small applications that are not HIS related that are currently in use. Both the two small applications were custom written. One is a Patient Payroll/Accounting System and the other is an Inventory Management System. These were written on the Virtual Machine (VM) side of the system.		
Number	RFP Section	Questions
12		Is any of the equipment to be supported currently under manufacturer's warranty or any additional extended warranty agreements other than the current/incumbent contractor's Maintenance Support Agreement with DMH that is currently in effect?
DMH RESPONSE: There is currently no Manufacturer's Warranty or any additional Extended Warranty Agreements other than the current/incumbent contractor's Maintenance Support Agreement with DMH that is currently in effect for the equipment.		

**ALL OTHER TERMS AND CONDITIONS OF THE
REQUEST FOR PROPOSAL (RFP) REMAIN UNCHANGED.**

Only one copy of this amendment is being sent to potential Offerors. Offerors shall sign below and attach a signed copy of this amendment to each submission specified for receipt of the RFP. Proposal shall be mailed or delivered in accordance with the instructions provided in the original RFP. In the event your Proposal has been previously deposited with the Department of Mental Health, Contracts and Procurement Services (DMH/CPS), submit this signed Amendment in a sealed envelope, identified on the outside by the RFP number and submission date. This signed Amendment must be received by the DMH/CPS no later than the date and time for closing. Failure to acknowledge receipt of Amendment Two (2) for Solicitation Number No.: **HARDWARE MAINTENANCE AND SUPPORT SERVICES: RM-12-RFP-046-BY1-STAR-OF** may be cause for rejection of any Proposal submitted in response to the subject RFP.

Signed:


Samuel J. Feinberg, CPPO, CPPB
Director, Contracts and Procurement
Agency Chief Contracting Officer

Amendment Number Two (2) is hereby acknowledged and is considered a part of the RFP for Solicitation Number: **RM-12-RFP-046-BY1-STAR-OF**.

Signature of Authorized Representative

Date

Title of Authorized Representative

Print or Type Name of Firm

All Correspondence or inquiries related to this Solicitation or any modifications shall be addressed to:

Samuel J. Feinberg, CPPO, CPPB,
Director, Contracts and Procurement, Agency Chief Contracting Officer
Department of Mental Health
609 H Street NE – 5th Floor Washington, DC 20002
(202) 671-3188 – Office/ (202) 671-3395 – Fax
Email: Samuel.feinberg@dc.gov