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**DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH  
CONTRACTS AND PROCUREMENT ADMINISTRATION**

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January 25, 2011

**SOLICITATION NUMBER RM-11-RFP-034-BY4-RKG FOR A CONTRACTOR TO  
PROVIDE LABORATORY SERVICES FOR THE DEPARTMENT OF MENTAL HEALTH,  
SAINT ELIZABETHS HOSPITAL**

**AMENDMENT NUMBER ONE (1)**

**TO ALL PROSPECTIVE OFFERORS:**

**SECTION G.5 - DESIGNATION OF THE CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE(COTR) is hereby changed from Suryabala Kanhouwa to Victor Falade.**

<b>Question No.</b>	<b>RFQ Section</b>	<b>Question</b>
1	Schedule B	Is a "blanket" price per year expected or is pricing a fee-per-test arrangement appropriate?
<b>DMH RESPONSE:</b>  <b>The Department of Mental Health (DMH) as it relates to this solicitation is requiring Vendors participating in this process to provide one lump sum price for the Base Year and all Option Years.</b>		
<b>Question No.</b>	<b>RFQ Section</b>	<b>Question</b>
2	C.3.11	Please provide clarification on DMH's expectations on the performance measurement outlined in C.3.11.
<b>DMH RESPONSE:</b>  <b>DMH's expectations associated with Performance Measurement as depicted in C.3.11 of this solicitation are that the Performance Measurements are performed at all times to allow for meeting the fully 95% threshold to achieve an acceptable and satisfactory performance. In</b>		

addition, the use of Collection Summary Reports daily shall allow for the ability to ensure that all tests have been completed without overlooking any of them. DMH expects the Vendor to identify the right patient from which to draw blood from at all times, utilization of properly accepted Blood collection techniques, properly record orders in sequential fashion utilizing the Collection Report. DMH expects the Vendor to use Centrifuge Sample, aliquot into pre-labeled tubes and store aliquots at the required temperature for the test. DMH expects analyze specimens with unexpired reagent while never losing any patient samples. DMH expects the results of testing to be made available promptly upon the completion of the required within twenty four (24) hours or sooner if required. The results must be retrievable in the TD Synergy (LIS) and Avatar (HIS). DMH expects that State request must have a turnaround time of within three (3) hours from the Point of Collection. EKG must be performed as required, along with proving Medical Consultation when needed by the hospital.

Question No.	RFQ Section	Question
3	C.3.16	Is the Right of First Refusal requirement outlined in C.3.16 negotiable?

**DMH RESPONSE:**

**The Right of First Refusal as depicted in this solicitation is not negotiable.**

Question No.	RFQ Section	Question
4	Section J	We were unable to access four attachments listed in Section J from the links provided. Please provide an alternate way to access the attachments listed.

**DMH RESPONSE:**

**The following documents are attached to this response:**

- Attachment 1 - Standard Contract Provisions**
- Attachment 2 - Wage Determination**
- Attachment 3 - First Source Employment Agreement**
- Attachment 4 - Budget Package**

Question No.	RFQ Section	Question
5	Section C	Please confirm that the column named "Number of Orders" in the utilization is the volume to be analyzed. There are three columns with volumes.
<p><b>DMH RESPONSE:</b></p> <p>The column labeled "Number of Orders" in the utilization is the volume required to be analyzed.</p>		
Question No.	RFQ Section	Question
6	Sections C	<p>The following test need further clarification:</p> <ul style="list-style-type: none"> <li>• EKG/EKG – Electro Cardiogram total vol: 557</li> </ul>
<p><b>DMH RESPONSE:</b></p> <p>DMH is requiring that an estimated amount of 557 shall be performed on an annual basis.</p>		
Question No.	RFQ Section	Question
7	Section C	<p>Need more information such as test components and/or more descriptive test name on the following:</p> <ul style="list-style-type: none"> <li>• Routine/Micro. Total volume: 697</li> </ul>
<p><b>DMH RESPONSE:</b></p> <p>DMH is requiring that an estimated amount of 697 cultures such as MRSA, Throat, Ears, Nasal, Stool, and Urine be performed.</p>		

Question No.	RFQ Section	Question
8	Section C	The Contractor shall ensure that the phlebotomists are able to print Bar Code labels and blood collection lists daily using TD Synergy Laboratory Information System (LIS). What does this mean as LIS can't print Quest Accession Bar Codes?
<p><b>DMH RESPONSE:</b></p> <p><b>The DMH Laboratory LIS expert shall train the phlebotomist to print Bar Code labels and blood collection list using TD Synergy LIS.</b></p>		
Question No.	RFQ Section	Question
9	Section C	Who will train our employees on TD Synergy and who is responsible when TD Synergy goes down?
<p><b>DMH RESPONSE:</b></p> <p><b>The DMH Laboratory LIS expert along with the DMH designated I.T. employee and Hospital Avatar Team shall provide training. The vendor shall be responsible when TD Synergy goes down.</b></p>		
10	Section C	How many Stats test are ordered per year?
<p><b>DMH RESPONSE:</b></p> <p><b>There are approximately 100 STATS Test ordered per year.</b></p>		
11	Section C	Based on our conversation last week during the Q & A Session, it was communicated to us that any exceptions to the contract will need to be jointly agreed upon. In the technical response a signature of acceptance of the contract is required. There will be exceptions to the Contract in our response that will (as was communicated last week) need to be mutually agreed upon, therefore what is your direction for us with regard to signing the contract and technical response?
<p><b>DMH RESPONSE:</b></p> <p><b>The Solicitation shall not be altered other than the Prospective Vendor entering the cost in</b></p>		

**Schedule B along with signing Schedules A and B. If the Prospective Vendor wishes to provide exceptions to the Solicitation, those exceptions must be presented on a separate sheet of paper.**

12	Section C	We have not yet received response to our clarification questions and we would like to ask for an extension on the due date. Please consider one or two additional weeks.
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**DMH RESPONSE:**

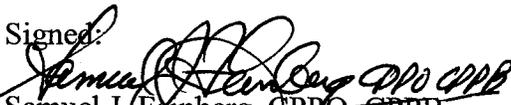
**The closing date (this solicitation due date) shall be extended from January 28, 2011 at 2:00 P.M. to February 1, 2011 at 2:00 P.M.**

**ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSALS REMAIN UNCHANGED.**

Only one copy of this amendment is being sent to prospective Offerors. Offerors shall sign below and attach a signed copy of this amendment to each quote to be submitted to the place specified for receipt of quotes. Quotes shall be mailed or delivered in accordance with the instructions provided in the original RFQ. In the event your quote has been previously deposited with the Department of Mental Health, Contracts and Procurement Administration (DMH/CPA), submit this signed Amendment in a sealed envelope, identified on the outside by the RFQ number and submission date. This signed Amendment must be received by the DMH/CPA no later than the date and time for closing.

Failure to acknowledge receipt of Amendment Number One (1) for Solicitation Number RM-11-RFP-034-BY4-RKG may be cause for rejection of any quote submitted in response to the subject RFQ.

Signed:

  
 Samuel J. Feinberg, CPPG, CPPB  
 Director, Contracts and Procurement  
 Agency Chief Contracting Officer

Amendment Number One (1) is hereby acknowledged and is considered a part of the proposal for Solicitation Number RM-11-RFP-034-BY4-RKG.

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 Signature of Authorized Representative

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 Date