

**DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH  
CONTRACTS AND PROCUREMENT ADMINISTRATION**

APRIL 30, 2010

**SOLICITATION NUMBER RM-10-RFQ-072-BY0-RKG FOR A CONTRACTOR TO  
PROVIDE AN AUTOMATED INVENTORY MANAGEMENT SYSTEM**

**AMENDMENT NUMBER FIVE (5)**

**TO ALL PROSPECTIVE OFFERORS:**

| Question No.  | RFQ Section | Question  |
|---|-------------|---|
| 1   | Section J   | Is there a Certified Business Enterprise (CBE) requirement in this Solicitation? I saw reference to the DC First Source only. |
| <p><b>DMH RESPONSE:</b> There is no Certified Business Enterprise (CBE) requirement for Solicitation Number RM-10-RFQ-072-BY0-RKG. However, the District of Columbia Government recognizes CBE Certification and allows businesses to participate in the District's "Sheltered Market" contracting program. CBEs can receive from <i>2 to 12 preference points (maximum) on Requests for Proposals</i> and 2 to 12 percent reduction (maximum) on a bid response.</p> <p>If you are classified as one of the following District-based businesses, your may receive the indicated preference points when DC considers your contract proposal or bid:</p> <ul style="list-style-type: none"> <li>• <b><u>LBE (Local Business Enterprise)</u> : 2 points</b></li> <li>• <b><u>SBE (Small Business Enterprise)</u>: 3 points</b></li> <li>• <b><u>DBE (Disadvantaged Business Enterprise)</u> : 2 points</b></li> <li>• <b><u>DZE (Development Enterprise Zone)</u> : 2 points</b></li> <li>• <b><u>ROB (Resident Owned Business)</u> : 5 points</b></li> <li>• <b><u>LRB (Longtime Resident Business)</u> : 10 points</b></li> </ul> |             |   |
| Question No.  | RFQ Section | Question  |
| 2   | Section C   | Will the system need to be hosted within the Hospital Grounds, or be hosted from our Mainframe Hosting Center?                |
| <p><b>The System need to be hosted on a "Mainframe Hosting Center."</b></p>   |             |   |

| <b>DMH RESPONSE:</b>  |                    |  |
|---|--------------------|--|
| <b>Question No.</b>   | <b>RFQ Section</b> | <b>Question</b>  |
| <b>3</b>  | <b>Sections C</b>  | If the system will be hosted on Hospital Grounds, what type of system will it work with? |
| <b>DMH RESPONSE: The System need to be hosted on a “Mainframe Hosting Center.”</b>          |                    |  |
| <b>Question No.</b>   | <b>RFQ Section</b> | <b>Question</b>  |
| <b>4</b>  | <b>Section B</b>   | Is there a range of the expected system (dollar amount for cost of the system)?          |
| <b>DMH RESPONSE: There is not an expected range (dollar amount for cost of the system).</b> |                    |  |

| <b>Question No.</b>  | <b>RFQ Section</b> | <b>Question</b>   |
|--|--------------------|---|
| <b>5</b>   | <b>Section J</b>   | Should the system have the ability to track unit cost and generate reports? |
| <b>DMH RESPONSE: The system should have the ability to track unit cost, generate management reports to track cost and track different storage locations on the St. Elizabeths Hospital Campus.</b> |                    |   |
| <b>Question No.</b>  | <b>RFQ Section</b> | <b>Question</b>   |
| <b>6</b>   | <b>Section C</b>   | There is no mention of “kitting.” Is that a need?                           |
| <b>DMH RESPONSE: The ability to create kits such as an admission kit or a moving kit is required. The system shall be able to track kits.</b>  |                    |   |

**ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR QUOTES REMAIN UNCHANGED.**

Only one copy of this amendment is being sent to prospective Offerors. Offerors shall sign below and attach a signed copy of this amendment to each proposal to be submitted to the place specified for receipt of proposals. Proposals shall be mailed or delivered in accordance with the instructions provided in the original RFQ. In the event your Quote has been previously deposited with the Department of Mental Health, Contracts and Procurement Administration (DMH/CPA), submit this signed Amendment in a sealed envelope, identified on the outside by the RFQ number and submission date. This signed Amendment must be received by the DMH/CPA no later than the date and time for closing.

Failure to acknowledge receipt of Amendment Five (5) for Solicitation Number **RM-10-RFO-072-BY0-RKG** may be cause for rejection of any quote submitted in response to the subject RFQ.

Signed:

  
Samuel J. Feinberg, CPPO, CPPB  
Director, Contracts and Procurement  
Agency Chief Contracting Officer

Amendment Number Five (5) is hereby acknowledged and is considered a part of the proposal for Solicitation Number **RM-10-RFO-072-BY0-RKG**.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date