



**DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH
CONTRACTS AND PROCUREMENT ADMINISTRATION**

November 23, 2009

**REQUEST FOR QUOTATION (RFQ) NUMBER RM-10-RFQ-031-BY0-SEH-OF
FOR SHREDDING SERVICES AT SAINT ELIZABETHS HOSPITAL
AMENDMENT NUMBER ONE (1)**

TO ALL PROSPECTIVE OFFERORS:

THE CLOSING DATE (SUBMISSION DATE) OF THIS SOLICITATION IS HEREBY EXTENDED TWO (2) DAYS, FROM MONDAY, NOVEMBER 23, 2009 AT 2:00 P.M. TO WEDNESDAY, NOVEMBER 25, 2009 AT 2:00 P.M. ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR QUOTE REMAIN UNCHANGED.

Only one copy of this amendment is being sent to prospective Offerors. Offerors shall sign below and attach a signed copy of this amendment to each quote to be submitted to the place specified for receipt of Quotation. Quotation shall be mailed or delivered in accordance with the instructions provided in the original RFQ. In the event your Quotation has been previously deposited with the Department of Mental Health, Contracts and Procurement Administration (DMH/CPA), submit this signed Amendment in a sealed envelope, identified on the outside by the RFQ number and submission date. This signed Amendment must be received by the DMH/CPA no later than the date and time for closing. Failure to acknowledge receipt of Amendment One (1) for Solicitation Number **RM-10-RFQ-031-BY0-SEH-OF** may be cause for rejection of any quote submitted in response to the subject RFQ.

Signed:


Samuel J. Feinberg, CPPO, CPPB
Director, Contracts and Procurement
Agency Chief Contracting Officer

Amendment Number One (1) is hereby acknowledged and is considered a part of the quote for Solicitation Number **RM-10-RFQ-031-BY0-SEH-OF**.

Signature of Authorized Representative

Date

Title of Authorized Representative

Print or Type Name of Offeror