



**DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH
CONTRACTS AND PROCUREMENT ADMINISTRATION**

November 25, 2009

HP LASERJET PRINTER MAINTENANCE RM-10-RFQ-014-BY1-OF
AMENDMENT NUMBER 2

TO PROSPECTIVE OFFERORS:

The Department of Mental Health (DMH) Request for Quotation (RFQ) Solicitation RM-10-RFQ-014-BY1-OF has been amended to answer the following questions:

Question Number		Question
1		I'm contacting you in regards to the above solicitation. In the bid it indicates that there are 60 total HP Laser Jet P3005's that will be serviced, please confirm.
DMH RESPONSE: HP LaserJet Printers requiring maintenance support services shall consist of a quantity of 30 for the Base Year and a quantity of 30 for the tentative Option Year Period.		
Question Number		Question
2		The bid also indicates that these printers will be located in two separate facilities. Can you confirm that it's just two facilities and how many printers are placed in each?
DMH RESPONSE: The main location for the printers are on the St. Elizabeth Hospital Campus in the JHP and RMB buildings specifically. The address for the hospital is 1110 Alabama Ave, SE, Washington, DC 20032. The printers will all be moved to the new Hospital building (located at the same address) on or about March 1, 2010 after construction is completed. This would in effect be a new facility. However, the address will remain the same.		
Question Number		Question
3		What is the Solicitation Number?
DMH RESPONSE: Solicitation number shall be change from RM-09-RFQ-014-BY1-OF to RM-10-RFQ-014-BY1-OF		

**ALL OTHER TERMS AND CONDITIONS OF THE
REQUEST FOR QUOTATIONS REMAIN UNCHANGED.**

Only one copy of this amendment is being sent to potential Offerors. Offerors shall sign below and attach a signed copy of this amendment to each Quotation to be submitted to the place specified for receipt of Quotations. Quotations shall be mailed or delivered in accordance with the instructions provided in the original RFQ. In the event your Quotation has been previously deposited with the Department of Mental Health, Contracts and Procurement Administration (DMH/CPA), submit this signed Amendment in a sealed envelope, identified on the outside by the RFQ number and submission date. This signed Amendment must be received by the DMH/CPA no later than the date and time for closing.

Failure to acknowledge receipt of Amendment Two (2) for Solicitation Number No.: RM-10-RFQ-014-BY1-OF may be cause for rejection of any Quotation submitted in response to the subject RFQ.

Signed:


Samuel J. Feinberg, CPPO, CPPB
Director, Contracts and Procurement
Agency Chief Contracting Officer

Amendment Number Two (2) is hereby acknowledged and is considered a part of the Quotation for Solicitation Number: RM-10-RFQ-014-BY1-OF.

Signature of Authorized Representative

Date

Title of Authorized Representative

Print or Type Name of Firm

All Correspondence or inquiries related to this Solicitation or any modifications shall be addressed to:

Samuel J. Feinberg, CPPO, CPPB, Director, Contracts and Procurement
Agency Chief Contracting Officer Department of Mental Health
64 New York Avenue – 4th Floor Washington, DC 20002
(202) 671-3188 – Office/ (202) 671-3395 – Fax Email: Samuel.feinberg@dc.gov