



RFA Number: RMO DCOR 071219

Pre-Application Conference Frequently Asked Questions (FAQ)

Held on: July 17, 2019 at 1:00 PM

**Questions for Competition #1: Integrated Medication-Assisted Treatment (MAT) for Co-occurring Conditions (Integrated MAT)**

<b>Question</b>	Will all FAQ be published on the DBH website?
<b>Response</b>	Yes. Responses will be published on Friday, July 19, 2019. Additional questions will be aggregated throughout the week and posted on Fridays on the DBH website: <a href="https://dbh.dc.gov/page/request-applications-07">https://dbh.dc.gov/page/request-applications-07</a>
<b>Question</b>	To qualify for Competition #1 (Integrated MAT), must the applicant provide HIV and/or HCV, or must the applicant provide both HIV and HCV services?
<b>Response</b>	Both are required. The applicant may partner with other organizations to fulfill this requirement.
<b>Question</b>	Are “for-profit” entities eligible to apply for funding?
<b>Response</b>	No. The non-profit applicant may partner with a for-profit entity.



<b>Question</b>	Does “for-profit” experience meet the requirement for past performance qualifications of this RFA?
<b>Response</b>	Answer is forthcoming.

<b>Question</b>	Can a non-profit entity that is submitting an application for any of the competitions partner with a for-profit entity to deliver some of these services required in the RFA?
<b>Response</b>	Yes.

<b>Question</b>	What is the cut off year to meet “Clean Hands” to be in compliance for this RFA?
<b>Response</b>	Answer is forthcoming.

<b>Question</b>	How should pages be numbered in applications?
<b>Response</b>	Yes. All pages must be in numerical order and follow the table of contents. Written page numbers are permitted.

<b>Question</b>	Does the 7-page limitation for the Program Narrative for Section IX.D include the work plan, budget narrative, and other assurances?
<b>Response</b>	The 7-page limit does not apply to any of the attachments that are required for the application. Including the Work Plan (attachment G) the Budget and Budget Narrative (attachment H) and the other certifications and assurances (signed Attachments B, C, D, E and F).



<b>Question</b>	Can grant funds only be allocated for services?
<b>Response</b>	The goal is to create an integrated treatment program. Budget for what is necessary to develop and implement this program.
<b>Question</b>	Is there an annual competition for grant renewal?
<b>Response</b>	No. The grant award will be from October 1, 2019 through September 29, 2020. The grant may be continued for one (1) additional year based on documented project success and the availability of funding.
<b>Question</b>	Are there any other certifications or licensure necessary for applicants to be considered for funding?
<b>Response</b>	Answer is forthcoming.
<b>Question</b>	How are monthly reports submitted?
<b>Response</b>	They are submitted in writing to DBH. DBH will outline the specific process for each competition with the awardees.
<b>Question</b>	Is there a requirement for number of consumers served?
<b>Response</b>	No.



<b>Question</b>	What are the training requirements for agency staff?
<b>Response</b>	There are no specific trainings, however, applicants are required to describe training that the program administrators, facility staff, and providers will undergo.
<b>Question</b>	Can agency clinicians/assessment staff make the determination of who is considered to have an OUD? If not, what tool/assessment is used determine an OUD client?
<b>Response</b>	If the agency has licensed clinicians who can diagnose that will suffice. If not, agencies will be required to use a DBH-provided checklist.
<b>Question</b>	Is there level of relationship (i.e. MOA or letter of agreement) necessary to support MAT options that are not available at the provider site?
<b>Response</b>	Letters of commitment are required from key partner(s) if they are external entities that are providing either the HIV/HCV or MAT components. These commitment letters will not count towards the 7-page limitation.
<b>Question</b>	For application submission, are six (6) individual application packets required for each of the three (3) competitions?
<b>Response</b>	Yes. Applications must be submitted separately. Each copy should be in its own sealed envelope to be delivered to DBH.



## **Competition #2: Certified Addiction Counselor Workforce Development Program (CAC Program)**

<b>Question</b>	For purposes of Competition #2, can the internship program be established through partnerships and collaboration?
<b>Response</b>	The recipient of this award must directly provide the internship required experiences in the RFA. The interns may be procured through partnerships and collaboration.
<b>Question</b>	Is the expectation that funding for competition #2 be allocated for intern payment only or can funds go towards administrative costs like supervisor time or infrastructure building of the program?
<b>Response</b>	Answer is forthcoming.
<b>Question</b>	The budget requests for costs associated with a variety of categories, but if funds are only allowed for intern stipends how do we submit a comprehensive budget?
<b>Response</b>	Answer is forthcoming.
<b>Question</b>	If the entity awarded is unable to recruit the required number of interns outlined in the RFA (15), what happens to the unspent funds will they need to be returned?
<b>Response</b>	Answer is forthcoming.



<b>Question</b>	Is the outlined grant period of October 1, 2019 through September 29, 2020 expected to serve one (1) cohort of 15 interns?
<b>Response</b>	Yes, the awardee is expected to serve 15 interns within the grant period.

<b>Question</b>	Are letters of commitment from academic institutions and local CAC programs permitted for Competition #2?
<b>Response</b>	Letters of commitment are permitted, but not required.

<b>Question</b>	Is the applicant required to demonstrate a relationship (or relationships) with local CAC programs to be considered for this RFA? If yes, how should the applicant demonstrate that?
<b>Response</b>	Not necessarily; much of the CAC requirements are left to individuals seeking a CAC to work out independently of a program. If the applicant does not have a relationship with a program, then there would need to be a clearly defined application process to make sure the interns meet the eligibility requirements set forth by the CAC regulation.

<b>Question</b>	Will services provided by CAC interns be able to be billed to Medicaid? Is clinical supervision necessary for Medicaid billable services?
<b>Response</b>	If the intern qualifies under existing regulation to bill for a Medicaid service, then he or she could bill for those services. The services that are being billed would determine what type of supervision is required under that regulation. For this RFA, supervision is required per the DBH supervision policy. Currently for SUD providers, non-licensed/certified staff can provide Case Management, Case Management HIV and Recovery Support Services.



**Competition #3: DC Peer Organized Activities Supporting Individuals with Opioid Use Disorders (OUD) and Providing Awareness about Opioid Use and Misuse**

<b>Question</b>	If an entity is applying for all three (3) competitions, are they required to submit individual application packages as outlined in the RFA?
<b>Response</b>	Yes.

<b>Question</b>	Which competitions require submission of letters of commitment as an attachment?
<b>Response</b>	Competition #1.

<b>Question</b>	Many of the required documents are labelled “if applicable”. How does an organization know if those documents are applicable to their application?
<b>Response</b>	Each agency needs to determine which documents are applicable to their agency.

<b>Question</b>	Do you have to be a DBH certified Peer to apply for Competition #3?
<b>Response</b>	No. You do not have to be a DBH certified peer specialist to apply nor does the leadership team have to consist solely of DBH certified peer specialists to apply.



<b>Question</b>	For the purposes of Competition #3, how are peers defined?
<b>Response</b>	A peer is an individual living in recovery with mental illness and/or substance use disorder, or a family member of an individual living in recovery with mental illness and/or substance use disorder.
<b>Question</b>	The RFA says: <i>"Have a leadership team with lived experience in the behavioral health system."</i> Please clarify what this entails. For example, do they have to be a part of the Board of Directors or management?
<b>Response</b>	This leadership team refers to the primary organizers of the proposed activity or events that will be conducted. Peers are only required to organize or manage the activities. Peers are not required to be a part of the applicant organization's board of directors or management.
<b>Question</b>	How will the awarded entity qualify an eligible Peer? Is "lived experience" required to be disclosed to the awardee?
<b>Response</b>	For the purposes of this grant, a peer only needs to self-identify as an individual living in recovery with mental illness and/or substance use disorder or a family member of an individual living in recovery with mental illness and/or substance use disorder.
<b>Question</b>	Does DBH have any suggestions for a new non-profit established here in DC to work with LGBTQ regarding funding for space to support this service in the RFA?
<b>Response</b>	The grant funds can be used to pay for space specifically to host an activity or event.
<b>Question</b>	Where can people that were not able to attend the meeting in person get the Letter of Intent to be filled out?





<b>Response</b>	That attachment and all information related to the RFA can be found on DBH’s website: <a href="https://dbh.dc.gov/page/request-applications-07">https://dbh.dc.gov/page/request-applications-07</a> (click on #3, RFA Word Attachments for the letter of intent which is Attachment A)
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