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**DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH  
CONTRACTS AND PROCUREMENT ADMINISTRATION  
609 H STREET, NE 4<sup>TH</sup> FLOOR, WASHINGTON, DC 20002  
PHONE: (202) 671-3174 \* FAX: (202) 671-3395**

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October 1, 2012

**AMENDMENT ONE (1) for REQUEST FOR QUOTES (RFQ) NO. RM-013-RFQ-035-DJW for ELEVATOR  
MAINTENANCE AND REPAIR SERVICES**

**TO ALL PROSPECTIVE BIDDERS:**

**The above referenced Request for Quotes (RFQ) is hereby amended as follows:**

- 1) THE DATE AND TIME FOR THE MANDATORY SITE VISITS HAS BEEN CHANGED. THE NEW DATE AND TIME SHALL BE THURSDAY OCTOBER 4, 2012 AT 3:00 PM FOR SAINT ELIZABETHS HOSPITAL 1100 ALABAMA AVENUE, SE WASHINGTON, DC 20032 AND 4:00 PM FOR MENTAL HEALTH SERVICES DIVISION 35 K STREET, NE WASHINGTON, DC 20002**

**ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR QUOTES (RFQ) REMAIN UNCHANGED.**

Only one copy of this amendment is being sent to prospective Offerors. Offerors shall sign below and attach a signed copy of this amendment to each Quote to be submitted to the place specified for receipt of Quotes. Quotes shall be mailed or delivered in accordance with the instructions provided in the original RFQ. In the event your Quote has been previously deposited with the Department of Mental Health, Contracts and Procurement Services (DMH/CPS), submit this signed Amendment in a sealed envelope, identified on the outside by the RFQ number and submission date. This signed Amendment must be received by the DMH/CPS **on or before October 16, 2012 at 2:00 PM EST** the date and time for closing. **Failure to acknowledge receipt of Amendment One (1) for Solicitation Number RM-013-RFQ-035-BY0-DJW may be cause for rejection of any Quote submitted in response to the subject RFQ.**

Signed:

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Samuel J. Feinberg, CPPO, CPPB  
Director, Contracts and Procurement  
Agency Chief Contracting Officer

Amendment Number One (1) is hereby acknowledged and is considered a part of the Bid **RM-013-RFQ-035-BY0-DJW**

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Signature of Authorized Representative

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Date

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Title of Authorized Representative

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Print or Type Name of Offeror