The School Strengthening Tool & Work Plan were adapted from the Center for Disease Control (CDC) School Health Index <https://www.cdc.gov/healthyschools/shi/> and embrace the Whole School, Whole Community, Whole Child (WSCC) framework.

**Please follow each of the following steps to completion:**

* **STEP 1:** School Mental Health Coordinator and CBO Clinician view the CDC’s School Health Index videos (referenced in Dr. Scott’s email).
* **STEP 2:** School Mental Health Coordinator and CBO Clinician take Coordinating Council’s webinar on the School Strengthening Tool & Work Plan
* **STEP 3:** School Mental Health Coordinator will assemble the school team (to include the CBO Clinician) to complete the tool within the next 30 school days, or within the first 30 days of the partnership.
* **STEP 4:** Complete the Tool

**Respond to the following modules and questions:**

1. School Counseling, Psychological, and Social Services

* Please answer all module questions.

1. Social and Emotional Climate

* Please answer all module questions.

1. Employee Wellness and Health Promotion

* CC.4 – stress management programs
* CC.5 – staff mental health promotion

1. Family Engagement

* CC.1 – communication with families
* CC.3 – family engagement in school decision making
* CC.7 – PD on family engagement strategies
* CC.8 – PD to assist parents with seeking services
* CC.9 – school health updates for families

**\*\*\*Schools are welcome to complete additional modules (and questions) as desired!**

* **STEP 5:** Complete the Work Plan
* School Mental Health Coordinator and CBO Clinician will ensure the work plan is completed and submitted to Dr. Charneta Scott via email at [Charneta.Scott@dc.gov](mailto:Charneta.Scott@dc.gov)