

Attachment A – Notice of Eligibility and Experience Requirements



FY27 School Behavioral Health Services Comprehensive Expansion
RFA RM0 SBH091826

Notice of Eligibility and Experience Requirements

Eligibility Requirements

*Applicants must meet the stated **eligibility** requirements in the RFA. Please describe your organization's eligibility in the applicable boxes below. You may include supporting documents.*

Eligible entities who can apply for grant funds under this RFA must be:

1. A District of Columbia Public Charter Local Education Agency (LEA).

Justification:

2. A DCPCS LEA without a Department of Behavioral Health funded school behavioral health partnership.

Justification:

Experience Requirements

*Applicants must meet the stated **experience requirements in the RFA**. Please response accordingly to the statements below and include supporting documentation.*

1. A minimum of two (2) years of successfully providing a full continuum of school-based prevention, early intervention and treatment services based on the needs within the school. These services include individual and group counseling, family engagement and support, early intervention groups, wellness workshops, and coordinated school-wide prevention activities. Justification includes:
 - a. Program history
A description of how long the LEA/school has provided behavioral health or wellness services; and types of interventions offered. Provide evidence of infrastructure such as qualified social workers, student support teams and referral processes. Evidence of

infrastructure supporting therapy services, such as qualified supervisors, clinical record-keeping systems, or partnerships with schools, child welfare agencies, or community organizations.

b. Documentation of outcomes

Summaries of data showing improvements in student wellbeing, decreases in behavioral incidents, attendance improvements, treatment or service plan completion rates, or results from climate surveys and family feedback.

c. Service delivery statistics

Number of students served annually, types of services delivered (for example, individual therapy, group therapy), average duration of services.

Response:

Corresponding Documentation (list file names):

- 1.
- 2.
- 3.
- 4.
- 5.

2. A minimum of two (2) years of experience administering a grant or contract related to student behavioral health or social-emotional support services.

Justification includes:

a. Reports

Can include monitoring summaries, compliance reports, and outcome or utilization data summaries submitted to those funders showing successful performance and adherence to grant or contract expectations.

Response:

Corresponding Documentation (list file names):

- 1.
- 2.
- 3.
- 4.

5.

3. A minimum of two (2) years of demonstrated experience providing clinical supervision to master's-level clinicians, including the capacity to supervise prevention, early intervention, and treatment services for children, youth, and their families. Justification includes:

a. Licensure and qualifications

Copies or summaries of staff credentials, clinical licenses, certifications, and any specialized training related to child/adolescent mental health, crisis intervention, or supervising school-based clinicians.

b. Policies and procedures

Evidence of established student support protocols, supervision practices, ethical guidelines, school mental health guidelines or trauma-informed policies demonstrating clear oversight and professional support for school behavioral health clinicians.

Response:

Corresponding Documentation (list file names):

- 1.
- 2.
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4. A minimum of two (2) years of experience in implementing staffing approaches designed to ensure culturally and linguistically responsive services for students and families. Highlight your school's deep understanding of the children, youth, and families you serve, including how staff competencies align with community needs. Include any specialized training your team receives related to cultural responsiveness, trauma-informed care, or working with diverse

populations. Additionally, describe recruitment and hiring strategies that support the engagement of clinicians and staff who reflect the cultures, languages, and lived experiences of the communities served.

Justification includes:

a. Policies, procedures and written protocols

- i. Formal written policy outlining culturally and linguistically responsive service standards.
- ii. Standard operating procedures describing how behavioral health teams ensure cultural responsive and trauma-informed practice.
- iii. Documentation showing language access supports (interpretation, translation, bilingual staffing assignments, communication protocols).

b. Training records and documentation

- i. Attendance logs, certificates, or agendas from staff trainings over the past two (2) years related to:
 1. Cultural humility and cultural responsiveness.
 2. Trauma-informed care.
 3. Anti-racism, equity, or implicit bias.
 4. Working with multilingual or immigrant families.
 5. LGBTQ+ competency or inclusive school climates.
- ii. Training calendars or annual training plans that show these topics are integrated into recurring staff development.
- iii. Staff Demographics and Language Capacity
- iv. Recruitment and Hiring Materials
 1. Job postings emphasizing cultural/linguistic competence, trauma-informed practice, and familiarity with local communities.
 2. Recruitment plans that show targeted outreach to culturally specific professional networks, universities, or community organizations.
 3. Evidence of partnerships with community-based organizations that help identify culturally aligned school mental health staff.

Response:

Corresponding Documentation (list file names):

- 1.
- 2.
- 3.
- 4.
- 5.