



DISTRICT OF COLUMBIA DEPARTMENT OF BEHAVIORAL HEALTH  
OFFICE OF CONTRACTS AND PROCUREMENT  
CONTRACTS AND PROCUREMENT SERVICES  
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February 8, 2016

INVITATION FOR BID (IFB) SOLICITATION  
LICENSED CLINICAL PSYCHOLOGISTS SERVICES  
AMENDMENT NUMBER TWO (2)  
RM-16-IFB-052-BY4-JM

TO ALL PROSPECTIVE BIDDERS:

QUESTIONS AND ANSWERS

Question No.	IFB Section	Question
1		Is there an incumbent Contractor currently providing these services? If so, who is it?
<b>DBH RESPONSE: The Information that is being requested is not available.</b>		
Question No.	IFB Section	Question
2	B.2 & C.5.2	Page 3, B.2 Contract Type, states that a Firm Fixed Price is contemplated for this contract and page 9, C.5.2 states that services will be provided up to 15 hours per week. Can you include the wording "Not to Exceed 15 hours" for the Psychologists' weekly requirements in the solicitation (and contract)?
<b>DBH RESPONSE: The stated language in Section B.2, Page 3 and C.5.2, Page 9, shall remain unchanged.</b>		

Question No.	RFP Section	Question
3	B.4	Page 4, B.4 Price Schedule - will there be a CLIN for other direct costs, including (but not limited to) mileage?
<b>DBH RESPONSE: There shall not be any additional CLIN's for this solicitation.</b>		
Question No.	RFP Section	Question
4	C.5.2	Page 9, C.5.2 states that the Contractor's Psychologists' hours will be determined by the COTR, but are expected to be up to 15 hours per week... to provide the following services (page 8, C.4.1 and described in more detail on page 10, C.5.13): 1) supervise psychology trainees and other psychology staff seeking specialized supervision, 2) psychiatric diagnosis, 3) treatment planning, 4) social interventions, 5) least restrictive approaches to behavioral emergencies, 6) discharge planning, 7) serve on the Involuntary Medication Administration Review Panel, and 8) perform Quality Improvement Audits. How many Licensed Clinical Psychologists are currently providing these services?
<b>DBH RESPONSE: The Information that is being requested is not available.</b>		
Question No.	RFP Section	Question
5	I.14	P. 46, I.14, Continuity of Services, states that the services under this Task Order must be continued without interruption. One way to ensure continuity of services is for a new Contractor to retain the services of the incumbent Contractor's staff. Does DBH expect a new Contractor to give the current staff first right of refusal for the new contract positions? Will DBH provide contact information for incumbent staff to bidders before the proposal due date? If not, will this information be made available during contract transition?
<b>DBH RESPONSE: If there is a Transition to a new Contractor, proper arrangements shall be made accordingly.</b>		

Question No.	RFP Section	Question
6	C.6 & M.1, Pages 56 -57	Pages 10-11, C.6 lists minimum qualifications for the Contractor's Clinical Psychologists. Pages 56-57, Evaluation Criteria, provides only information regarding preference points for various DSLBD categories of businesses. Please provide specific criteria that will be used to compare bidders and to select one awardee.
<b>DBH RESPONSE: Awarded to the Lowest Responsive and Responsible Bidder meeting the Minimum Qualifications of the Solicitation depicted in Section C.6.</b>		

**ALL OTHER TERMS AND CONDITIONS OF THE INVITATION FOR BID REMAIN UNCHANGED.**

Only one copy of this Amendment is being sent to Prospective Bidders. Bidder shall sign below and attach a signed copy of this Amendment to each Bid to be submitted to the place specified for receipt of Bids. Bids shall be mailed or delivered in accordance with the instructions provided in the original IFB Solicitation. In the event your bid has been previously deposited with the Department of Behavioral Health, Office of Contracts and Procurement, Contracts and Procurement Services (DBH/OCP/CPS), submit this signed Amendment in a sealed envelope, identified on the outside by the IFB Solicitation Number and Submission Date. This signed Amendment must be received by the DBH/OCP/CPS no later than the date and time for closing. Failure to acknowledge receipt of Amendment Two (2) for Solicitation Number **RM-16-IFB-052-BY4-JM** may be cause for rejection of any Bid submitted in response to the subject IFB Solicitation.

Signed:

  
 Samuel J. Feinberg, CPPO, CPPB  
 Cluster Health Services  
 Chief Contracting Officer

Amendment Number Two (2) is hereby acknowledged and is considered a part of the Bid for Solicitation Number **RM-16-IFB-052-BY4-JM**.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Representative

\_\_\_\_\_  
Print or Type Name of Offeror