

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF MENTAL HEALTH
CONTRACTS AND PROCUREMENT ADMINISTRATION**

REQUEST FOR QUOTATION

SOLICITATION NUMBER RM-11-RFQ-041-BY4-TLW

**INK AND TONER CARTRIDGES FOR PRINTERS AND FAX MACHINES AND VARIOUS
PRINTER AND FAX SUPPLIES**

The Government of the District of Columbia, Department of Mental Health, Contracts and Procurement Administration is seeking a qualified vendor to supply ink and toner cartridges for printers and facsimile machines and their associated supplies.

Opening Date: Wednesday, December 8, 2010

Closing Date: Monday, December 20, 2010, 2:00 PM EST

To obtain additional copies of this Request for Quotation please contact Tira Williams, Contract Specialist, at:
D.C. Department of Mental Health | Contracts and Procurement Administration|
64 New York Avenue NE - 4th Floor Washington DC 20002
Tel: 202.671-3184| Fax: 202.671-3395
tira.williams@dc.gov

If you wish to respond to this Solicitation, please return your Bid in a sealed envelope with the Solicitation Number clearly written on the envelope to Ms. Tira Williams 64 New York Ave., NE 4th Floor Washington, DC 20002 or via e-mail to tira.williams@dc.gov or by facsimile at (202) 671-3395 **on or before Monday, December 20, 2010 at 2:00 PM EST**. Please include the following documents with your Bid submission.

1. Page 1 of the Solicitation with boxes 14, 14A, 15, 15A and 15B completed and signed
2. A completed and signed Page 4 - 33, B.4 Pricing Schedule (**PLEASE NOTE: Any additional notes or computations to these pages will disqualify your bid**)
3. A completed Tax Certification Affidavit (See Section J)
4. A completed Equal Employment Opportunity (EEO) Policy Statement (See Section J)
5. A completed First Source Agreement (See Section J)
6. A complete notarized Contractor's Affidavit (Email Attachment)

Any and all questions pertaining to this solicitation must be submitted in writing to:

**Samuel J. Feinberg, CPPO, CPPB
Director, Contracts and Procurement Administration
Agency Chief Contracting Officer
Samuel.feinberg@dc.gov**

1. ISSUED BY/ADDRESS OFFER TO: DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH (DMH) CONTRACTS AND PROCUREMENT ADMINISTRATION 64 NEW YORK AVENUE NE, 4th FLOOR WASHINGTON, DC 20002		2. PAGE OF PAGES: 1 of 67	
		3. CONTRACT NUMBER:	
		4. SOLICITATION NUMBER: RM-11-RFQ-041-BY4-TLW	
		5. DATE ISSUED: N/A	
		6. OPENING/CLOSING TIME: December 8, 2010 / December 20, 2010 at 2:00 PM EST	
7. TYPE OF SOLICITATION: N/A <input checked="" type="checkbox"/> SEALED BID <input type="checkbox"/> SINGLE AVAILABLE SOURCE <input type="checkbox"/> NEGOTIATION (RFP)		8. DISCOUNT FOR PROMPT PAYMENT:	
NOTE: IN SEALED BID SOLICITATION "OFFER AND THE VENDOR" MEANS "BID AND BIDDER"			
10. INFORMATION CALL	NAME: Samuel J Feinberg, CPPO, CPPB Director, Contracts and Procurement Administration Agency Chief Contracting Officer	TELEPHONE NUMBER: (202) 671-3188	B. E-MAIL ADDRESS: <u>Samuel.Feinberg@dc.gov</u>

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(X)	SEC.	DESCRIPTION	PAGE(S)	(X)	SEC.	DESCRIPTION	PAGE(S)
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x	B	Supplies/Services and Price/Costs	2-33	PART III – List of Documents, Exhibits and Other Attach			
x	C	Description/Specs/Work Statement	34-35	x	J	List of Attachments	67
x	D	Packaging and Marking	36-37	PART IV – Representations and Instructions			
x	E	Inspection and Acceptance	38-39		K	Representations, Certifications and other Statements of The vendors	N/A
x	F	Deliveries or Performance	40-42		L	Instrs. Conds., & Notices to The vendors	N/A
x	G	Contract Administration	43-47		M	Evaluation Factors for Award	N/A
x	H	Special Contract Requirements	48-54				

OFFER (TO BE COMPLETED BY THE VENDOR)

12. In compliance with the above, the undersigned agrees, if the offer is accepted within **180** calendar days (unless a different period is inserted by The vendor) from the date for receipt of offers specified above, that with respect to all terms and conditions by the DMH under "AWARD" below, this offer and the provisions of the RFQ/IFB shall constitute a Formal Contract. All offers are subject to the terms and conditions contained in the solicitation.

13. ACKNOWLEDGEMENT OF AMENDMENTS (The vendor acknowledge receipt of amendments to the SOLICITATION for The vendors and related documents numbered and dated):			AMENDMENT NO:	DATE:
14. NAME AND ADDRESS OF THE VENDOR:			15. NAME AND TITLE OF PERSONAL AUTHORIZED TO SIGN OFFER: (Type or Print)	
14A. TELEPHONE NUMBER:			15A. SIGNATURE:	15B. OFFER DATE:
AREA CODE:	NUMBER:	EXT:		

AWARD (To be completed by the DMH)

16. ACCEPTED AS TO THE FOLLOWING ITEMS:		17. AWARD AMOUNT:	
18. NAME OF CONTRACTING OFFICER: (TYPE OR PRINT) Samuel J. Feinberg, CPPO, CPPB Director, Contracts and Procurement Administration Agency Chief Contracting Officer		19. CONTRACTING OFFICER SIGNATURE:	20. AWARD DATE:

RM-11-RFQ-041-BY4-TLW –
REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

SECTION B

SUPPLIES OR SERVICES AND PRICE

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RM-11-RFQ-041-BY4-TLW –
REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

SECTION B: SUPPLIES OR SERVICES AND PRICE

B.1 PURPOSE OF SOLICITATION

B.1.1 The Government of the District of Columbia, Office of Contracting and Procurement, on behalf of the Department of Mental Health (DMH), Mental Health Services Division (MHSD) is seeking a qualified vendor to provide remanufactured ink and toner cartridges for printers and facsimile machines, and various printer and facsimile supplies. Original equipment manufacturer is acceptable where applicable.

B.2 CONTRACT TYPE

B.2.1 This is a Firm Fixed Price Contract. Payments shall be made based on the Fixed Unit Prices for the ink and toner cartridges and fax supplies as specified in the Schedule B Pricing Sheet of this contract.

B.3 PERIOD OF PERFORMANCE

B.3.1 The Period of Performance (POP) under this Contract shall be for One (1) Year from Date of Award with Four Option Years.

B.4 SCHEDULE B PRICING SHEET

See following pages 4 - 33.

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

B.4 Pricing Schedule	SOLICITATION # RM-11-RFQ-041-BY4-TLW Remanufactured Ink and Toner Cartridges and Supplies				
Contract Line Item Numbers (CLINS)	<u>Item Description:</u> The Department of Mental Health (DMH) is seeking a qualified Vendor to provide remanufactured Ink and Toner Cartridges for Printers and Facsimiles Machines and Various Associated Supplies. Original Equipment Manufacturer (OEM) products are acceptable, where applicable. The vendor shall provide all of the items enumerated on the Schedule B Pricing Sheet, as needed.	Machine Model	Manufacturer Item Number	Remanufactured Item Number	Price
001	Laser Toner Cartridges (printers)	5P, 5MP 6P,6MP	3A	HEW-C3903A	\$
002		4200	38A	HEW-Q1338A	\$
003		4100	61A OR X	HEW-C8061X	\$
004		1100, 3200	4092A	HEW-C4092A	\$
005		4250N	42A-Q5942A	HEW-Q5942A	\$
006		1022	12A	HEW-Q2612A	\$
007		1200	15A	HEW-C7115A	\$
008		P3005	51A-Q7551A		\$
009	Lexmark (Rx label printers)	T640	64015SA	REGULAR	\$
010			64015HA	HIGH YIELD	\$
011			64415XA	EXTRA HIGH YIELD	\$
012	Canon MFS170C	EP-87 BK	7433A00AA	BLACK	\$
013		EP-87 M	7431A005AA	MAGENTA	\$
014		EP-87 C	7432A005AA	CYAN	\$
015		EP-87 Y	7430A005AA	YELLOW	\$
016		EP-87-Drum	7429A005AA		\$
017	Brother (Fax Toner)	TN-530	HL5040	UNV-83530	\$

RM-11-RFQ-041-BY4-TLW –
REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

018	REMANUFACTURED PRICING	TN-350	MFC-7820	BRT-TN350	\$
019		TN-250	INTELLIFAX 2800, MFC 4800	BRT-TN250	\$
020		TN-430	MFC-9700	BRT-TN430	\$
021		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	\$
022	Brother Drums	DR-200	INTELLIFAX 3650, 2750	BRT-DR200	\$
023		DR-250	INTELLIFAX 2800	BRT-DR250	\$
024		DR-400	MFC-9700	UNV-DR400	\$
025		DR-350	MFC-7820	BRT-DR-350	\$
026		DR-500	HL-5040	UNV-DR500	\$
027	Canon Fax Toner and Staples	FX-3	CFXL4000	KTN-715023923	\$
028		FX-6	LASER CLASS 3170	KTN-715023926	\$
029		FX-7	LASER CLASS 700	CNM- 7621A0001AA	\$
030			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	\$
031		GPR-19	STAPLES-N1	IR7095	\$
032		GPR-24	STAPLES-J1	IR5055, 5075, 5185	\$
033		GPR-16	STAPLES-J1	IR3530	\$
034		HP15	BLACK	HEW-C6615DN	\$
035		HP17	TRI-COLOR	HEW-6625AN	\$
036		HP22	TRI-COLOR	HEW-C9352AN	\$
037		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	\$
038		HP-25	TRI-COLOR	HEW-51625A	\$
039		HP-26	BLACK	HEW-51626A	\$
040		HP-29	BLACK	HEW-51629-A	\$
041		HP-41	TRI-COLOR	HEW-51641A	\$
042		HP-45	BLACK	HEW-51645A	\$
043		HP-49	TRI-COLOR	HEW-51649A	\$
044		HP-56	BLACK	HEW-C6656AN	\$

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

045	REMANUFACTURED PRICING	HP-57	TRI-COLOR	HEW-C6657AN	\$
046		HP-78	TRI-COLOR	HEW-6578DN	\$
047		HP-94	BLACK	HEW-C8765WN	\$
048		HP-95	TRI-COLOR	HEW-C8766WN	\$
049		HP-96	BLACK	HEW-C8767WN	\$
050		HP-97	TRI-COLOR	HEW-C9363WN	\$
051		HP-98	BLACK	HEW-C9364WN	\$
052		HP-88	BLACK	HEW-C9385AN	\$
053		HP-88	CYAN	HEW-C9386AN	\$
054		HP-88	MAGENTA	HEW-C9387AN	\$
055		HP-88	YELLOW	HEW-C9388AN	\$
056	Lexmark Cartridges	Z82-12A1970	BLACK	LEX-12A1970	\$
057		Z82-15M0120	COLOR	LEX-15M0120	\$
058				T048120	
059	Epson Cartridges	STYLUS480	BLACK	T013201	\$
060		STYLUS480	COLOR	T04201	\$
061		STYLUS740	BLACK OD#753-951	S020189	\$
062		STYLUS740	COLOR OD#753-971	S020191	\$

 Print Name of Vendor

 Print name of Authorized Official

 Signature of Authorized Official

 Date

 Title of Authorized Official

BASE YEAR

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

	Original Equipment Manufacturer (OEM) Pricing				
063	Laser Toner Cartridges (Printers)	5P, 5MP 6P,6MP	3A	HEW-C3903A	\$
064		4200	38A	HEW-Q1338A	\$
065		4100	61A OR X	HEW-C8061X	\$
066		1100, 3200	4092A	HEW-C4092A	\$
067		4250N	42A-Q5942A	HEW-Q5942A	\$
068		1022	12A	HEW-Q2612A	\$
069		1200	15A	HEW-C7115A	\$
070		P3005	51A-Q7551A		\$
071	Lexmark (Rx Label Printers)	T640	64015SA	REGULAR	\$
072			64015HA	HIGH YIELD	\$
073			64415XA	EXTRA HIGH YIELD	\$
074	Canon MFS170C	EP-87 BK	7433A00AA	BLACK	\$
075		EP-87 M	7431A005AA	MAGENTA	\$
076		EP-87 C	7432A005AA	CYAN	\$
077		EP-87 Y	7430A005AA	YELLOW	\$
078		EP-87-Drum	7429A005AA		\$
079	Brother Fax Toner	TN-530	HL 5040	UNV-83530	\$
080		TN-350	MFC 7820	BRT-TN350	\$
081		TN-250	INTELLIFAX 2800,MFC 4800	BRT-TN250	\$
082		TN-430	MFC-9700	BRT-TN430	\$
083		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	\$
084	Brother Drums	DR-200	INTELLIFAX 3650,2750	BRT-DR200	\$
085		DR-250	INTELLIFAX 2 2800	BRT-DR250	\$

RM-11-RFQ-041-BY4-TLW –
REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

086	Original Equipment Manufacturer (OEM) Pricing	DR-400	MFC-9700	UNV-DR400	\$
087		DR-350	MFC-7820	BRT-DR-350	\$
088		DR-500	HL-5040	UNV-DR500	\$
089	Canon Fax Toner and Staples	FX-3	CFXL4000	KTN-715023923	\$
090		FX-6	LASER CLASS 3170	KTN-715023926	\$
091		FX-7	LASER CLASS 700	CNM- 7621A0001AA	\$
092			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	\$
093		GPR-19	STAPLES-N1	IR7095	\$
094		GPR-24	STAPLES-J1	IR3530, 5055, 5075, 5185	\$
095		GPR-16	STAPLES-J1	IR3530	\$
096	Hp Inkjet Cartridges	HP-15	BLACK	HEW-C6615DN	\$
097		HP17	TRI-COLOR	HEW-6625AN	\$
098		HP22	TRI-COLOR	HEW-C9352AN	\$
099		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	\$
100		HP-25	TRI-COLOR	HEW-51625A	\$
101		HP-26	BLACK	HEW-51626A	\$
102		HP-29	BLACK	HEW-51629-A	\$
103		HP-41	TRI-COLOR	HEW-51641A	\$
104		HP-45	BLACK	HEW-51645A	\$
105		HP-49	TRI-COLOR	HEW-51649A	\$
106		HP-56	BLACK	HEW-C6656AN	\$
107		HP-57	TRI-COLOR	HEW-C6657AN	\$
108		HP-78	TRI-COLOR	HEW-6578DN	\$
109		HP-94	BLACK	HEW-C8765WN	\$
110		HP-95	TRI-COLOR	HEW-C8766WN	\$
111		HP-96	BLACK	HEW-C8767WN	\$
112		HP-97	TRI-COLOR	HEW-C9363WN	\$
113		HP-98	BLACK	HEW-C9364WN	\$
114		HP-88	BLACK	HEW-C9385AN	

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 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

115	Original Equipment Manufacturer (OEM) Pricing	HP-88	CYAN	HEW-C9386AN	\$
116		HP-88	MAGENTA	HEW-C9387AN	\$
117		HP-88	YELLOW	HEWC9388AN	\$
118	Lexmark Cartridges	Z82-12A1970	BLACK	LEX-12A1970	\$
119		Z82-15M0120	COLOR	LEX-15M0120	\$
120	Epson Cartridges			T048120	
121		STYLUS480	BLACK	T013201	\$
122		STYLUS480	COLOR	T04201	\$
123		STYLUS740	BLACK OD#753-951	S020189	\$
124		STYLUS740	COLOR OD#753-971	S020191	\$

 Print Name of Vendor

 Print name of Authorized Official

 Signature of Authorized Official

 Date

 Title of Authorized Official

BASE YEAR

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

B.4 Pricing Schedule	SOLICITATION # RM-11-RFQ-041-BY4-TLW Remanufactured Ink and Toner Cartridges and Supplies					
Contract Line Item Numbers (CLINS)	Item Description: The Department of Mental Health (DMH) is seeking a qualified Vendor to provide remanufactured Ink and Toner Cartridges for Printers and Facsimiles Machines and Various Associated Supplies. Original Equipment Manufacturer (OEM) products are acceptable, where applicable. The vendor shall provide all of the items enumerated on the Schedule B Pricing Sheet, as needed.	Machine Model	Manufacturer Item Number	Remanufactured Item Number	Price	
001	Laser Toner Cartridges (Printers)	5P, 5MP 6P,6MP	3A	HEW-C3903A	\$	
002		4200	38A	HEW-Q1338A	\$	
003		4100	61A OR X	HEW-C8061X	\$	
004		1100, 3200	4092A	HEW-C4092A	\$	
005		4250N	42A-Q5942A	HEW-Q5942A	\$	
006		1022	12A	HEW-Q2612A	\$	
007		1200	15A	HEW-C7115A	\$	
008		P3005	51A-Q7551A		\$	
009	Lexmark (Rx Label Printers)	T640	64015SA	REGULAR	\$	
010			64015HA	HIGH YIELD	\$	
011			64415XA	EXTRA HIGH YIELD	\$	
012	Canon Mfs170c	EP-87 BK	7433A00AA	BLACK	\$	
013		EP-87 M	7431A005AA	MAGENTA	\$	
014		EP-87 C	7432A005AA	CYAN	\$	
015		EP-87 Y	7430A005AA	YELLOW	\$	

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

016	<i>Remanufactured Pricing</i>	EP-87-Drum	7429A005AA		\$
017	Brother Fax Toner	TN-530	HL5040	UNV-83530	\$
018		TN-350	MFC-7820	BRT-TN350	\$
019		TN-250	INTELLIFAX 2800, MFC 4800	BRT-TN250	\$
020		TN-430	MFC-9700	BRT-TN430	\$
021		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	\$
022	Brother Drums	DR-200	INTELLIFAX 3650, 2750	BRT-DR200	\$
023		DR-250	INTELLIFAX 2800	BRT-DR250	\$
024		DR-400	MFC-9700	UNV-DR400	\$
025		DR-350	MFC-7820	BRT-DR-350	\$
026		DR-500	HL-5040	UNV-DR500	\$
027	Canon Fax Toner and Staples	FX-3	CFXL4000	KTN-715023923	\$
028		FX-6	LASER CLASS 3170	KTN-715023926	\$
029		FX-7	LASER CLASS 700	CNM- 7621A0001AA	\$
030			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	\$
031		GPR-19	STAPLES-NI	IR7095	\$
032		GPR-24	STAPLES-JI	IR5055, 5075, 5185	\$
033		GPR-16	STAPLES-JI	IR3530	\$
034		HP15	BLACK	HEW-C6615DN	\$
035		HP17	TRI-COLOR	HEW-6625AN	\$
036		HP22	TRI-COLOR	HEW-C9352AN	\$
037		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	\$
038		HP-25	TRI-COLOR	HEW-51625A	\$
039		HP-26	BLACK	HEW-51626A	\$
040		HP-29	BLACK	HEW-51629-A	\$
041		HP-41	TRI-COLOR	HEW-51641A	\$

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

042	<i>Remanufactured Pricing</i>	HP-45	BLACK	HEW-51645A	\$
043		HP-49	TRI-COLOR	HEW-51649A	\$
044		HP-56	BLACK	HEW-C6656AN	\$
045		HP-57	TRI-COLOR	HEW-C6657AN	\$
046		HP-78	TRI-COLOR	HEW-6578DN	\$
047		HP-94	BLACK	HEW-C8765WN	\$
048		HP-95	TRI-COLOR	HEW-C8766WN	\$
049		HP-96	BLACK	HEW-C8767WN	\$
050		HP-97	TRI-COLOR	HEW-C9363WN	\$
051		HP-98	BLACK	HEW-C9364WN	\$
052		HP-88	BLACK	HEW-C9385AN	\$
053		HP-88	CYAN	HEW-C9386AN	\$
054		HP-88	MAGENTA	HEW-C9387AN	\$
055		HP-88	YELLOW	HEW-C9388AN	\$
056	Lexmark Cartridges	Z82-12A1970	BLACK	LEX-12A1970	\$
057		Z82-15M0120	COLOR	LEX-15M0120	\$
058				T048120	
059	Epson Cartridges	STYLUS480	BLACK	T013201	\$
060		STYLUS480	COLOR	T04201	\$
061		STYLUS740	BLACK OD#753-951	S020189	\$
062		STYLUS740	COLOR OD#753-971	S020191	\$

 Print Name of Vendor

 Print name of Authorized Official

 Signature of Authorized Official

 Date

 Title of Authorized Official

OPTION YEAR ONE

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

	Original Equipment Manufacturer (OEM) Pricing				
063	Laser Toner Cartridges (Printers)	5P, 5MP 6P,6MP	3A	HEW-C3903A	\$
064		4200	38A	HEW-Q1338A	\$
065		4100	61A OR X	HEW-C8061X	\$
066		1100, 3200	4092A	HEW-C4092A	\$
067		4250N	42A-Q5942A	HEW-Q5942A	\$
068		1022	12A	HEW-Q2612A	\$
069		1200	15A	HEW-C7115A	\$
070		P3005	51A-Q7551A		\$
071	Lexmark (Rx Label Printers)	T640	64015SA	REGULAR	\$
072			64015HA	HIGH YIELD	\$
073			64415XA	EXTRA HIGH YIELD	\$
074	Canon MFS170C	EP-87 BK	7433A00AA	BLACK	\$
075		EP-87 M	7431A005AA	MAGENTA	\$
076		EP-87 C	7432A005AA	CYAN	\$
077		EP-87 Y	7430A005AA	YELLOW	\$
078		EP-87-Drum	7429A005AA		\$
079	Brother Fax Toner	TN-530	HL 5040	UNV-83530	\$
080		TN-350	MFC 7820	BRT-TN350	\$
081		TN-250	INTELLIFAX 2800,MFC 4800	BRT-TN250	\$
082		TN-430	MFC-9700	BRT-TN430	\$
083		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	\$
084	Brother Drums	DR-200	INTELLIFAX 3650,2750	BRT-DR200	\$
085		DR-250	INTELLIFAX 2 2800	BRT-DR250	\$

RM-11-RFQ-041-BY4-TLW –
REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

086	Original Equipment Manufacturer (OEM) Pricing	DR-400	MFC-9700	UNV-DR400	\$
087		DR-350	MFC-7820	BRT-DR-350	\$
088		DR-500	HL-5040	UNV-DR500	\$
089	Canon Fax Toner and Staples	FX-3	CFXL4000	KTN-715023923	\$
090		FX-6	LASER CLASS 3170	KTN-715023926	\$
091		FX-7	LASER CLASS 700	CNM- 7621A0001AA	\$
092			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	\$
093		GPR-19	STAPLES-N1	IR7095	\$
094		GPR-24	STAPLES-J1	IR3530, 5055, 5075, 5185	\$
095		GPR-16	STAPLES-J1	IR3530	\$
096	Hp Inkjet Cartridges	HP-15	BLACK	HEW-C6615DN	\$
097		HP17	TRI-COLOR	HEW-6625AN	\$
098		HP22	TRI-COLOR	HEW-C9352AN	\$
099		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	\$
100		HP-25	TRI-COLOR	HEW-51625A	\$
101		HP-26	BLACK	HEW-51626A	\$
102		HP-29	BLACK	HEW-51629-A	\$
103		HP-41	TRI-COLOR	HEW-51641A	\$
104		HP-45	BLACK	HEW-51645A	\$
105		HP-49	TRI-COLOR	HEW-51649A	\$
106		HP-56	BLACK	HEW-C6656AN	\$
107		HP-57	TRI-COLOR	HEW-C6657AN	\$
108		HP-78	TRI-COLOR	HEW-6578DN	\$
109		HP-94	BLACK	HEW-C8765WN	\$
110		HP-95	TRI-COLOR	HEW-C8766WN	\$
111		HP-96	BLACK	HEW-C8767WN	\$
112		HP-97	TRI-COLOR	HEW-C9363WN	\$
113		HP-98	BLACK	HEW-C9364WN	\$
114		HP-88	BLACK	HEW-C9385AN	\$

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

115	Original Equipment Manufacturer (OEM) Pricing	HP-88	CYAN	HEW-C9386AN	\$
116		HP-88	MAGENTA	HEW-C9387AN	\$
117		HP-88	YELLOW	HEWC9388AN	\$
118	Lexmark Cartridges	Z82-12A1970	BLACK	LEX-12A1970	\$
119		Z82-15M0120	COLOR	LEX-15M0120	\$
120	Epson Cartridges			T048120	
121		STYLUS480	BLACK	T013201	\$
122		STYLUS480	COLOR	T04201	\$
123		STYLUS740	BLACK OD#753-951	S020189	\$
124		STYLUS740	COLOR OD#753-971	S020191	\$

 Print Name of Vendor

 Print name of Authorized Official

 Signature of Authorized Official

 Date

 Title of Authorized Official

OPTION YEAR ONE

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

B.4 Pricing Schedule	SOLICITATION # RM-11-RFQ-041-BY4-TLW Remanufactured Ink and Toner Cartridges and Supplies				
Contract Line Item Numbers (CLINS)	Item Description: The Department of Mental Health (DMH) is seeking a qualified Vendor to provide remanufactured Ink and Toner Cartridges for Printers and Facsimiles Machines and Various Associated Supplies. Original Equipment Manufacturer (OEM) products are acceptable, where applicable. The vendor shall provide all of the items enumerated on the Schedule B Pricing Sheet, as needed.	Machine Model	Manufacturer Item Number	Remanufactured Item Number	Price
001	Laser Toner Cartridges (Printers)	5P, 5MP 6P,6MP	3A	HEW-C3903A	\$
002		4200	38A	HEW-Q1338A	\$
003		4100	61A OR X	HEW-C8061X	\$
004		1100, 3200	4092A	HEW-C4092A	\$
005		4250N	42A-Q5942A	HEW-Q5942A	\$
006		1022	12A	HEW-Q2612A	\$
007		1200	15A	HEW-C7115A	\$
008		P3005	51A-Q7551A		\$
009	Lexmark (Rx Label Printers)	T640	64015SA	REGULAR	\$
010			64015HA	HIGH YIELD	\$
011			64415XA	EXTRA HIGH YIELD	\$
012	Canon Mfs170c	EP-87 BK	7433A00AA	BLACK	\$
013		EP-87 M	7431A005AA	MAGENTA	\$
014		EP-87 C	7432A005AA	CYAN	\$
015		EP-87 Y	7430A005AA	YELLOW	\$

RM-11-RFQ-041-BY4-TLW –
REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

016	Remanufactured Pricing	EP-87-Drum	7429A005AA		\$
017	Brother Fax Toner	TN-530	HL5040	UNV-83530	\$
018		TN-350	MFC-7820	BRT-TN350	\$
019		TN-250	INTELLIFAX 2800, MFC 4800	BRT-TN250	\$
020		TN-430	MFC-9700	BRT-TN430	\$
021		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	\$
022	Brother Drums	DR-200	INTELLIFAX 3650, 2750	BRT-DR200	\$
023		DR-250	INTELLIFAX 2800	BRT-DR250	\$
024		DR-400	MFC-9700	UNV-DR400	\$
025		DR-350	MFC-7820	BRT-DR-350	\$
026		DR-500	HL-5040	UNV-DR500	\$
027	Canon Fax Toner And Staples	FX-3	CFXL4000	KTN-715023923	\$
028		FX-6	LASER CLASS 3170	KTN-715023926	\$
029		FX-7	LASER CLASS 700	CNM- 7621A0001AA	\$
030			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	\$
031		GPR-19	STAPLES-N1	IR7095	\$
032		GPR-24	STAPLES-J1	IR5055, 5075, 5185	\$
033		GPR-16	STAPLES-J1	IR3530	\$
034		HP15	BLACK	HEW-C6615DN	\$
035		HP17	TRI-COLOR	HEW-6625AN	\$
036		HP22	TRI-COLOR	HEW-C9352AN	\$
037		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	\$
038		HP-25	TRI-COLOR	HEW-51625A	\$
039		HP-26	BLACK	HEW-51626A	\$
040		HP-29	BLACK	HEW-51629-A	\$
041		HP-41	TRI-COLOR	HEW-51641A	\$

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

042	Remanufactured Pricing	HP-45	BLACK	HEW-51645A	\$
043		HP-49	TRI-COLOR	HEW-51649A	\$
044		HP-56	BLACK	HEW-C6656AN	\$
045		HP-57	TRI-COLOR	HEW-C6657AN	\$
046		HP-78	TRI-COLOR	HEW-6578DN	\$
047		HP-94	BLACK	HEW-C8765WN	\$
048		HP-95	TRI-COLOR	HEW-C8766WN	\$
049		HP-96	BLACK	HEW-C8767WN	\$
050		HP-97	TRI-COLOR	HEW-C9363WN	\$
051		HP-98	BLACK	HEW-C9364WN	\$
052		HP-88	BLACK	HEW-C9385AN	\$
053		HP-88	CYAN	HEW-C9386AN	\$
054		HP-88	MAGENTA	HEW-C9387AN	\$
055		HP-88	YELLOW	HEW-C9388AN	\$
056	Lexmark Cartridges	Z82-12A1970	BLACK	LEX-12A1970	\$
057		Z82-15M0120	COLOR	LEX-15M0120	\$
058				T048120	
059	Epson Cartridges	STYLUS480	BLACK	T013201	\$
060		STYLUS480	COLOR	T04201	\$
061		STYLUS740	BLACK OD#753-951	S020189	\$
062		STYLUS740	COLOR OD#753-971	S020191	\$

 Print Name of Vendor

 Print name of Authorized Official

 Signature of Authorized Official

 Date

 Title of Authorized Official

OPTION YEAR TWO

RM-11-RFQ-041-BY4-TLW –
REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

	Original Equipment Manufacturer (OEM) Pricing				
063	Laser Toner Cartridges (Printers)	5P, 5MP 6P,6MP	3A	HEW-C3903A	\$
064		4200	38A	HEW-Q1338A	\$
065		4100	61A OR X	HEW-C8061X	\$
066		1100, 3200	4092A	HEW-C4092A	\$
067		4250N	42A-Q5942A	HEW-Q5942A	\$
068		1022	12A	HEW-Q2612A	\$
069		1200	15A	HEW-C7115A	\$
070		P3005	51A-Q7551A		\$
071	Lexmark (Rx Label Printers)	T640	64015SA	REGULAR	\$
072			64015HA	HIGH YIELD	\$
073			64415XA	EXTRA HIGH YIELD	\$
074	Canon MFS170C	EP-87 BK	7433A00AA	BLACK	\$
075		EP-87 M	7431A005AA	MAGENTA	\$
076		EP-87 C	7432A005AA	CYAN	\$
077		EP-87 Y	7430A005AA	YELLOW	\$
078		EP-87-Drum	7429A005AA		\$
079	Brother Fax Toner	TN-530	HL 5040	UNV-83530	\$
080		TN-350	MFC 7820	BRT-TN350	\$
081		TN-250	INTELLIFAX 2800,MFC 4800	BRT-TN250	\$
082		TN-430	MFC-9700	BRT-TN430	\$
083		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	\$
084	Brother Drums	DR-200	INTELLIFAX 3650,2750	BRT-DR200	\$
085		DR-250	INTELLIFAX 2 2800	BRT-DR250	\$

RM-11-RFQ-041-BY4-TLW –
REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

086	Original Equipment Manufacturer (OEM) Pricing	DR-400	MFC-9700	UNV-DR400	\$
087		DR-350	MFC-7820	BRT-DR-350	\$
088		DR-500	HL-5040	UNV-DR500	\$
089	Canon Fax Toner and Staples	FX-3	CFXL4000	KTN-715023923	\$
090		FX-6	LASER CLASS 3170	KTN-715023926	\$
091		FX-7	LASER CLASS 700	CNM- 7621A0001AA	\$
092			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	\$
093		GPR-19	STAPLES-N1	IR7095	\$
094		GPR-24	STAPLES-J1	IR3530, 5055, 5075, 5185	\$
095		GPR-16	STAPLES-J1	IR3530	\$
096	Hp Inkjet Cartridges	HP-15	BLACK	HEW-C6615DN	\$
097		HP17	TRI-COLOR	HEW-6625AN	\$
098		HP22	TRI-COLOR	HEW-C9352AN	\$
099		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	\$
100		HP-25	TRI-COLOR	HEW-51625A	\$
101		HP-26	BLACK	HEW-51626A	\$
102		HP-29	BLACK	HEW-51629-A	\$
103		HP-41	TRI-COLOR	HEW-51641A	\$
104		HP-45	BLACK	HEW-51645A	\$
105		HP-49	TRI-COLOR	HEW-51649A	\$
106		HP-56	BLACK	HEW-C6656AN	\$
107		HP-57	TRI-COLOR	HEW-C6657AN	\$
108		HP-78	TRI-COLOR	HEW-6578DN	\$
109		HP-94	BLACK	HEW-C8765WN	\$
110		HP-95	TRI-COLOR	HEW-C8766WN	\$
111		HP-96	BLACK	HEW-C8767WN	\$
112		HP-97	TRI-COLOR	HEW-C9363WN	\$
113		HP-98	BLACK	HEW-C9364WN	\$
114		HP-88	BLACK	HEW-C9385AN	\$

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

115	<i>Original Equipment Manufacturer (OEM) Pricing</i>	HP-88	CYAN	HEW-C9386AN	\$
116		HP-88	MAGENTA	HEW-C9387AN	\$
117		HP-88	YELLOW	HEWC9388AN	\$
118	Lexmark Cartridges	Z82-12A1970	BLACK	LEX-12A1970	\$
119		Z82-15M0120	COLOR	LEX-15M0120	\$
120	Epson Cartridges			T048120	
121		STYLUS480	BLACK	T013201	\$
122		STYLUS480	COLOR	T04201	\$
123		STYLUS740	BLACK OD#753-951	S020189	\$
124		STYLUS740	COLOR OD#753-971	S020191	\$

 Print Name of Vendor

 Print name of Authorized Official

 Signature of Authorized Official

 Date

 Title of Authorized Official

OPTION YEAR TWO

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

B.4 Pricing Schedule	SOLICITATION # RM-11-RFQ-041-BY4-TLW Remanufactured Ink and Toner Cartridges and Supplies				
Contract Line Item Numbers (CLINS)	Item Description: The Department of Mental Health (DMH) is seeking a qualified Vendor to provide remanufactured Ink and Toner Cartridges for Printers and Facsimiles Machines and Various Associated Supplies. Original Equipment Manufacturer (OEM) products are acceptable, where applicable. The vendor shall provide all of the items enumerated on the Schedule B Pricing Sheet, as needed.	Machine Model	Manufacturer Item Number	Remanufactured Item Number	Price
001	Laser Toner Cartridges (Printers)	5P, 5MP 6P,6MP	3A	HEW-C3903A	\$
002		4200	38A	HEW-Q1338A	\$
003		4100	61A OR X	HEW-C8061X	\$
004		1100, 3200	4092A	HEW-C4092A	\$
005		4250N	42A-Q5942A	HEW-Q5942A	\$
006		1022	12A	HEW-Q2612A	\$
007		1200	15A	HEW-C7115A	\$
008		P3005	51A-Q7551A		\$
009	Lexmark (Rx Label Printers)	T640	64015SA	REGULAR	\$
010			64015HA	HIGH YIELD	\$
011			64415XA	EXTRA HIGH YIELD	\$
012	Canon Mfs170c	EP-87 BK	7433A00AA	BLACK	\$
013		EP-87 M	7431A005AA	MAGENTA	\$
014		EP-87 C	7432A005AA	CYAN	\$
015		EP-87 Y	7430A005AA	YELLOW	\$

RM-11-RFQ-041-BY4-TLW –
REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

016	Remanufactured Pricing	EP-87- Drum	7429A005AA		\$
017	Brother Fax Toner	TN-530	HL5040	UNV-83530	\$
018		TN-350	MFC-7820	BRT-TN350	\$
019		TN-250	INTELLIFAX 2800, MFC 4800	BRT-TN250	\$
020		TN-430	MFC-9700	BRT-TN430	\$
021		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	\$
022	Brother Drums	DR-200	INTELLIFAX 3650, 2750	BRT-DR200	\$
023		DR-250	INTELLIFAX 2800	BRT-DR250	\$
024		DR-400	MFC-9700	UNV-DR400	\$
025		DR-350	MFC-7820	BRT-DR-350	\$
026		DR-500	HL-5040	UNV-DR500	\$
027	Canon Fax Toner and Staples	FX-3	CFXL4000	KTN-715023923	\$
028		FX-6	LASER CLASS 3170	KTN-715023926	\$
029		FX-7	LASER CLASS 700	CNM- 7621A0001AA	\$
030			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	\$
031		GPR-19	STAPLES-N1	IR7095	\$
032		GPR-24	STAPLES-J1	IR5055, 5075, 5185	\$
033		GPR-16	STAPLES-J1	IR3530	\$
034		HP15	BLACK	HEW-C6615DN	\$
035		HP17	TRI-COLOR	HEW-6625AN	\$
036		HP22	TRI-COLOR	HEW-C9352AN	\$
037		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	\$
038		HP-25	TRI-COLOR	HEW-51625A	\$
039		HP-26	BLACK	HEW-51626A	\$
040		HP-29	BLACK	HEW-51629-A	\$
041		HP-41	TRI-COLOR	HEW-51641A	\$

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

042	Remanufactured Pricing	HP-45	BLACK	HEW-51645A	\$
043		HP-49	TRI-COLOR	HEW-51649A	\$
044		HP-56	BLACK	HEW-C6656AN	\$
045		HP-57	TRI-COLOR	HEW-C6657AN	\$
046		HP-78	TRI-COLOR	HEW-6578DN	\$
047		HP-94	BLACK	HEW-C8765WN	\$
048		HP-95	TRI-COLOR	HEW-C8766WN	\$
049		HP-96	BLACK	HEW-C8767WN	\$
050		HP-97	TRI-COLOR	HEW-C9363WN	\$
051		HP-98	BLACK	HEW-C9364WN	\$
052		HP-88	BLACK	HEW-C9385AN	\$
053		HP-88	CYAN	HEW-C9386AN	\$
054		HP-88	MAGENTA	HEW-C9387AN	\$
055		HP-88	YELLOW	HEW-C9388AN	\$
056	Lexmark Cartridges	Z82-12A1970	BLACK	LEX-12A1970	\$
057		Z82-15M0120	COLOR	LEX-15M0120	\$
058				T048120	
059	Epson Cartridges	STYLUS480	BLACK	T013201	\$
060		STYLUS480	COLOR	T04201	\$
061		STYLUS740	BLACK OD#753-951	S020189	\$
062		STYLUS740	COLOR OD#753-971	S020191	\$

 Print Name of Vendor

 Print name of Authorized Official

 Signature of Authorized Official

 Date

 Title of Authorized Official

OPTION YEAR THREE

RM-11-RFQ-041-BY4-TLW –
REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

	Original Equipment Manufacturer (OEM) Pricing				
063	Laser Toner Cartridges (Printers)	5P, 5MP 6P,6MP	3A	HEW-C3903A	\$
064		4200	38A	HEW-Q1338A	\$
065		4100	61A OR X	HEW-C8061X	\$
066		1100, 3200	4092A	HEW-C4092A	\$
067		4250N	42A-Q5942A	HEW-Q5942A	\$
068		1022	12A	HEW-Q2612A	\$
069		1200	15A	HEW-C7115A	\$
070		P3005	51A-Q7551A		\$
071	Lexmark (Rx Label Printers)	T640	64015SA	REGULAR	\$
072			64015HA	HIGH YIELD	\$
073			64415XA	EXTRA HIGH YIELD	\$
074	Canon MFS170C	EP-87 BK	7433A00AA	BLACK	\$
075		EP-87 M	7431A005AA	MAGENTA	\$
076		EP-87 C	7432A005AA	CYAN	\$
077		EP-87 Y	7430A005AA	YELLOW	\$
078		EP-87-Drum	7429A005AA		\$
079	Brother Fax Toner	TN-530	HL 5040	UNV-83530	\$
080		TN-350	MFC 7820	BRT-TN350	\$
081		TN-250	INTELLIFAX 2800,MFC 4800	BRT-TN250	\$
082		TN-430	MFC-9700	BRT-TN430	\$
083		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	\$
084	Brother Drums	DR-200	INTELLIFAX 3650,2750	BRT-DR200	\$
085		DR-250	INTELLIFAX 2 2800	BRT-DR250	\$

RM-11-RFQ-041-BY4-TLW –
REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

086	Original Equipment Manufacturer (OEM) Pricing	DR-400	MFC-9700	UNV-DR400	\$
087		DR-350	MFC-7820	BRT-DR-350	\$
088		DR-500	HL-5040	UNV-DR500	\$
089	Canon Fax Toner and Staples	FX-3	CFXL4000	KTN-715023923	\$
090		FX-6	LASER CLASS 3170	KTN-715023926	\$
091		FX-7	LASER CLASS 700	CNM- 7621A0001AA	\$
092			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	\$
093		GPR-19	STAPLES-N1	IR7095	\$
094		GPR-24	STAPLES-J1	IR3530, 5055, 5075, 5185	\$
095		GPR-16	STAPLES-J1	IR3530	\$
096	Hp Inkjet Cartridges	HP-15	BLACK	HEW-C6615DN	\$
097		HP17	TRI-COLOR	HEW-6625AN	\$
098		HP22	TRI-COLOR	HEW-C9352AN	\$
099		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	\$
100		HP-25	TRI-COLOR	HEW-51625A	\$
101		HP-26	BLACK	HEW-51626A	\$
102		HP-29	BLACK	HEW-51629-A	\$
103		HP-41	TRI-COLOR	HEW-51641A	\$
104		HP-45	BLACK	HEW-51645A	\$
105		HP-49	TRI-COLOR	HEW-51649A	\$
106		HP-56	BLACK	HEW-C6656AN	\$
107		HP-57	TRI-COLOR	HEW-C6657AN	\$
108		HP-78	TRI-COLOR	HEW-6578DN	\$
109		HP-94	BLACK	HEW-C8765WN	\$
110		HP-95	TRI-COLOR	HEW-C8766WN	\$
111		HP-96	BLACK	HEW-C8767WN	\$
112		HP-97	TRI-COLOR	HEW-C9363WN	\$
113		HP-98	BLACK	HEW-C9364WN	\$
114		HP-88	BLACK	HEW-C9385AN	\$

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

115	<i>Original Equipment Manufacturer (OEM) Pricing</i>	HP-88	CYAN	HEW-C9386AN	\$
116		HP-88	MAGENTA	HEW-C9387AN	\$
117		HP-88	YELLOW	HEWC9388AN	\$
118	Lexmark Cartridges	Z82-12A1970	BLACK	LEX-12A1970	\$
119		Z82-15M0120	COLOR	LEX-15M0120	\$
120	Epson Cartridges			T048120	
121		STYLUS480	BLACK	T013201	\$
122		STYLUS480	COLOR	T04201	\$
123		STYLUS740	BLACK OD#753-951	S020189	\$
124		STYLUS740	COLOR OD#753-971	S020191	\$

 Print Name of Vendor

 Print name of Authorized Official

 Signature of Authorized Official

 Date

 Title of Authorized Official

OPTION YEAR THREE

RM-11-RFQ-041-BY4-TLW –
 REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

B.4 Pricing Schedule	SOLICITATION # RM-11-RFQ-041-BY4-TLW Remanufactured Ink and Toner Cartridges and Supplies					
Contract Line Item Numbers (CLINS)	Item Description: The Department of Mental Health (DMH) is seeking a qualified Vendor to provide remanufactured Ink and Toner Cartridges for Printers and Facsimiles Machines and Various Associated Supplies. Original Equipment Manufacturer (OEM) products are acceptable, where applicable. The vendor shall provide all of the items enumerated on the Schedule B Pricing Sheet, as needed.	Machine Model	Manufacturer Item Number	Remanufactured Item Number	Price	
001	Laser Toner Cartridges (Printers)	5P, 5MP 6P,6MP	3A	HEW-C3903A	\$	
002		4200	38A	HEW-Q1338A	\$	
003		4100	61A OR X	HEW-C8061X	\$	
004		1100, 3200	4092A	HEW-C4092A	\$	
005		4250N	42A-Q5942A	HEW-Q5942A	\$	
006		1022	12A	HEW-Q2612A	\$	
007		1200	15A	HEW-C7115A	\$	
008		P3005	51A-Q7551A		\$	
009	Lexmark (Rx Label Printers)	T640	64015SA	REGULAR	\$	
010			64015HA	HIGH YIELD	\$	
011			64415XA	EXTRA HIGH YIELD	\$	
012	Canon Mfs170c	EP-87 BK	7433A00AA	BLACK	\$	
013		EP-87 M	7431A005AA	MAGENTA	\$	
014		EP-87 C	7432A005AA	CYAN	\$	
015		EP-87 Y	7430A005AA	YELLOW	\$	

RM-11-RFQ-041-BY4-TLW –
REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

016	<i>Remanufactured Pricing</i>	EP-87-Drum	7429A005AA		\$
017	Brother Fax Toner	TN-530	HL5040	UNV-83530	\$
018		TN-350	MFC-7820	BRT-TN350	\$
019		TN-250	INTELLIFAX 2800, MFC 4800	BRT-TN250	\$
020		TN-430	MFC-9700	BRT-TN430	\$
021		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	\$
022	Brother Drums	DR-200	INTELLIFAX 3650, 2750	BRT-DR200	\$
023		DR-250	INTELLIFAX 2800	BRT-DR250	\$
024		DR-400	MFC-9700	UNV-DR400	\$
025		DR-350	MFC-7820	BRT-DR-350	\$
026		DR-500	HL-5040	UNV-DR500	\$
027	Canon Fax Toner and Staples	FX-3	CFXL4000	KTN-715023923	\$
028		FX-6	LASER CLASS 3170	KTN-715023926	\$
029		FX-7	LASER CLASS 700	CNM- 7621A0001AA	\$
030			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	\$
031		GPR-19	STAPLES-N1	IR7095	\$
032		GPR-24	STAPLES-J1	IR5055, 5075, 5185	\$
033		GPR-16	STAPLES-J1	IR3530	\$
034		HP15	BLACK	HEW-C6615DN	\$
035		HP17	TRI-COLOR	HEW-6625AN	\$
036		HP22	TRI-COLOR	HEW-C9352AN	\$
037		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	\$
038		HP-25	TRI-COLOR	HEW-51625A	\$
039		HP-26	BLACK	HEW-51626A	\$
040		HP-29	BLACK	HEW-51629-A	\$
041		HP-41	TRI-COLOR	HEW-51641A	\$

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042	Remanufactured Pricing	HP-45	BLACK	HEW-51645A	\$
043		HP-49	TRI-COLOR	HEW-51649A	\$
044		HP-56	BLACK	HEW-C6656AN	\$
045		HP-57	TRI-COLOR	HEW-C6657AN	\$
046		HP-78	TRI-COLOR	HEW-6578DN	\$
047		HP-94	BLACK	HEW-C8765WN	\$
048		HP-95	TRI-COLOR	HEW-C8766WN	\$
049		HP-96	BLACK	HEW-C8767WN	\$
050		HP-97	TRI-COLOR	HEW-C9363WN	\$
051		HP-98	BLACK	HEW-C9364WN	\$
052		HP-88	BLACK	HEW-C9385AN	\$
053		HP-88	CYAN	HEW-C9386AN	\$
054		HP-88	MAGENTA	HEW-C9387AN	\$
055		HP-88	YELLOW	HEW-C9388AN	\$
056	Lexmark Cartridges	Z82-12A1970	BLACK	LEX-12A1970	\$
057		Z82-15M0120	COLOR	LEX-15M0120	\$
058				T048120	
059	Epson Cartridges	STYLUS480	BLACK	T013201	\$
060		STYLUS480	COLOR	T04201	\$
061		STYLUS740	BLACK OD#753-951	S020189	\$
062		STYLUS740	COLOR OD#753-971	S020191	\$

 Print Name of Vendor

 Print name of Authorized Official

 Signature of Authorized Official

 Date

 Title of Authorized Official

OPTION YEAR FOUR

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REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

	<i>Original Equipment Manufacturer (OEM) Pricing</i>				
063	Laser Toner Cartridges (Printers)	5P, 5MP 6P,6MP	3A	HEW-C3903A	\$
064		4200	38A	HEW-Q1338A	\$
065		4100	61A OR X	HEW-C8061X	\$
066		1100, 3200	4092A	HEW-C4092A	\$
067		4250N	42A-Q5942A	HEW-Q5942A	\$
068		1022	12A	HEW-Q2612A	\$
069		1200	15A	HEW-C7115A	\$
070		P3005	51A-Q7551A		\$
071	Lexmark (Rx Label Printers)	T640	64015SA	REGULAR	\$
072			64015HA	HIGH YIELD	\$
073			64415XA	EXTRA HIGH YIELD	\$
074	Canon MFS170C	EP-87 BK	7433A00AA	BLACK	\$
075		EP-87 M	7431A005AA	MAGENTA	\$
076		EP-87 C	7432A005AA	CYAN	\$
077		EP-87 Y	7430A005AA	YELLOW	\$
078		EP-87-Drum	7429A005AA		\$
079	Brother Fax Toner	TN-530	HL 5040	UNV-83530	\$
080		TN-350	MFC 7820	BRT-TN350	\$
081		TN-250	INTELLIFAX 2800,MFC 4800	BRT-TN250	\$
082		TN-430	MFC-9700	BRT-TN430	\$
083		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	\$
084	Brother Drums	DR-200	INTELLIFAX 3650,2750	BRT-DR200	\$
085		DR-250	INTELLIFAX 2 2800	BRT-DR250	\$

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REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

086	Original Equipment Manufacturer (OEM) Pricing	DR-400	MFC-9700	UNV-DR400	\$
087		DR-350	MFC-7820	BRT-DR-350	\$
088		DR-500	HL-5040	UNV-DR500	\$
089	Canon Fax Toner and Staples	FX-3	CFXL4000	KTN-715023923	\$
090		FX-6	LASER CLASS 3170	KTN-715023926	\$
091		FX-7	LASER CLASS 700	CNM- 7621A0001AA	\$
092			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	\$
093		GPR-19	STAPLES-N1	IR7095	\$
094		GPR-24	STAPLES-J1	IR3530, 5055, 5075, 5185	\$
095		GPR-16	STAPLES-J1	IR3530	\$
096	Hp Inkjet Cartridges	HP-15	BLACK	HEW-C6615DN	\$
097		HP17	TRI-COLOR	HEW-6625AN	\$
098		HP22	TRI-COLOR	HEW-C9352AN	\$
099		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	\$
100		HP-25	TRI-COLOR	HEW-51625A	\$
101		HP-26	BLACK	HEW-51626A	\$
102		HP-29	BLACK	HEW-51629-A	\$
103		HP-41	TRI-COLOR	HEW-51641A	\$
104		HP-45	BLACK	HEW-51645A	\$
105		HP-49	TRI-COLOR	HEW-51649A	\$
106		HP-56	BLACK	HEW-C6656AN	\$
107		HP-57	TRI-COLOR	HEW-C6657AN	\$
108		HP-78	TRI-COLOR	HEW-6578DN	\$
109		HP-94	BLACK	HEW-C8765WN	\$
110		HP-95	TRI-COLOR	HEW-C8766WN	\$
111		HP-96	BLACK	HEW-C8767WN	\$
112		HP-97	TRI-COLOR	HEW-C9363WN	\$
113		HP-98	BLACK	HEW-C9364WN	\$
114		HP-88	BLACK	HEW-C9385AN	\$

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115	Original Equipment Manufacturer (OEM) Pricing	HP-88	CYAN	HEW-C9386AN	\$
116		HP-88	MAGENTA	HEW-C9387AN	\$
117		HP-88	YELLOW	HEWC9388AN	\$
118	Lexmark Cartridges	Z82-12A1970	BLACK	LEX-12A1970	\$
119		Z82-15M0120	COLOR	LEX-15M0120	\$
120	Epson Cartridges			T048120	
121		STYLUS480	BLACK	T013201	\$
122		STYLUS480	COLOR	T04201	\$
123		STYLUS740	BLACK OD#753-951	S020189	\$
124		STYLUS740	COLOR OD#753-971	S020191	\$

 Print Name of Vendor

 Print name of Authorized Official

 Signature of Authorized Official

 Date

 Title of Authorized Official

OPTION YEAR FOUR

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REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

PART I - THE SCHEDULE

SECTION C

BACKGROUND/SCOPE OF SERVICES/ REQUIREMENTS

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PART 1 – THE SCHEDULE

SECTION C:

BACKGROUND, SCOPE OF SERVICES AND REQUIREMENTS

C.1 BACKGROUND

C.1.1 The Department of Mental Health provides comprehensive mental health services to adults, children, youths and their families. Inpatient services are provided at Saint Elizabeths Hospital. Saint Elizabeths Hospital (SEH) was created in 1855 and serves as the District of Columbia's government-run psychiatric hospital.

C.2 SCOPE OF SERVICES

C.2.1 The Government of the District of Columbia, Office of Contracting and Procurement, on behalf of the Department of Mental Health (DMH) is seeking a qualified vendor to provide remanufactured ink and toner cartridges for printers and supplies for facsimile machines at DMH. Original equipment manufacturer products are acceptable, where applicable. Vendor shall provide all of the toner cartridges enumerated on the Schedule B Pricing Sheets contained in Section B of this Contract as needed.

C.3 APPLICABLE DOCUMENTS

N/A

C.4 DEFINITIONS

N/A

C.5 GENERAL REQUIREMENTS/SPECIFICATIONS

C.5.1 The vendor shall provide the District of Columbia Department of Mental Health with remanufactured toner cartridges for the applicable equipment, as ordered.

C.5.2 The vendor shall deliver all toner cartridges to the Department of Mental Health located at 64 New York Avenue, NE Fourth (4th) Floor Washington, DC 20002.

C.6 SPECIFIC REQUIREMENTS/QUALIFICATIONS

C.6.1 Vendor shall submit with his bid on a separate sheet of paper, a brief statement regarding his company's Return Policy for defective products

*****END OF SECTION C *****

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SECTION D

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PART 1 – THE SCHEDULE

SECTION D

PACKAGING AND MARKING

- D.1** References Standard Contract Provisions (SCP) Clause 2/Shipping Instructions-Consignment/Page 1.
[http://www.ocp.in.dc.gov/ocp/lib/ocp/policies_and_form/Standard Contract Provisions_0307.pdf](http://www.ocp.in.dc.gov/ocp/lib/ocp/policies_and_form/Standard_Contract_Provisions_0307.pdf) (To open, “right click on mouse,” select “open hyperlink and select “OK.”)
- D.2** Includes any additional instructions that are specific to the requirement of the Solicitation/Contract.

*****END OF SECTION D*****

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SECTION E

INSPECTION AND ACCEPTANCE

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SECTION E

INSPECTION AND ACCEPTANCE

- E.1** **References SCP Clause 5/Inspection of Supplies and/or Clause 6/Inspection of Services/Pages 1-4.**
[http://www.ocp.in.dc.gov/ocp/lib/ocp/policies and form/Standard Contract Provisions 0307.pdf](http://www.ocp.in.dc.gov/ocp/lib/ocp/policies%20and%20form/Standard%20Contract%20Provisions%200307.pdf) (To open, “right click on mouse,” select “open hyperlink and select “OK.”)

***** END OF SECTION E *****

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PART 1 – THE SCHEDULE

SECTION F

PERFORMANCE AND DELIVERABLES

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SECTION F: PERFORMANCE AND DELIVERABLES

F.1 CONTRACT TYPE

The District contemplates awarding a Fixed Price Contract.

F.2 PERIOD OF PERFORMANCE (POP)

F.2.1 Performance under this contract shall be in accordance with the terms and conditions set forth herein and by any modifications made thereto. The Period of Performance (POP) for this Contract shall be for One Year from Date of Award with Four (4) One (1) Year Options Periods.

F-3 OPTION PERIOD

F-3.1 The District shall extend the POP of this Contract by exercising up to Four (4) One Year Option Periods or a fraction thereof.

F-4 OPTION TO EXTEND THE TERM OF THE CONTRACT

F-4.1 The District shall extend the term of this Contract for a period of Four (4) One Year, option periods, or successive fractions thereof, by written notice to the Contractor before the expiration of the Contract, provided that the District shall give the Contractor a preliminary written notice of its intent to extend at least thirty (30) days before the Contract expires. The preliminary notice does not commit the District to an extension. The exercise of the option is at the sole and absolute discretion of DMH and subject to the availability of funds at the time of the exercise of the option. The Contractor shall waive the thirty (30) day preliminary notice requirement by providing a written waiver to the Director, Agency Chief Contracting Officer prior to expiration of the Contract.

F-4.2 If the District exercises the option, the extended Contract shall be considered to include the option provision.

F-4.3 The price for the option period shall be as specified in the Contract.

F.5 DELIVERY OR DELIVERABLES

F.5.1 The vendor shall provide the District of Columbia Department of Mental Health with Remanufactured Ink and Toner Cartridges and Facsimile Supplies for the applicable equipment, as ordered. Original Equipment Manufacturer (OEM) products are acceptable, where applicable.

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- F.5.2 The vendor shall make records, reports and any other data and program information available to DMH via paper or electronically.
- F.5.3 The vendor shall provide a completely filled out job ticket that includes the following information:
- a) Arrival Time
 - b) Departure Time
 - c) Description of Work Performed
- F.5.4 The vendor shall ensure that all job tickets are signed by the Contracting Officer's Technical Representative (COTR).

F.6 CONTRACTOR NOTICE REGARDING LATE PERFORMANCE

In the event the vendor anticipates or encounters difficulty in complying with the terms and conditions as stated in the contract, or in meeting any other requirement set forth in this Contract, the vendor shall immediately notify the Director, Contracts and Procurement/Agency Chief Contracting Officer in writing giving full detail as to the rationale for the late delivery and why the vendor should be granted an extension of time, if any. Receipt of the vendor's notification shall in no way be construed as an acceptance or waiver by DMH.

***** END OF SECTION F *****

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REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

PART 1 – THE SCHEDULE

SECTION G

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SECTION G: CONTRACT ADMINISTRATION DATA

G.1 CONTRACT ADMINISTRATION

G.1.1 Correspondence or inquiries related to this Solicitation or any modifications shall be addressed to:

Samuel J. Feinberg, CPPO, CPPB
Director, Contracts and Procurement
Agency Chief Contracting Officer
Department of Mental Health
64 New York Avenue, NE – 4th Floor
Washington, DC 20002
Office - (202) 671-3188 – Fax (202-671-3395
Email: Samuel.feinberg@dc.gov

G.2 TYPE OF CONTRACT

G.2.1 This shall be a Firm Fixed Price Contract with fixed unit prices. The vendor shall be remunerated at a fixed unit rate as indicated in the Section B Pricing Schedule. In the event of termination under this Solicitation, the DMH shall only be liable for the payment of all goods accepted during the hours of work actually performed. Pursuant to the terms of this Contract, individuals working under this Contract for the Department of Mental Health (DMH) are not eligible to be paid for holidays and sick leave. However, if the vendor works on a holiday, the vendor shall be paid at the regular hourly rate.

G.2.2 This Solicitation shall be a “non-personal services Contract”. It is therefore, understood and agreed that the vendor and/or the vendor’s employees: (1) shall perform the services specified herein as independent Vendors, not as employees of the government; (2) shall be responsible for their own management and administration of the work required to bear sole responsibility for complying with any and all technical, schedule, financial requirements or constraints attendant to the performance of this Solicitation; (3) shall be free from supervision or control by any government employee with respect to the manner or method of performance of the service specified; but (4) shall, pursuant to the Government’s right and obligation to inspect, accept or reject work, comply with such general direction of the Director, Contracts and Procurement/Agency Chief Contracting Officer, or the duly authorized representative as the Contracting Officer’s Technical Representative (COTR) as is necessary to ensure accomplishment of the Contract objectives.

G.2.3 By accepting this order or Contract the vendor agrees that the District, at its discretion, after completion of order or Contract period, may hire an individual who is performing services as a result of this order or Contract, with restriction, penalties or fees.

G.3 MODIFICATIONS

- G.3.1 Any changes, additions or deletions to this Solicitation shall be made in writing by a formal Modification to this Solicitation and shall be signed by the Director, Contracts and Procurement/Agency Chief Contracting Officer only.

G.4 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR

- G.4.1 DMH's obligation for performance of this Solicitation beyond that date is contingent upon the availability of appropriated funds from which payment for Contract purposes can be made. No legal liability on the part of the DMH for any payment may arise for performance under this Solicitation beyond September 30, 2011 until funds are made available to the Director, Contracts and Procurement/Agency Chief Contracting Officer for performance and until the vendor receives notice of availability of funds, to be confirmed in writing by the Agency's Chief Financial Officer.

G.5 DESIGNATION OF THE CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE

- G.5.1 The Director, Contracts and Procurement/Agency Chief Contracting Officer shall designate a Contracting Officer's Technical Representative (COTR) who shall, among other duties relating to this Solicitation, have direct responsibility to assign work to the vendor, review the vendor's performance during the term of this Solicitation and make recommendations to the Director, Contracts and Procurement/Agency Chief Contracting Officer. The COTR shall also review, approve and sign all invoices prior to payment by DMH. The COTR for this procurement is:

**Eric Strassman, Chief Information Officer
District of Columbia Department of Mental Health
64 New York Ave., NE, 4th Floor
Washington, DC 20002
Office: (202) 671-3224
Fax: (202) 671-3511
E-mail: eric.strassman@dc.gov**

G.6 SUBMISSION OF INVOICE

- G.6.1 The vendor shall submit, on a monthly basis, an original and three copies of each invoice to the Department of Mental Health, Accounts Payable Office at 64 New York Ave., NE, 6th Floor Washington, DC 20002 or by e-mail to dmh.ap@dc.gov . One a copy of the invoice shall be sent to the Contracting Officer's Technical Representative (COTR) as listed above. The invoices shall include the vendor's name and address, invoice date, Contract number, Contract line items numbers (CLINS), description of the services, quantity, unit price and extended prices, terms of any prompt payment discounts offered, name and address of the official to whom payment is to be sent and the name, title and phone number of the person to be notified in the event of a defective invoice. Payment

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shall be made within Thirty (30) days after the COTR receives a proper and certified invoice from the vendor, unless a discount for prompt payment is offered and payment is made within the discount periods. Please note that the invoice shall match the itemized lines (CLIN Lines) of the Purchase Order as written up to but not exceeding the maximum of each line. Any invoices deemed improper for payment shall be returned **UNPAID** and shall be resubmitted as indicated in this clause.

G.7 CERTIFICATION OF INVOICE

G.7.1 Contracting Officer's Technical Representative shall perform certification of each of the vendor's invoices. The invoices shall be certified for payment and forwarded to the Chief Financial Officer within five (5) working days after receipt of a satisfactory invoice.

G.8 PAYMENT

G.8.1 In accordance with the Quick Payment Act, D.C. Official Code § 2-221.02, payment shall be made within forty five (45) days from the date of receipt of a properly submitted invoice, after all approvals are completed as required by the PASS system. DMH shall only pay the vendor for performing the services under this Solicitation at the prices stated in Section B.

G.9 RESPONSIBILITY FOR AGENCY PROPERTY

G.9.1 The vendor shall assume full responsibility for and shall indemnify the DMH for any and all loss or damage of whatsoever kind and nature to any and all Agency property, including any equipment, supplies, accessories, or parts furnished, while in the vendor's custody during the performance of services under this Solicitation, or while in the vendor's custody for storage or repair, resulting from the negligent acts or omissions of the vendor or any employee, agent, or representative of the vendor or Sub-Vendors', the vendor shall do nothing to prejudice the DMH's right to recover against third parties for any loss, destruction of, or damage to DMH property and upon the request of the Director, Contracts and Procurement/Agency Chief Contracting Officer shall, at the DMH's expense, furnish to the DMH all reasonable assistance and cooperation, including assistance in the protection of suit and the execution of instruments of assignment in favor of the DMH recovery.

G.10 ASSIGNMENT OF PAYMENTS

G.10.1 In accordance with 27 DCMR, 3250, unless otherwise prohibited by this Contract, the vendor may assign funds due or to become due as a result of the performance of this Contract, to a bank, trust company or other financial institution.

G.10.2 Any assignment shall cover all unpaid amounts payable under this Contract and, shall not be made to more than one party.

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G.10.3 Notwithstanding an assignment of money claims pursuant to authority contained in the Contract, the vendor, not the assignee, is required to prepare invoices. Where such an assignment has been made, the original copy of the invoice must refer to the assignment and must show that payment of the invoice is to be made directly to the assignee as follows:

Pursuant to the instrument of assignment dated _____, make payment of this invoice to:

(Name and address of Assignee)

***** END OF SECTION G *****

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REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

PART 1 – THE SCHEDULE

SECTION H

SPECIAL CONTRACT REQUIREMENTS

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SECTION H: SPECIAL CONTRACT REQUIREMENTS

H.1 LIQUIDATED DAMAGES

H.1.1 When the Contractor fails to perform the tasks required under this Contract, DMH shall notify the Contractor in writing of the specific task deficiencies with a Notice to Cure notification with a cure period of not to exceed ten (10) Business Days. The assessment of Liquidated Damages as determined by the Director, Contracts and Procurement/ Agency Chief Contracting Officer shall be in an amount of \$250 per day where there has been a failure to provide required services as depicted in the Scope of Services. This assessment of Liquidated Damages against the Contractor shall be implemented after a scheduled meeting discussing the Contractor's assessment of information contained in the Notice to Cure, along with the expiration of the cure period and until such time that the Contractor has cured its deficiencies and is able to satisfactorily perform the tasks required under this Contract for a maximum of thirty (30) Business Days.

H.1.2 When the Contractor is unable to cure its deficiencies in a timely manner and DMH requires a replacement Contractor to perform the required services, the Contractor shall be liable for liquidated damages accruing until the time DMH is able to award said contract to a qualified responsive and responsible Contractor. Additionally, if the Contractor is found to be in default of said Contract under the Default Clause of the Standard Contract Provisions, the original Contractor is completely liable for any and all total cost differences between their Contract and the new Contract awarded by DMH to the replacement Contractor.

H.2 PRIVACY AND CONFIDENTIALITY COMPLIANCE

H.2.1 Definitions

- (a) "Business Associate" shall mean the vendor.
- (b) "DMH" shall mean the District of Columbia, Department of Mental Health
- (c) "Confidentiality law" shall mean the requirements and restrictions contained in Federal and District law concerning access to child welfare information, including D.C. Official Code §§ 4-1302.03, 1302.08, 1303.06 and 130-3.07.
- (d) "Designated Record Set" means:
 - 1. A group of records maintained by or for DMH that is:
 - (i) The medical records and billing records about individuals maintained by or for a covered health care provider;
 - (ii) The enrollment, payment, claims adjudication and case or medical management record systems maintained by or for a health plan; or
 - (iii) Used, in whole or in part, by or for DMH to make decisions about individuals.

REMANUFACTURED INK AND TONER CARTRIDGES AND SUPPLIES

2. For purposes of this paragraph, the term record means any items, collection, or grouping of information that includes Protected Health Information and is maintained, collected, used, or disseminated by or for DMH.
- (e) Individual shall have the same meaning as the term "individual" in 45 CFR 164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).
 - (f) Privacy Rule. "Privacy Rule" shall mean the requirements and restrictions contained in 45 CFR part 160 and part 164, subparts A and E, as modified by any District of Columbia laws, including the Mental Health Information Act of 1978, that may have preemptive effect by operation of 45 CFR part 160, subpart B.
 - (g) "Protected information" shall include "protected health information" as defined in 45 CFR 164.501, limited to the protected health information created or received by Business Associate from or on behalf of DMH, information required to be kept confidential pursuant to the confidentiality law and confidential information concerning DMH or its employees.
 - (h) "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR 164.501, limited to the information created or received by the Business Associate from or on behalf of DMH.
 - (i) "Required by law" shall have the same meaning as the term "required by law" in 45 CFR 164.501, except to the extent District of Columbia laws have preemptive effective by operation of 45 CFR part 160, subpart B, or, regarding other protected information, required by District or federal law .
 - (j) "Secretary" shall mean the Secretary of the Department of Health and Human Services or designee.

H.2.2 Obligations and Activities of Business Associate

- (a) The Business Associate agrees to not use or disclose protected information other than as permitted or required by this Section H.2 or as required by law.
- (b) The Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the protected information other than as provided for by this Section H.2.
- (c) The Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or disclosure of protected information by the Business Associate in violation of the requirements of this Section H.2.
- (d) The Business Associate agrees to report to DMH any use or disclosure of the protected information not provided for by this Section H.2 of which it becomes aware.
- (e) The Business Associate agrees to ensure that any agent, including a Sub-Vendor, to whom it provides protected information received from, or created or received by

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the Business Associate on behalf of DMH, agrees to the same restrictions and conditions that apply through this Agreement to the Business Associate with respect to such information.

- (f) The Business Associate agrees to provide access, at the request of DMH and in the time and manner prescribed by the Director, Contracts and Procurement/Agency Chief Contracting Officer, to protected information in a Designated Record Set, to DMH or, as directed by DMH, to an individual in order to meet the requirements under 45 CFR 164.524.
- (g) The Business Associate agrees to make any amendment(s) to protected information in a Designated Record Set that DMH directs or agrees to pursuant to 45 CFR 164.526 at the request of DMH or an Individual and in the time and manner prescribed by the Director, Contracts and Procurement/Agency Chief Contracting Officer.
- (h) The Business Associate agrees to make internal practices, books and records, including policies and procedures and protected information, relating to the use and disclosure of protected information received from, or created or received by the Business Associate on behalf of DMH, available to the DMH, in a time and manner prescribed by the Director, Contracts and Procurement/Agency Chief Contracting Officer, for purposes of the determining DMH's compliance with the Privacy Rule.
- (i) The Business Associate agrees to document such disclosures of protected health information and information related to such disclosures as would be required for DMH to respond to a request by an Individual for an accounting of disclosures of protected health information in accordance with 45 CFR 164.528.
- (j) The Business Associate agrees to provide to DMH or an Individual, in time and manner prescribed by the Director, Contracts and Procurement/Agency Chief Contracting Officer, information collected in accordance with Section (i) above, to permit DMH to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.

H.2.3 Permitted Uses and Disclosures by Business Associate

- (a) Refer to underlying services agreement. Except as otherwise limited in this Section H.2, the Business Associate may use or disclose protected information to perform functions, activities, or services for, or on behalf of, DMH as specified in this Solicitation, provided that such use or disclosure would not violate the confidentiality law or privacy rule if done by DMH or the minimum necessary policies and procedures of DMH.
- (b) Except as otherwise limited in this Section H.2, the Business Associate may use protected information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.

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- (c) Except as otherwise limited in this Section H.2, the Business Associate may disclose protected information for the proper management and administration of the Business Associate, provided that disclosures are required by law, or the Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it shall remain confidential and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.
- (d) Except as otherwise limited in this Section H.2, the Business Associate may use protected information to provide Data Aggregation services to DMH as permitted by 42 CFR 164.504(e)(2)(i)(B).
- (e) The Business Associate may use protected information to report violations of law to appropriate Federal and State authorities, consistent with § 164.502(j) (1).

H.2.4 Obligations of DMH

- (a) DMH shall notify the Business Associate of any limitation(s) in its notice of privacy practices of DMH in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or disclosure of protected information.
- (b) DMH shall notify the Business Associate of any changes in, or revocation of, permission by Individual to use or disclose protected information, to the extent that such changes may affect the Business Associate's use or disclosure of protected information.
- (c) DMH shall notify the Business Associate of any restriction to the use or disclosure of Protected information that DMH has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect the Business Associate's use or disclosure of Protected information.

H.2.5 Permissible Requests by DMH

- (a) DMH shall not request the Business Associate to use or disclose protected information in any manner that would not be permissible under the confidentiality law or privacy rule if done by DMH.

H.2.6 Term and Termination

- (a) Term. The requirements of this HIPAA Privacy Compliance Clause shall be effective as of the date of Contract award and shall terminate when all of the protected information provided by DMH to the Business Associate, or created or received by the Business Associate on behalf of DMH, is destroyed or returned to DMH, or, if it is infeasible to return or destroy Protected information, protections are extended to such information, in accordance with the termination provisions in this Section.

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- (b) Termination for Cause. Upon DMH's knowledge of a material breach of this Section H.2 by the Business Associate, DMH shall either:
 - (1) Provide an opportunity for the Business Associate to cure the breach or end the violation and terminate the Contract if the Business Associate does not cure the breach or end the violation within the time specified by DMH;
 - (2) Immediately terminate the Contract if the Business Associate has breached a material term of this HIPAA Privacy Compliance Clause and cure is not possible; or
 - (3) If neither termination nor cure is feasible and the breach involves protected health information, DMH shall report the violation to the Secretary.

- (c) Effect of Termination.
 - (1) Except as provided in Section H.2.6(c)(2), upon termination of the Contract, for any reason, the Business Associate shall return or destroy all protected information received from DMH, or created or received by the Business Associate on behalf of DMH. This provision shall apply to protected information that is in the possession of Sub-Vendors or agents of the Business Associate. The Business Associate shall retain no copies of the protected information.

 - (2) In the event that the Business Associate determines that returning or destroying the protected information is infeasible, the Business Associate shall provide to DMH notification of the conditions that make return or destruction infeasible. Upon determination by the Director, Contracts and Procurement/Agency Chief Contracting Officer that return or destruction of protected information is infeasible, the Business Associate shall extend the protections of this Agreement to such protected information and limit further uses and disclosures of such protected information to those purposes that make the return or destruction infeasible, for so long as the Business Associate maintains such protected information.

H.2.7 Miscellaneous

- (a) Regulatory References - A reference in this Section H.2 to a Section in the Privacy Rule means the Section as in effect or as amended.
- (b) Amendment - The Parties agree to take such action as is necessary to amend this Section H.2 from time to time as is necessary for DMH to comply with the requirements of the MHIA and the Health Insurance Portability and Accountability Act of 1996, Public Law No. 104-191.
- (c) Survival - The respective rights and obligations of the Business Associate under Section H.2.6 of this Clause and Sections 9 and 20 of the Standard Contract

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Provisions for use with District of Columbia Government Supply and Services Contracts, effective March 2007, shall survive termination of the Contract.

- (d) Interpretation - Any ambiguity in this Section H.2 shall be resolved to permit DMH to comply with the Privacy Rule.

H.3 COST OF OPERATION

- H.3.1 All costs of operation under this Solicitation shall be borne by The vendor. This includes, but is not limited to, taxes, surcharges, licenses, insurance, transportation, salaries and bonuses.

H.4 THE VENDOR LICENSE/CLEARANCES

- H.4.1 The vendor shall maintain documentation that he/she possesses adequate training, qualifications and competence to perform the duties to which he/she is assigned and hold current licenses or certification as appropriate.

H.5 AMERICANS WITH DISABILITIES ACT OF 1990 (ADA)

During the performance of the Contract, this the vendor and any of its Sub-Vendors shall comply with the ADA. The ADA makes it unlawful to discriminate in employment against a qualified individual with a disability. See 42 U.S.C. Section 12101 et. Seq.

H.6 SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED

During the performance of this Contract, the vendor and any of its Sub-Vendors shall comply with Section 504 of the Rehabilitation Act of 1973, as amended. This Act prohibits discrimination against disabled people in federally funded programs and activities. See 29 U.S.C. Section 797 et. Seq.

***** END OF SECTION H *****

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SECTION I

LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

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PART I: THE SCHEDULE

LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

SECTION I: CONTRACT CLAUSES

I.1 APPLICABILITY OF STANDARD CONTRACT PROVISIONS AND WAGE DETERMINATION

- I.1.1 The Standard Contract Provisions for use with District of Columbia Government Supply and Services Contracts dated March 2007 (Attachment J.2) are incorporated by reference into this Contract. The Standard Provisions are attached hereto and can also be retrieved at: http://ocp.in.dc.gov/ocp/lib/ocp/policies_and_form/Standard_Contract_Provisions_0307.pdf. (Right click on link and select “Open Hyperlink.”)

I.2 CONTRACTS THAT CROSS FISCAL YEARS

- I.2.1 Continuation of this Contract beyond the Fiscal Year is contingent upon future fiscal appropriations.

I.3 CONFIDENTIALITY OF INFORMATION

- I.3.1 All information obtained by the vendor relating to any employee of the District or Consumer of the District shall be kept in absolute confidence and shall not be used by the vendor in connection with any other matters, nor shall any such information be disclosed to any other person, firm, or corporation, in accordance with the District and Federal laws governing the confidentiality of records.

I.4 TIME

- I.4.1 Time, if stated as a number of days, shall mean all calendar days including Saturdays, Sundays, and Holidays, unless otherwise stated herein. Business days shall mean all days excluding Saturdays, Sundays, holidays and other days in which District Government is closed.

I.5 EQUAL EMPLOYMENT OPPORTUNITY

- I.5.1 In accordance with the District of Columbia Administrative Issuance System, Mayor’s Order 85-85 dated June 10, 1985, the forms for completion of the Equal Employment Opportunity Information Report are incorporated herein Attachment J.4. An award cannot be made to any vendor who has not satisfied the equal employment requirement as set forth by Department of Small and Local Business Development.

I.6 DEPARTMENT OF MENTAL HEALTH POLICIES AND RULES

Includes requirement to be in compliance with DMH Policies and Rules with References to DMH Web Site with Link.

<http://www.dmh.dc.gov/dmh/cwp/view,a,3,q,621393,dmhNav,%7C31262%7C.asp>

I.7 OTHER THE VENDORS

I.7.1 The vendor shall not commit or permit any act that shall interfere with the performance of work by another District the vendor or by any District employee.

I.8 SUB-CONTRACTS

I.8.1 The vendor hereunder shall not sub-contract any of the vendor's work or services to any sub-vendor without the prior written consent of the Contracting Officer. Any work or service so sub-contracted shall be performed pursuant to a sub-contract agreement, which the District shall have the right to review and approve prior to its execution to the vendor. Any such sub-contract shall specify that the vendor and the sub-vendor shall be subject to every provision of this Contract. Notwithstanding any such sub-vendor approved by the District, the vendor shall remain liable to the District for all the vendor's work and services required hereunder.

I.9 SUSPENSION OF WORK

I.9.1 The Director, Contracts and Procurement/Agency Chief Contracting Officer may order the vendor, in writing, to suspend, delay, or interrupt all or any part of the work of this Contract for the period of time that the Director, Contracts and Procurement/Agency Chief Contracting Officer determines appropriate for the convenience of the District. If the performance of all or any part of the work is, for an unreasonable period of time, suspended, delayed or interrupted by an act of the Director, Contracts and Procurement/Agency Chief Contracting Officer in the administration of this Contract, or by the Director, Contracts and Procurement/Agency Chief Contracting Officer's failure to act within the time specified in this Contract (or within a reasonable time if not specified), an adjustment shall be made for any increase in the cost of performance of this Contract (excluding profit) necessarily caused by the unreasonable suspension, delay, or interruption and the Contract modified in writing accordingly.

I.9.2 No adjustment shall be made under this clause for any suspension, delay, or interruption to the extent that performance would have been so suspended, delayed, or interrupted by any other cause, including the fault or negligence of the vendor, or for which an equitable adjustment is provided for or excluded under any other term or condition of this Contract.

I.9.3 A claim under this clause shall not be allowed for any costs incurred more than twenty (20) days before the vendor shall have notified the Director, Contracts and Procurement/Agency Chief Contracting Officer in writing of the act or failure to act involved (but this requirement

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shall not apply as to a claim resulting from a suspension order); and unless the claim, in an amount stated, is asserted in writing as soon as practicable after the termination of the suspension, delay, or interruption, but not later than the date of final payment under the Contract.

I.10 STOP WORK ORDER

- I.10.1 The Director, Contracts and Procurement/Agency Chief Contracting Officer may, at any time, by written order to the vendor, require the vendor to stop all, or any part, of the work called for by this Contract for a period of ninety (90) days after the order is delivered to the vendor and for any further period to which the parties may agree.
- I.10.2 The order shall be specifically identified as a stop work order issued under this clause. Upon receipt of the order, the vendor shall immediately comply with its terms and take all reasonable steps to minimize the incurring of costs allocable to the work covered by the order during the period of work stoppage. Within a period of ninety (90) days after a stop-work is delivered to the vendor, or within any extension of that period to which the parties shall have agreed, the Director, Contracts and Procurement/Agency Chief Contracting Officer shall either cancel the stop-work order; or terminate the work covered by the order as provided in the Default or Termination for Convenience clauses in the Standard Contract Provisions (Attachment J-2).
- I.10.3 If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the vendor shall resume work. The Director, Contracts and Procurement Administration/Agency Chief Contracting Officer shall make an equitable adjustment in the delivery schedule or Contract price, or both and the Contract shall be modified, in writing, accordingly.
- I.10.4 If the stop-work order results in an increase in the time required for, or in the vendor's cost properly allocable to, the performance of any part of this Contract; and the vendor asserts its right to the adjustment within thirty (30) days after the end of the period of work stoppage; provided, that, if the Director, Contracts and Procurement/Agency Chief Contracting Officer decides the facts justify the action, the Director, Contracts and Procurement/Agency Chief Contracting Officer may receive and act upon the claim submitted at any time before final payment under this Contract.
- I.10.5 If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the District, the Director, Contracts and Procurement/Agency Chief Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- I.10.6 If a stop-work order is not canceled and the work covered by the order is terminated for default, the Director, Contracts and Procurement/Agency Chief Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

I.11 INSURANCE

I.11.1 The vendor shall procure and maintain at its' own cost and expense, during the entire period of performance under this Contract, the types of insurances specified below. The vendor shall submit a Certificate of Insurance giving evidence of the required coverage prior to commencing work. All insurance shall be procured from insurers authorized to do business in Washington, DC. The vendor shall require all sub-vendors to carry insurance required herein, or the vendor may, at his option, provide the coverage for any or all sub-vendors, and if so, the evidence of insurance submitted shall so stipulate. In no event shall work be performed until the required certificate of insurance has been furnished. The insurance shall provide for thirty (30) days written notice to be given to the District in the event coverage is substantially changed, cancelled or non-renewed. If the insurance coverage provided is not in compliance with all the requirements herein, the District maintains the right to stop work until proper evidence is provided. The vendor shall obtain the minimum insurance coverage set forth below prior to the award of the Contract and within ten (10) calendar days after being called upon by the District to do so and keep such insurance in force throughout the Contract period.

Evidence of insurance shall be submitted to:

Samuel J. Feinberg, CPPO, CPPB
Director Contracts and Procurement
Agency Chief Contracting Officer
Department of Mental Health
Government of the District of Columbia
64 New York Ave., NE
Washington, DC 20002

I.11.2 **Bodily Injury:** The vendor shall carry bodily injury insurance coverage written in the comprehensive form of policy of at least \$500,000 per occurrence.

I.11.3 **Property Damage:** The vendor shall carry property damage insurance of a least (\$20,000) per occurrence.

I.11.4 **Workers' Compensation:** The vendor shall carry workers' compensation insurance covering all of its employees employed upon the premises and in connection with its other operations pertaining to this Contract, and the vendor agrees to comply at all times with the provisions of the workers' compensation laws of the District or the jurisdiction(s) in which the contract work will be performed. Employer's Liability coverage with limits of not less than \$100,000/accident, \$100,000/disease and \$500,000/disease policy limit shall be included.

I.11.5 **Employer's Liability:** The vendor shall carry employer's liability coverage with Limits of liability of not less than one hundred thousand dollars (\$100,000) per employee.

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- I.11.6 **Automobile Liability:** The vendor shall maintain automobile liability insurance written on the comprehensive form of policy. The policy shall provide for bodily injury and property damage liability covering the operation of all automobiles used in connection with performing the Contract. Policies shall provide coverage of at least \$200,000 per person and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage.
- I.11.7 **Professional Liability:** The vendor shall carry and maintain professional liability insurance coverage of at least one (1) Million Dollars.
- I.11.8 All insurance provided by the vendor as required by this section, except comprehensive automobile liability insurance, shall set forth the District as an additional named insured. All insurance shall be written with responsible companies licensed by the District of Columbia's Department of Insurance and Securities Regulation with a certificate of insurance to be delivered to the District's Contracting Officer within fourteen (14) days of Contract award. The policies of insurance shall provide for at least thirty (30) days written notice to the District prior to their termination or material alteration.

I.12 GOVERNING LAW

This contract shall be governed by and construed in accordance with the laws applicable in the District of Columbia, the rules and regulations of the Department of Mental Health and other pertinent laws, rules and regulations relating to the award of public Contracts in the District.

I.13 FIRST SOURCE EMPLOYMENT AGREEMENT

The vendor shall maintain compliance with the terms and conditions of the First Source Employment Agreement executed between the District of Columbia and the vendor throughout the entire duration of the contract, including option periods if any.

I.14 ANTI-KICKBACK PROCEDURES

Definitions: "Kickback," as used in this clause, means any money, fee, commission, credit, gift, gratuity, thing of value, or compensation of any kind which is provided, directly or indirectly, to any prime vendor, prime vendor employee, sub-vendor, or sub-vendor employee for the purpose of improperly obtaining or rewarding favorable treatment in connection with a prime contract, or in connection with a sub-contract relating to a prime contract.

- I.14.1 "Person," as used in this clause, means a corporation, partnership, business association of any kind, trust, joint-stock company, or individual.
- I.14.2 "Prime contract," as used in this clause, means a contract or contractual action entered into by the District for the purpose of obtaining supplies, materials, equipment, or services of any kind.

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- I.14.3 “Prime Vendor” as used in this clause, means a person who has entered into a prime contract with the District.
- I.14.4 “Prime Vendor employee,” as used in this clause, means any officer, partner employee, or agent of a prime vendor.
- I.14.5 “Sub-Contract,” as used in this clause, means a contract or contractual action entered into by a prime vendor or sub-vendor for the purpose of obtaining supplies, materials, equipment, or services of any kind under a prime contract.
- I.14.6 “Sub-Vendor,” as used in this clause, means any person, other than the prime vendor, who offers to furnish or furnishes any supplies, materials, equipment, or services of any kind under a prime contract, or a sub-contract entered into in connection with such prime contract, and includes any person who offers to furnish or furnishes general supplies to the prime vendor or a higher tier sub vendor.
- I.14.7 “Sub-Vendor employee,” as used in this clause, means any officer, partner, employee, or agent of a sub-vendor.
- I.14.8 The Anti-Kickback Act of 1986, 41 U.S.C. §§ 51-58 (the Act), prohibits any person from:
- I.14.8.1 Providing or attempting to provide or offering to provide any kickback;
 - I.14.8.2 Soliciting, accepting, or attempting to accept any kickback; or
 - I.14.8.3 Including, directly or indirectly, the amount of any kickback in the contract price charged by a prime vendor to the District or in the contract price charged by a sub-vendor to a prime vendor or higher tier sub-vendor.
- I.14.9 The vendor shall have in place and follow reasonable procedures designed to prevent and detect possible violations described in paragraph I-10.2 of this clause in its own Operations and direct business relationships.
- I.14.10 When the vendor has reasonable grounds to believe that a violation described in paragraph I-10.2 of this clause may have occurred, the vendor shall promptly report in writing the possible violation to the Director, Contracts and Procurement/Agency Chief Contracting Officer.
- I.14.11 The Director, Contracts and Procurement/Agency Chief Contracting Officer may offset the amount of the kickback against any monies owed by the District under the prime contract and/or direct that the prime vendor withhold from sums owed a sub-vendor under the prime contract the amount of the kickback. The Director, Contracts and Procurement/Agency Chief Contracting Officer may order that monies withheld under this clause be paid over to the District unless the District has already offset those monies

under this clause. In either case, the prime vendor shall notify the Director, Contracts and Procurement/Agency Chief Contracting Officer when the monies are withheld.

I.15 RESTRICTION ON DISCLOSURE AND USE OF DATA

I.15.1 Vendors who include in their Bid data that they do not want disclosed to the public or used by the District Government except for use in the procurement process shall:

I.15.2 Mark the title page with the following legend:

"This Bid includes data that shall not be disclosed outside the District Government and shall not be duplicated, used or disclosed in whole or in part for any purpose except for use in the procurement process."

I.15.3 If however, a Contract is awarded to this vendor as a result of or in connection with the submission of this data, the District Government shall have the right to duplicate, use, or disclose the data to the extent consistent with the District's needs in the procurement process. This restriction does not limit the District's rights to use, without restriction, information contained in this data if it is obtained from another source. The data subject to this restriction are contained in sheets (insert numbers or other identification of sheets)."

I.15.4 Mark each sheet of data it wishes to restrict with the following legend:

"Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this Bid."

I.16 RIGHTS IN DATA

I.16.1 "Data," as used herein, means recorded information, regardless of form or the media on which it shall be recorded. The term includes technical data and computer software. The term does not include information incidental to Contract administration, such as financial, administrative, cost or pricing, or management information.

I.16.2 The term "Technical Data", as used herein, means recorded information, regardless of form or characteristic, of a scientific or technical nature. It shall, for example, document research, experimental, developmental or engineering work, or be usable or used to define a design or process or to procure, produce, support, maintain, or operate material. The data shall be graphic or pictorial delineations in media such as drawings or photographs, text in specifications or related performance or design type documents or computer printouts. Examples of technical data include research and engineering data, engineering drawings and associated lists, specifications, standards, process sheets, manuals, technical reports, catalog item identifications, and related information, and computer software documentation. Technical data does not include computer software or financial, administrative, cost and pricing, and management data or other information incidental to Contract administration.

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- I.16.3 The term “Computer Software”, as used herein means computer programs and computer databases. “Computer Programs”, as used herein means a series of instructions or statements in a form acceptable to a computer, designed to cause the computer to execute an operation or operations. "Computer Programs" include operating systems, assemblers, compilers, interpreters, data management systems, utility programs, sort merge programs, and automated data processing equipment maintenance diagnostic programs, as well as applications programs such as payroll, inventory control and engineering analysis programs. Computer programs shall be either machine-dependent or machine-independent, and shall be general purpose in nature or designed to satisfy the requirements of a particular user.
- I.16.4 The term "computer databases", as used herein, means a collection of data in a form capable of being processed and operated on by a computer.
- I.16.5 Any data derived from the performance of this Contract shall be the sole property of the District. The vendor hereby acknowledges that all data, including, without limitation, computer program codes, produced by the vendor for the District under this Contract, are works made for hire and are the sole property of the District; but, to the extent any such data shall not, by operation of law, be works made for hire, the vendor hereby transfers and assigns to the District the ownership of copyright in such works, whether published or unpublished. The vendor agrees to give the District all assistance reasonably necessary to perfect such rights including, but not limited to the works and supporting documentation and the execution of any instrument required to register copyrights. The vendor agrees not to assert any rights in common law or in equity in such data. The vendor shall not publish or reproduce such data in whole or in part or in any manner or form, or authorize others to do so, without written consent of the District until such time as the District shall have released such data to the public.
- I.16.6 The District shall have restricted rights in data, including computer software and all accompanying documentation, manuals and instructional materials, listed or described in a license or agreement made a part of this Contract, which the parties have agreed shall be furnished with restricted rights, provided however, notwithstanding any contrary provision in any such license or agreement, such restricted rights shall include, as a minimum the right to:
- I.16.7 Use the computer software and all accompanying documentation and manuals or instructional materials with the computer for which or with which it was acquired, including use at any District installation to which the computer shall be transferred by the District;
- I.16.8 Use the computer software and all accompanying documentation and manuals or instructional materials with a backup computer if the computer for which or with which it was acquired is inoperative;
- I.16.9 Copy computer programs for safekeeping (archives) or backup purposes; and,

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I.16.10 Modify the computer software and all accompanying documentation and manuals or instructional materials, or combine it with other software, subject to the provision that the modified portions shall remain subject to these restrictions.

I.16.11 The restricted rights set forth in section I.16.6 are of no effect unless:

(i) the data is marked by the vendor with the following legend:

RESTRICTED RIGHTS LEGEND

Use, duplication, or disclosure is subject to restrictions stated in Contract

No. _____

With _____ (The vendor's Name) and

(ii) If the data is computer software, the related computer software documentation includes a prominent statement of the restrictions applicable to the computer software. The vendor shall not place any legend on the computer software indicating restrictions on the District's rights in such software unless the restrictions are set forth in a license or agreement made a part of the Contract prior to the delivery date of the software. Failure of the vendor to apply a restricted rights legend to such computer software shall relieve the District of liability with respect to such unmarked software.

I.16.12 In addition to the rights granted in Section I.16.9 below, the vendor hereby grants to the District a nonexclusive, paid-up license throughout the world, of the same scope as restricted rights set forth in Section I.16.9 below, under any copyright owned by the vendor, in any work of authorship prepared for or acquired by the District under this Contract. Unless written approval of the Agency Chief Contracting Officer is obtained, the vendor shall not include in technical data or computer software prepared for or acquired by the District under this Contract any works of authorship in which copyright is not owned by the vendor without acquiring for the District any rights necessary to perfect a copyright license of the scope specified in the first sentence of this paragraph.

I.16.13 Whenever any data, including computer software, are to be obtained from a sub-vendor under this Contract, the vendor shall use Section I.16 in the subcontract, without alteration, and no other clause shall be used to enlarge or diminish the District's or the vendor's rights in that sub-vendor data or computer software which is required for the District.

I.16.14 For all computer software furnished to the District with the rights specified in Section I.6.5, The vendor shall furnish to the District, a copy of the source code with such rights of the scope specified in Section I.16.5. For all computer software furnished to the District with the restricted rights specified in Section I.16.6, the District, if the The vendor, either directly or through a successor or affiliate shall cease to provide the

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maintenance or warranty services provided the District under this Contract or any paid-up maintenance agreement, or if the vendor should be declared bankrupt or insolvent by the court if competent jurisdiction, shall have the right to obtain, for its own and sole use only, a single copy of the then current version of the source code supplied under this Contract, and a single copy of the documentation associated herewith, upon payment to the person in control of the source code the reasonable cost of making each copy.

- I.16.15 The vendor shall indemnify and save and hold harmless the District, its Officers, agents and employees acting within the scope of their official duties against any liability, including costs and expenses, (i) for violation of proprietary rights, copyrights, or rights of privacy, arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any data furnished under this Contract, or (ii) based upon any data furnished under this Contract, or based upon libelous or other unlawful matter contained in such data.
- I.16.16 Nothing contained in this clause shall imply a license to the District under any patent, or be construed as affecting the scope of any license or other right otherwise granted to the District under any patent.
- I.16.17 Paragraphs I.16.6, I.16.7, I.16.8, I.16.11 and I.16.12 above are not applicable to material furnished to the vendor by the District and incorporated in the work furnished under Contract, provided that such incorporated material is identified by the vendor at the time of delivery of such work

I.17 ORDER OF PRECEDENCE

A conflict in language or any other inconsistencies in this Contract shall be resolved by giving precedence to the document in the highest order of priority which contains language addressing the issue in question. The following sets forth in descending order of precedence, documents that are hereby incorporated into this Contract by reference and made part of the Contract:

- I.17.1 Consent Order dated December 12, 2003 in *Dixon, et al. V Fenty, et al*, CA 74-285 (TFH) (Dixon Consent Order – Attachment J.1)
- I.17.2 Contract Sections A through J of this Contract Number **RM-11-RFQ-041-BY4-TLW**
- I.17.3 Standard Contract Provisions for Use with District of Columbia Government Supply and Services Contracts dated March 2007 (J.2)
- I.17.4 DMH Policies and Rules
- I.17.5 Tax Certification Affidavit (J.3)

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I.17.6 EEO Statement and DOES (J.4)

I.17.7 First Source (J.5)

I.17.8 Wage Determination (J.6)

This Contract, including incorporated documents, constitutes the entire agreement between the parties. All previous discussions, writings and agreements are merged herein and shall not provide a basis for modifying or changing this written contract.

***** END OF SECTION I *****

PART III: SECTION J

**LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS
AND WEBSITE ADDRESS FOR COMPLIANCE DOCUMENTS:**

- J.1** CONSENT ORDER DATED DECEMBER 12, 2003 in DIXON, ET AL. V FENTY, ET AL., CA 74-285 (TFH) (DIXON CONSENT ORDER) (18 pages)
[http://www.dmh.dc.gov/dmh/cwp/view,a,3,q,639222,dmhNav,31262\].asp](http://www.dmh.dc.gov/dmh/cwp/view,a,3,q,639222,dmhNav,31262].asp)
- J.2** STANDARD CONTRACT PROVISIONS (JULY 2010) (38 Pages)
[http://ocp.dc.gov/DC/OCP/Vendor+Support+Center/Solicitation+Attachments/Standard+Contract+Provisions+\(March+2007\)](http://ocp.dc.gov/DC/OCP/Vendor+Support+Center/Solicitation+Attachments/Standard+Contract+Provisions+(March+2007))
- J.3** TAX CERTIFICATION AFFIDAVIT (Complete and return a copy with your Bid)
<http://ocp.dc.gov/DC/OCP/Vendor+Support+Center/Solicitation+Attachments/Tax+Certification+Affidavit>
- J.4** EQUAL EMPLOYMENT OPPORTUNITY DOCUMENT
<http://ocp.dc.gov/DC/OCP/Vendor+Support+Center/Solicitation+Attachments/EEO+Information+and+Mayor+Order+85-85>
- J.5** FIRST SOURCE EMPLOYMENT AGREEMENT (9 Pages)
<http://ocp.dc.gov/DC/OCP/Vendor+Support+Center/Solicitation+Attachments/First+Source+Employment+Agreement>
- J.6** WAGE DETERMINATION NO. 2005-2103 (REVISION 9) JUNE 9, 2010 (10 PAGES) <http://www.wdol.gov/wdol/scafiles/archive/sca/05-2103.r9>
- J.7** LIVING WAGE ACT FACT SHEET (THE WAY TO WORK AMENDMENT ACT OF 2006) (2 PAGES)
<http://ocp.dc.gov/DC/OCP/Publication%20Files/Living%20Wage%20Act%20Fact%20Sheet2010.pdf>
- J.8** DEPARTMENT OF MENTAL HEALTH POLICIES AND RULES (NEW) (85 PAGES)
<http://www.dmh.dc.gov/dmh/cwp/view,a,3,q,621393,dmhNav,%7C31262%7C.asp>
- J.9** CONTRACTOR'S AFFIDAVIT OR RESPONSIBILITY AND COST PRICING DATA (EMAIL ATTACHMENT) (2 PAGES)

***** END OF SECTION J *****

**CONTRACTOR'S AFFIDAVIT
OF
RESPONSIBILITY & COST PRICING DATA**

I, _____ of
(Name of Affiant) (Title of Affiant)

_____, DUN's Number _____
(Name of Contractor)

Employee I.D. No. _____, duly authorized by

(Authority such as Corporate Charter, Bylaws, etc.)

On behalf, certify in reference to its proposed contract _____ with the District of Columbia that:

1. It is in full compliance with the filing requirements of the District of Columbia tax laws.
2. It has paid all taxes due to the District of Columbia or is in compliance with any payment agreement with the Department of Finance and Revenue.
3. There are no Federal or D.C. tax liens against it.
4. It has the necessary personnel and other resources to perform this contract in addition to its other governmental and commercial contracts and commitments.
5. It has all the necessary licenses needed to perform this contract and all these licenses are current and valid. Copies of D.C. licenses are attached.
6. It has not been found guilty of fraud or violation of business ethics by a court of law or an administrative tribunal in the last five years.
7. None of its government contracts has been terminated for default nor has it been found guilty in a breach of contract law suit against it in a government or commercial contract during the last five years.

8. It has not been suspended, disbarred, or otherwise deemed ineligible for the award of a contract by Federal or another government.
9. It has reviewed the responsibility of its proposed subcontractors for this contract according to the criteria set forth in Chapter 22 of the D.C. Procurement Regulations and has found them responsible and capable of satisfactorily completing their subcontracts.
10. The cost and pricing data furnished for this contract are current, complete, and accurate.

I certify, under the penalty provided by law for making false statements, that the above statements are complete, correct, and true.

DATE

SIGNATURE OF AFFIANT

SOCIAL SECURITY NUMBER OF AFFIANT

On _____, before me, the undersigned, a Notary Public
(Month and Date)
in and for said _____, personally appeared
(City and State)
_____, known to be the person(s) whose
(Contractor's Name)
name(s) are subscribed to the within instrument and acknowledged to me that they executed the same, witness my hand and official seal.

Notary Public

