



DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH  
CONTRACTS AND PROCUREMENT ADMINISTRATION  
64 NEW YORK AVENUE, NE 4<sup>TH</sup> FLOOR, WASHINGTON, DC 20002  
PHONE: (202) 671-3171 ~ FAX: (202) 671-3395

May 1, 2009

**CARPET REMOVAL & FLOOR PLACEMENT**  
**REQUEST FOR QUOTE (RFQ) AMENDMENT NUMBER ONE (1)**

**Solicitation Number: RM-09-RFQ-074-BY-THS**

To All Prospective Bidders:

This Amendment is in two parts:

**PART I – Answers to questions submitted by prospective Offerors.**

**PART II – Amendments to specified sections of RM-09-RFQ-074-BY-THS**

**PART I**

<b>Question No.</b>	<b>RFQ Sections</b>	<b>Question</b>
One	C.3.1(b), C.3.1 (k), C.3.2 (b) and C.3.2 (k)	On B.5 the Pricing Schedule #0002 and #0011 are very similar. Should #11 be classified as dumpster?
<b>DMH RESPONSE: In the Pricing Schedule #0002 specification is stated in Sections C.3.1 (b) and C.3.2 (b) which states, remove existing carpet, carpet glue and cove, these services shall be done prior to the installation of the vinyl tile. In the Pricing Schedule #0011 is stated in Sections C.3.1 (k) and C.3.2 (k) which states, remove and dispose all carpeting, wood strips, padding, trash and debris associated with the removing of carpeting and installation of tile to an off-site location shall be done after the installation of the vinyl tile.</b>		

## PART II

Solicitation RM-09-RFQ-074-BY-THS is hereby amended as follows:

- 1. Section B.5.1, 0013, Item Description is deleted in its entirety and replaced with the following:**

1/8" Armstrong Imperial Texture Vinyl Composition Tile – Standard EXCELON #51932, Lunar Blue or brand like.

- 2. Section B.5.2, 0013, Item Description is deleted in its entirety and replaced with the following:**

1/8" Tarkett Azrock Vinyl Composition Tile – Standard Price with Cortina Complements Color # V-785 Cirrus or brand-like.

- 3. Section C.2.1 is deleted in its entirety and replaced with the following:**

C.2.1 The Department of Mental Health (DMH), Community Services Agency (CSA) is seeking a Contractor to remove existing carpet and install vinyl tile floors at:

**Location A**

35 K Street, NE, First Floor      and  
Washington, DC 20003

**Location B**

821 Howard Road, SE  
Washington, DC 20020

The Contractor shall perform all services After Working Hours of 6:00 PM EST – 6:00AM EST Thursday and Friday along with weekends from 9:00 AM EST – 9:00 PM EST, Saturdays and Sundays for up to four days per location. During these times DMH shall ensure that the locations being serviced are unlocked and provide an on-duty staff person. Location A, has a square footage of approximately One Thousand Four Hundred (1400) Square Feet and Location B, has a square footage of approximately **One Thousand Three Hundred Eighty (1380) Square Feet.**

All measurements are approximate and it is the responsibility of the Contractor to verify actual dimensions of all areas during the mandatory walk-through.

- 4. Section C.3.1 (b) is deleted in its entirety and replaces with the following:**

(b) Remove existing carpet, carpet glue and cove base from floor **to include patching and leveling as needed.**

- 5. Section C.3.1 (e) is deleted in its entirety and replaced with the following:**

(e) Purchase and install new **1/8" Armstrong Imperial Texture Vinyl Composition Tile – Standard EXCELON # 51932, Luna Blue or approved equal.**

**6. Section C.3.2 is deleted in its entirety and replaced with the following:**

**C.3.2 The Contractor shall complete the following task for Location B, which has a square footage of approximately One Thousand Three Hundred Eighty (1380) Square Feet:**

- a) Move and cover all furniture and equipment obstructing the carpet removal and the installation of the vinyl tiles. (This does not include disconnection work stations or computers.)
- b) Remove existing carpet, carpet glue and cove base from floor **to include patching and leveling as needed.**
- c) Clean and prepare floors appropriately for the installation of new vinyl tiles.
- d) Purchase and install new 4 inch LF cove base, Armstrong Brand or approved equal.
- e) Purchase and install new **1/8" Tarkett Azrock Vinyl Composition Tile – Standard Price with Cortina Complements Color # V-785 Cirrus or approved equal.**
- f) Purchase and install new transitional reducers for each doorway and joints.
- g) Purchase and install new transitional strips for each doorway and joints.
- h) Vacuum surfaces to be covered immediately before the application of the flooring. Make floor free from dust, dirt, grease, and all foreign materials.
- i) Clean, wax and buff newly installed vinyl tiles.
- j) Re-set all moved furniture and equipment in original position.
- k) Remove and dispose all carpeting, wood strips, padding, trash and debris associated with the removing of carpeting and installation of tile to an off-site location.

**ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSALS REMAIN UNCHANGED.**

Only one copy of this amendment is being sent to prospective Offerors. Offerors shall sign below and attach a signed copy of this amendment to each proposal to be submitted to the place specified for receipts of proposals. Proposals shall be mailed or delivered in accordance with the instructions provided in the original RFQ. In the event your proposal has been previously deposited with the Department of Mental Health, Contracts and Procurement Administration (DMH/CPA), submit this signed Amendment in a sealed envelope, identified on the outside by the RFQ number and submission date. This signed Amendment must be received by the DMH/CPA no later than the date and time for closing.

Failure to acknowledge receipt of Amendment One (1) for Solicitation Number RM-09-RFQ-074-BY-THS may be cause for rejection of any proposal submitted in response to the subject RFQ.

Signed:

  
Samuel J. Feinberg, CPPO, CPPB  
Director, Contracts and Procurement  
Agency Chief Contracting Officer

Amendment Number One (1) is hereby acknowledged and is considered a part of the proposal for Solicitation Number RM-09-RFQ-074-BY-THS.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Representative

\_\_\_\_\_  
Print or Type Name of Offeror