

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF MENTAL HEALTH  
CONTRACTS AND PROCUREMENT ADMINISTRATION**

**INVITATION FOR BID (IFB) RM-09-IFB-165-BY-THS  
AUDIO VISUAL EQUIPMENT (SEH)**

The Government of the District of Columbia Department of Mental Health (DMH), Saint Elizabeths Hospital (SEH) is seeking bids from vendors and authorized resellers to purchase, furnish and install Audio Visual Equipment.

Opening Date: September 10, 2009

Closing Date: October 6, 2009

Closing Time: 12:00 PM EST

To obtain a copy of the Invitation for Bid please contact Tornia D. Harrison Samuels, Contract Specialist, at:

**D.C. Department of Mental Health | Contracts and Procurement  
Administration**

64 New York Avenue NE - 4th Floor Washington DC 20002

Tel: 202.671-3180 | Fax: 202.671-3395

[tornia.harrison-samuels@dc.gov](mailto:tornia.harrison-samuels@dc.gov)

**All responses to this request are due by October 6, 2009 12:00PM EST**

<b>1. ISSUED BY/ADDRESS OFFER TO:</b>  <b>DISTRICT OF COLUMBIA</b> <b>DEPARTMENT OF MENTAL HEALTH (DMH)</b> <b>CONTRACTS AND PROCUREMENT ADMINISTRATION</b> <b>64 NEW YORK AVENUE NE, 4<sup>th</sup> FLOOR</b> <b>WASHINGTON, DC 20002</b>	<b>2. PAGE OF PAGES:</b> <b>1 of 57</b>
	<b>3. CONTRACT NUMBER:</b>
	<b>4. SOLICITATION NUMBER:</b> <b>RM-09-IFB-165-BY-THS</b>
	<b>5. DATE ISSUED:</b>
	<b>6. OPENING/CLOSING TIME:</b> September 10, 2009/October 6, 2009 12:00 PM EST

<b>7. TYPE OF SOLICITATION: N/A</b> <input checked="" type="checkbox"/> <b>SEALED BID</b> <input type="checkbox"/> <b>NEGOTIATION (RFP)</b>	<b>8. DISCOUNT FOR PROMPT PAYMENT:</b>
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**NOTE: IN SEALED BID SOLICITATION "OFFER AND CONTRACTOR" MEANS "BID AND BIDDER"**

<b>10. INFORMATION CALL</b>	<b>NAME:</b> <b>Samuel J Feinberg, CPPO, CPPB</b> <b>Director, Contracts and Procurement</b> <b>Agency Chief Contracting Officer</b>	<b>TELEPHONE NUMBER:</b> <b>(202) 671-3188</b>	<b>B. E-MAIL ADDRESS:</b> <b>Samuel.Feinberg@dc.gov</b>
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**OFFER (TO BE COMPLETED BY CONTRACTOR)**

12. In compliance with the above, the undersigned agrees, if the offer is accepted within **180** calendar days (unless a different period is inserted by Contractor) from the date for receipt of offers specified above, that with respect to all terms and conditions by the DMH under "AWARD" below, this offer and the provisions of the RFQ/IFB shall constitute a Formal Contract. All offers are subject to the terms and conditions contained in the solicitation.

<b>13. ACKNOWLEDGEMENT OF AMENDMENTS</b> (Contractor acknowledge receipt of amendments to the SOLICITATION for Contractors and related documents numbered and dated):	<b>AMENDMENT NO:</b>	<b>DATE:</b>
<b>14. NAME AND ADDRESS OF CONTRACTOR:</b>	<b>15. NAME AND TITLE OF PERSONAL AUTHORIZED TO SIGN OFFER: (Type or Print)</b>	
<b>14A. TELEPHONE NUMBER:</b>	<b>15A. SIGNATURE:</b>	<b>15B. OFFER DATE:</b>
<b>AREA CODE:</b>	<b>NUMBER:</b>	<b>EXT:</b>

**AWARD (To be completed by the DMH)**

<b>16. ACCEPTED AS TO THE FOLLOWING ITEMS:</b>	<b>17. AWARD AMOUNT:</b>
<b>18. NAME OF CONTRACTING OFFICER: (TYPE OR PRINT)</b> <b>Samuel J. Feinberg, CPPO, CPPB</b> <b>Director, Contracts and Procurement</b> <b>Agency Chief Contracting Officer</b>	<b>19. CONTRACTING OFFICER SIGNATURE:</b>
	<b>20. AWARD DATE:</b>

**IMPORTANT NOTICE: AWARD SHALL BE MADE ON THIS FORM, OR ON DMH FORM 26, OR BY OTHER AUTHORIZED OFFICIAL WRITTEN NOTICE**

## **SECTION B: SUPPLIES OR SERVICES AND PRICE**

### **B.1 PURPOSE OF SOLICITATION**

B.1.1 The Government of the District of Columbia Department of Mental Health (DMH), Saint Elizabeths Hospital (SEH) is issuing this Invitation for Bid (IFB) seeking bids from qualified vendors and authorized resellers to purchase, furnish and install Audio Visual equipment as outlined in Section C of this solicitation. All Labor, equipment, tools and material charges shall be included in the Bid.

### **B.2 CONTRACT TYPE**

B.2.1 This is a firm fixed price Contract as outlined in the Pricing Schedule in Section B of this Contract.

B.2.2 The District requires the Bidder to provide pricing for each Contract Line Item Number (CLIN) listed in the tables below.

### **B.3 PERIOD OF PERFORMANCE**

B.3.1 The Period of Performance (POP) under this Contract shall be One Year from Date of Award.

**B.4 PRICING SCHEDULE**

B.4.1 The Contractor shall bid on all or none of the following Contract Line Items for all AV Equipment. (Section C.3).

NAME OF CONTRACTOR OR CONTRACTOR –

Contract Line Item No. (CLIN)	Item Description	Quantity	Unit	Unit Price	Extended Price
0001	42" LCD Television (See Section C.3.1)	42	Each	\$ _____	\$ _____
0001 A	42" LCD Television Extended Warranty	42	1 Year	\$ _____	\$ _____
0001 B	42" LCD Television Delivery Fee	42	Each	\$ _____	\$ _____
0001 C	42" LCD Television Installation Fee	42	Each	\$ _____	\$ _____
0001 D	42" LCD Television Storage Fee	42	Each Per Day	\$ _____	\$ _____
<b>Total</b>					\$ _____
0002	52" LCD Monitors (See Section C.3.2)	5	Each	\$ _____	\$ _____
0002 A	52" LCD Monitors Extended Warranty	5	1 Year	\$ _____	\$ _____
0002 B	52" LCD Monitors Delivery Fee	5	Each	\$ _____	\$ _____
0002 C	52" LCD Monitors Installation Fee	5	Each	\$ _____	\$ _____
0002 D	52" LCD Monitors Storage Fee	5	Each Per Day	\$ _____	\$ _____
<b>Total</b>					\$ _____
0003	52" LCD Televisions (See Section C.3.3)	2	Each	\$ _____	\$ _____
0003 A	52" LCD Televisions Extended Warranty	2	1 Year	\$ _____	\$ _____
0003 B	52" LCD Televisions Delivery Fee	2	Each	\$ _____	\$ _____
0003 C	52" LCD Televisions Installation Fee	2	Each	\$ _____	\$ _____
0003 D	52" LCD Televisions Storage Fee	2	Each Per Day	\$ _____	\$ _____
<b>Total</b>					\$ _____
0004	Adjustable Television Carts (See Section C.3.4)	5	Each	\$ _____	\$ _____
0004 A	Adjustable Television Carts Extended Warranty	5	1 Year	\$ _____	\$ _____
0004 B	Adjustable Television Carts Delivery Fee	5	Each	\$ _____	\$ _____
0004 D	Storage Fee	5	Each Per Day	\$ _____	\$ _____
<b>Total</b>					\$ _____

## NAME OF CONTRACTOR OR CONTRACTOR –

Contract Line Item No. (CLIN)	Item Description	Quantity	Unit	Unit Price	Extended Price
0005	VCR/DVD Dual Combination Machines (See Section C.3.5)	30	Each	\$ _____	\$ _____
0005 A	VCR/DVD Dual Combination Machines Extended Warranty	30	1 Year	\$ _____	\$ _____
0005 B	VCR/DVD Dual Combination Machines and Delivery Fee	30	Each	\$ _____	\$ _____
0005 C	VCR/DVD Dual Combination Machines Installation Fee	30	Each	\$ _____	\$ _____
0005 D	VCR/DVD Dual Combination Machines Storage Fee	30	Each Per Day	\$ _____	\$ _____
<b>Total</b>					\$ _____
0006	Video Conferencing System (See Section C.3.6)	3	Each	\$ _____	\$ _____
0006 A	Video Conferencing System Extended Warranty	3	1 Year	\$ _____	\$ _____
0006 B	Video Conferencing System Delivery Fee	3	Each	\$ _____	\$ _____
0006 C	Video Conferencing System Installation Fee	3	Each	\$ _____	\$ _____
0006 D	Video Conferencing System Storage Fee	3	Each Per Day	\$ _____	\$ _____
<b>Total</b>					\$ _____
0007	Overhead Projectors (See Section C.3.7)	5	Each	\$ _____	\$ _____
0007 A	Overhead Projectors Extended Warranty	5	1 Year	\$ _____	\$ _____
0007 B	Overhead Projectors Delivery Fee	5	Each	\$ _____	\$ _____
0007 C	Overhead Projectors Installation Fee	5	Each	\$ _____	\$ _____
0007 D	Overhead Projectors Storage Fee	5	Each Per Day	\$ _____	\$ _____
<b>Total</b>					\$ _____
0008	Portable Projectors (See Section C.3.8)	3	Each	\$ _____	\$ _____
0008 A	Portable Projectors Extended Warranty	3	1 Year	\$ _____	\$ _____
0008 B	Portable Projectors Delivery Fee	3	Each	\$ _____	\$ _____
0008 C	Portable Projectors Installation Fee	3	Each	\$ _____	\$ _____
0008 D	Portable Projectors Storage Fee	3	Each Per Day	\$ _____	\$ _____
<b>Total</b>					\$ _____

## NAME OF CONTRACTOR OR CONTRACTOR -

Contract Line Item No. (CLIN)	Item Description	Quantity	Unit	Unit Price	Extended Price
0009	Individual Card Readers (See Section C.3.9)	2	Each	\$ _____	\$ _____
0009 A	Individual Card Readers Extended Warranty	2	1 Year	\$ _____	\$ _____
0009 B	Individual Card Readers Delivery Fee	2	Each	\$ _____	\$ _____
0009 C	Individual Card Readers Installation Fee	2	Each	\$ _____	\$ _____
0009 D	Individual Card Readers Storage Fee	2	Each Per Day	\$ _____	\$ _____
<b>Total</b>					
0010	White Board (See Section C.3.10)	3	Each	\$ _____	\$ _____
0010A	White Board Extended Warranty	3	1 Year	\$ _____	\$ _____
0010B	White Board Delivery Fee	3	Each	\$ _____	\$ _____
0010C	White Board Installation Fee	3	Each	\$ _____	\$ _____
0010D	White Board Storage Fee	3	Each Per Day	\$ _____	\$ _____
<b>Total</b>					\$ _____
0011	Boom box (See Section C.3.11)	14	Each	\$ _____	\$ _____
0011A	Boom Box Extended Warranty	14	1 Year	\$ _____	\$ _____
0011B	Boom Box Delivery Fee	14	Each	\$ _____	\$ _____
0011C	Boom Box Installation Fee	14	Each	\$ _____	\$ _____
0011D	Boom Box Storage Fee	14	Each Per Day	\$ _____	\$ _____
<b>Total</b>					\$ _____
0012	Wall Mounts (See Section C.3.12, C.3.13, C.3.14)	11	Each	\$ _____	\$ _____
0012	Wall Mounts Delivery Fee	11	Each	\$ _____	\$ _____
0012	Wall Mounts Installation Fee	11	Each	\$ _____	\$ _____
0012	Wall Mounts Storage Fee	11	Each Per Day	\$ _____	\$ _____
<b>Total</b>					\$ _____
0013	Brackets (See Section C.3.15)	6	Each	\$ _____	\$ _____
0013	Brackets Delivery Fee	6	Each	\$ _____	\$ _____
0013	Brackets Installation Fee	6	Each	\$ _____	\$ _____
0013	Brackets Storage Fee	6	Each Per Day	\$ _____	\$ _____
<b>Total</b>					\$ _____
<b>Extended Total</b>					\$ _____

**5.5 GRAND TOTAL**

B.5.1 The Contractor shall bid on all or none of the CLINS in Section B.5.1 and provide the Grand Total of all CLINS below.

<b>Section</b>	<b>Extended Total</b>
<b>B.4.1</b>	\$ _____
<b>Grand Total</b>	\$ _____
<b>Evaluated (LSDBE) Total</b>	\$ _____

\_\_\_\_\_  
Print Name of Offeror

\_\_\_\_\_  
Print Name of Authorized Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Authorized Person

\_\_\_\_\_  
Date

**\*\*\* END OF SECTION B \*\*\***

**PART I - THE SCHEDULE**

**SECTION C**

**BACKGROUND/SCOPE OF SERVICES/ REQUIREMENTS**

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## **SECTION C: BACKGROUND, SCOPE OF SERVICES AND REQUIREMENTS**

### **C.1 BACKGROUND**

C.1.1 The Department of Mental Health provides comprehensive mental health services to adults, children, youths and their families. Inpatient services are provided at Saint Elizabeths Hospital. Saint Elizabeths Hospital (SEH) was created in 1855 and serves as the District of Columbia's government-run psychiatric hospital.

In 2006 construction of a new 292 bed psychiatric hospital shall consist of 2 stories with attic mechanical levels, including a central mechanical plant, auditorium, gymnasium, and commercial kitchen, located on the east campus of SEH.

### **C.2 SCOPE OF SERVICES**

C.2.1 The Government of the District of Columbia Department of Mental Health (DMH), Saint Elizabeths Hospital (SEH) is seeking bids from vendors and authorized resellers to purchase, furnish and install SEH AV equipment at:

Saint Elizabeths Hospital  
2700 Martin Luther King Avenue, SE  
Washington, DC 20032  
Main Lobby Loading Dock

The Contractor shall perform all services Monday through Friday, 10:00AM EST – 4:00 PM EST. During these times DMH shall ensure that the locations are available for service and provide a Representative to receive all equipment appropriately. DMH shall provide loading dock area and 2 (two) freight elevators. The Contractor shall be responsible for appropriately padding all elevators during utilization. The designated elevators will have a max loading capacity of 4000 pounds, platform size of 6'0" wide by 8'11.5" deep, elevator car and door size of 4'0 wide by 8'0 high. All Labor, equipment, tools and material charges shall be included in the Proposal.

### **C.3 GENERAL REQUIREMENTS / SPECIFICATIONS**

C.3.1 The Contractor shall purchase, deliver and install 42 (forty two) ViewSonic N4285p 42" Widescreen 1080P LCD HDTV w/ Dual HDMI Inputs or brand equivalent to designated locations at SEH. (See Section J.7.1)

C.3.2 The Contractor shall purchase, deliver and install 5 (five) Sharp 52" Professional LCD Monitors 1920 x 1080 HD Resolution Monitors or brand equivalent to designated locations at SEH. (See Section J.7.2)

C.3.3 The Contractor shall purchase, deliver and install 2 (two) ViewSonic N5230p 52" Full 1080P LCD HDTV w/ Three HDMI 1.3 Inputs or brand equivalent to designated locations at SEH. (See Section J.7.3)

- C.3.4** The Contractor shall purchase and deliver 5 (five) SR1M Peerless Carts which supports 32" to 60" LCD screens, with a maximum load capacity of 249 lbs or brand equivalent to designated locations at SEH. (See Section J.7.4)
- C.3.5** The Contractor shall purchase, deliver and install 30 (thirty) Toshiba SD-V296 DVD/VCR Combo Players or brand equivalent to designated locations at SEH. (See Section J.7.5)
- C.3.6** The Contractor shall purchase, deliver and install 3 (three) Polycom HDX 9000 Series, Premier Video Conferencing Systems or brand equivalent to designated locations at SEH. (See Section J.7.6)
- C.3.7** The Contractor shall purchase, deliver and install 5 (five) NEW HC550 Mitsubishi Electric Home Theatre Projectors and overhead mounts or brand equivalent to designated locations at SEH. (See Section J.7.7)
- C.3.8** The Contractor shall purchase, deliver and install 3 (three) Optoma EP761 Multimedia Projectors or brand equivalent to designated locations at SEH. (See Section J.7.8)
- C.3.9** The Contractor shall purchase, deliver and install 2 (two) EasyLobby SVM 9.0 Visitor Management Systems or brand equivalent to designated locations at SEH. (See Section J.7.9)
- C.3.10** The Contractor shall purchase, deliver and install 3 (three) SMART SB660 Interactive White Boards or brand equivalent to designated locations at SEH.
- C.3.11** The Contractor shall purchase, deliver and install 14 (fourteen) Sony ZS-S2iPwhite CD Boom Boxes or brand equivalent to designated locations at SEH.
- C.3.12** The Contractor shall purchase, deliver and install wall mounts for (4) four ViewSonic N4285p 42" Widescreen 1080P LCD HDTV w/ Dual HDMI Inputs to wall.
- C.3.13** The Contractor shall purchase, deliver and install wall mounts for 5 (five) Sharp 52" Professional LCD Monitors 1920 x 1080 HD Resolution Monitors to wall.
- C.3.14** The Contractor shall purchase, deliver and install wall mounts for 2 (two) ViewSonic N5230p 52" Full 1080P LCD HDTV w/ Three HDMI 1.3 Inputs to wall.
- C.3.15** The Contractor shall, purchase, deliver, and install brackets connecting 6 (six) Toshiba SD-V296 DVD/VCR Combo Players to LCD HDTV 42"-52" widescreen.
- C.3.16** The Contractor shall be responsible for the entire job including all purchasing, delivery and installation, including but not limited to, materials and accessories to install equipment.
- C.3.17** The Contractor shall deliver all equipment in good condition in the manufacturer's original unopened containers that bear the name and brand of the manufacturer

**C.3.18** The Contractor must provide a copy of the Bill of Lading of all items being delivered at delivery time, all items listed in the Bill of Lading must match the item description stated in Contract.

**C.3.18.1** The Contractor must provide a signature line on the Bill of Lading for the DMH representative to sign at time of delivery.

**C.3.19** The Contractor shall install all equipment based on the manufacturer's recommendations.

**C.3.20** The Contractor must provide DMH with a copy of all delivery vehicle's identification along with the license plate number of delivery vehicle within 5 (five) business days prior to delivery.

**C.3.21** The Contractor must ensure that all delivery trucks are labeled with Company's name on the outside of the vehicle.

**C.3.22** The Contractor shall remove and dispose of all trash and debris associated with the delivery and installation of all equipment to an off-site location.

**C.3.23** The Contractor must be a direct provider or authorized reseller and demonstrate experience providing the good or services to large state or private institutions.

#### **C.4 WARRANTY AND MAINTENANCE REQUIREMENTS**

**C.4.1** The Contractor shall provide DMH with all manufacturer's and extended warranties for all equipment in Section 3.1 at prior or at time of delivery.

**C.4.2** The Contractor shall provide extended warranties for all equipment listed in Section 3.1 for the timeframe specified in Section B.3.

**C.4.2.1** Pursuant to 27 DCMR Section 4026.1 as it applies to DMH Contracts and Procurement, the Director/Agency Chief Contracting Officer (Director/ACCO) shall ensure that each warranty in a District Contract clearly delineates the rights and obligation of the Contractor and the District for defective items and services and fosters quality performance.

The warranty shall provide the following:

- a) A Contractual right for the correction of defects, notwithstanding any other requirement of the Contract pertaining to acceptance of the supplies or service by the District; and
- b) A stated period of time or use, or the occurrence of a specified event, after acceptance by the District within which the District may assert a Contractual right for the correction of defects.

#### **C.4.3 WARRANTY TERMS AND CONDITIONS**

The Contractor's obligations under a warranty shall extend to all defects discovered during the warranty period, but shall not include any damage caused solely by the District.

A warranty shall provide, at a minimum that the District may obtain an equitable adjustment of the Contract or direct the Contractor to repair or replace the defective item at the Contractor's expense.

If it is not practical to require the Contractor to make a repair or provide a replacement, or, because of the nature of the item, the repair or replacement does not afford an appropriate remedy to the District, the warranty may provide an alternative, such as allowing the District to do either of the following:

- a) Retain the defective item and reduce the Contract price by an amount equitable under the circumstances; or
- b) Arrange for the repair or replacement of the defective item by the District, or by another source, at the Contractor's expense.

The Director/Agency Chief Contracting Officer shall clearly specify the duration of the warranty after consideration of the following factors:

- a) The estimated useful life of the item;
- b) The nature of the item including storage or shelf-like; and
- c) Trade practice

The duration of the warranty shall not extend the Contractor's liability for patent defects beyond a reasonable time after acceptance by the District.

Each warranty shall specify a reasonable time for furnishing notice to the Contractor regarding the discovery of defects. The Director/Agency Chief Contracting Officer shall consider the following factors when establishing the notice period:

- a) Time necessary for the District to discover the defects;
- b) The time reasonably required for the District to take necessary administrative steps and make a timely report of discovery of the defects to the Contractor; and;
- c) The time required to discover and report defective replacements.

#### **C.4.4 ONE-YEAR MANUFACTURER'S WARRANTY**

One-year parts and labor warranty, including telephone technical support for SEH facility personnel.

#### **C.4.5 EXTENDED WARRANTY/MAINTENANCE CONTRACT**

Upon the expiration of the one-year warranty, the District shall be offered an extended warranty and on-site maintenance Contract. This maintenance Contract shall include pricing for annual maintenance with a base period of up to one (1) year.

#### **C.5 STORAGE**

The Contractor shall store all equipment according to the manufacturer's recommendations.

**C.6 SAINT ELIZABETHS HOSPITAL FACILITIES RESPONSIBILITY**

- C.6.1 SEH shall ensure that the Contractor has complete and obstruction-free access to all work areas, and that the areas below and adjacent to the work areas are obstruction free.
- C.6.2 SEH shall make readily available all required electrical hookups in the specified areas.
- C.6.3 SEH shall ensure that access shall be made available to all electrical and plumbing closets associated with this equipment.
- C.6.4 SEH shall ensure that a member of the DCCSA Maintenance staff shall be readily available for assistance to the Contractor in the necessary operation of the buildings systems and work coordination should the need arise for the duration of these projects.

**\*\*\* END OF SECTION C \*\*\***

**SECTION D**  
**PACKAGING AND MARKING**  
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**SECTION D: SHIPPING INSTRUCTIONS:**

- D.1 The Contractor shall deliver all materials in good condition in the manufacturer's original unopened containers that bear the name and brand of the manufacturer.

Unless otherwise specified in this Invitation for Bids (IFB), each case, crate, barrel, package, etc., delivered under this Contract must be plainly stencil marked or securely tagged, stating the Contractor's name, Contract number and delivery address as noted in the Contract. In case of carload lots, the Contractor shall tag the car, stating Contractor's name and Contract number. Any failure to comply with these instructions shall place the material at the Contractor's risk. Deliveries by rail, water, truck or otherwise, must be within the working hours and in ample time to allow for unloading and if necessary, the storing of the materials or supplies before closing time. Deliveries at any other time shall not be accepted unless specific arrangements have been previously made with the contact person identified in the Contract at the delivery point.

**\*\*\* END OF SECTION D \*\*\***

**SECTION E**  
**DELIVERY, INSPECTION AND ACCEPTANCE**  
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## **SECTION E: DELIVERY, INSPECTION AND ACCEPTANCE**

### **E.1 GENERAL PROVISIONS**

E.1.1 The inspection and acceptance requirements for the resultant Contract shall be governed by clause number six (5), Inspection of Supplies, of the Government of the District of Columbia's Standard Contract Provisions for use with Supplies and Services Contracts, dated March, 2007.

### **E.2 CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES**

E.2.1 The Contractor shall be held to the full performance of the Contract. The District shall deduct from the Contractor's invoice or otherwise withhold payment for any non-conforming service as specified below.

E.2.2 A service task may be composed of several sub-items. A service task may be determined to be partially complete if the Contractor satisfactorily completes some, but not all, of the sub-items. In those cases, partial deductions may be taken from the Contractor's invoice.

E.2.3 The District shall give the Contractor written notice of deductions by providing copies of reports, which summarizes the deficiencies for which the determination was made to assess the deduction in payment for unsatisfactory work.

E.2.4 Therefore, in the case of non-performed work, the District:

E.2.4.1 Shall deduct from the Contractor's invoice all amounts associated with such non-performed work at the rate set out in Section B or provided by other provisions of the Contract;

E.2.4.2 May, at its option, afford the Contractor an opportunity to perform the non-performed work within a reasonable period subject to the discretion of the Director/ACCO and at no additional cost to the District;

E.2.4.3 May, at its option, perform the services by District personnel or other means.

E.2.5 In the case of unsatisfactory work, the District:

E.2.5.1 Shall deduct from the Contractor's invoice all amounts associated with such unsatisfactory work at the rates set out in Section B or provided by other provisions of the Contract, unless the Contractor is afforded an opportunity to re-perform and satisfactory completed the work;

E.2.5.2 May, at its option, afford the Contractor an opportunity to re-perform the unsatisfactory work within a reasonable period subject to the discretion of the Director/ACCO and at no additional cost to the District.

### **E.3 QUALITY**

Contractor's workmanship shall be of the highest grade, and all materials provided under this Contract shall be new, of the best quality and grade, and suitable in every respect for the purpose intended.

### **E.4 INSPECTION OF SUPPLIES**

(a) Definition. "Supplies," as used in this clause, includes, but is not limited to raw materials, components, intermediate assemblies, end products, and lots of supplies.

(b) The Contractor shall be responsible for the materials or supplies covered by this Contract until they are delivered at the designated point, but the Contractor shall bear all risk on rejected materials or supplies after notification of rejection. Upon the Contractor's failure to cure within ten (10) days after date of notification, the District may return the rejected materials or supplies to the Contractor at the Contractor's risk and expense.

(c) The Contractor shall provide and maintain an inspection system acceptable to the District covering supplies under this Contract and shall tender to the District for acceptance only supplies that have been inspected in accordance with the inspection system and have been found by the Contractor to be in conformity with Contract requirements. As part of the system, the Contractor shall prepare records evidencing all inspections made under the system and the outcome. These records shall be kept complete and made available to the District during Contract performance and for as long afterwards as the Contract requires.

The District may perform reviews and evaluations as reasonably necessary to ascertain compliance with this paragraph. These reviews and evaluations shall be conducted in manners that shall not unduly delay the Contract work. The right of review, whether exercised or not, does not relieve the Contractor of the obligations under this Contract.

(d) The District has the right to inspect and test all supplies called for by the Contract, to the extent practicable, at all places and times, including the period of manufacture, and in any event before acceptance. The District shall perform inspections and tests in a manner that shall not unduly delay the work. The District assumes no Contractual obligation to perform any inspection and test for the benefit of the Contractor unless specifically set forth elsewhere in the Contract.

(e) If the District performs inspection or test on the premises of the Contractor or subcontractor, the Contractor shall furnish, and shall require subcontractors to furnish, without additional charge, all reasonable facilities and assistance for the safe and convenient performance of these duties. Except as otherwise provided in the Contract, the District shall bear the expense of District inspections or tests made at other than Contractor's or subcontractor's premises; provided, that in

case of rejection, the District shall not be liable for any reduction in the value of Definition. "Services" as used in this clause includes services performed, workmanship, and material furnished or utilized in the performance of services. (f) The Contractor shall provide and maintain an inspection system acceptable to the District covering the services under this Contract. Complete records of all inspection work performed by the Contractor shall be maintained and made available to the District during Contract performance and for as long afterwards as the Contract requires.

(g) The District has the right to inspect and test all services called for by the Contract, to the extent practicable at all times and places during the term of the Contract. The District shall perform inspections and tests in a manner that shall not unduly delay the work.

(h) If the District performs inspections or tests on the premises of the Contractor or subcontractor, the Contractor shall furnish, without additional charge, all reasonable facilities and assistance for the safety and convenient performance of these duties.

(i) If any of the services do not conform to the Contract requirements, the District may require the Contractor to perform these services again in conformity with Contract requirements, at no increase in Contract amount. When the defects in services cannot be corrected by performance, the District may require the Contractor to take necessary action to ensure that future performance conforms to Contract requirements and reduce the Contract price to reflect value of services performed.

(j) If the Contractor fails to promptly perform the services again or take the necessary action to ensure future performance in conformity to Contract requirements, the District may (1) by Contract or otherwise, perform the services and charge the Contractor any cost incurred by the District that is directly related to the performance of such services, or (2) terminate the Contract for default.

**\*\*\* END OF SECTION E \*\*\***

**SECTION F**  
**PERFORMANCE AND DELIVERABLES**  
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**SECTION F: PERFORMANCE AND DELIVERABLES**

**F.1 PERIOD OF PERFORMANCE**

F.1.1 The Period of Performance (POP) for this Contract shall be One (1) Year from Date of Award.

**F.2 DELIVERABLES**

The Contractor shall coordinate all deliveries with DMH representative listed below, the Contractor shall contact representative within 10 (ten) days after Contract award, the Contractor and DMH must agree on delivery and installation dates and times within 15 (fifteen) days after Contract award, the Contractor shall deliver and install all equipment within 45 (forty-five) days after Contract award:

Eric Trutenko, LEED AP  
2700 Martin Luther King Ave.  
Washington D.C. 20032  
Tel (202) 645-1085  
Fax (202) 373-0371  
Cell (301) 325-2831

**F.2.1 BILL OF LADING**

<u>Deliverable</u>	Method of Delivery	Due Date
Bill of Lading See Section C.3.18	The Contractor shall provide DMH with a bill of lading.	At time of Delivery.

**F.2.2 IDENTIFICATION**

<u>Deliverable</u>	Method of Delivery	Due Date
Identification See Section C.3.20	The Contractor shall provide DMH with identification of all deliverers.	5 (five) days prior to delivery.

**F.2.3 MANUFACTURER'S WARRANTY**

<b><u>Deliverable</u></b>	<b>Method of Delivery</b>	<b>Due Date</b>
Manufacturer's Warranty See Section C. 4	The Contractor shall provide DMH with all manufacturers' warranties.	Prior to Delivery
Extended Warranty See Section C. 4	The Contractor shall provide DMH with all extended warranties.	Prior to Delivery

**\*\*\* END OF SECTION F \*\*\***

## SECTION G

### CONTRACT ADMINISTRATION DATA

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**SECTION G: CONTRACT ADMINISTRATION DATA**

**G.1 CONTRACT ADMINISTRATION**

Correspondence or inquiries related to this Invitation for Bid (IFB) or any modifications shall be addressed to:

Samuel J. Feinberg, CPPO, CPPB  
Director, Contracts and Procurement  
Agency Chief Contracting Officer  
Department of Mental Health  
64 New York Avenue – 4<sup>th</sup> Floor  
Washington, DC 20002  
Office - (202) 671-3188  
Fax (202)671-3395  
Email: [Samuel.feinberg@dc.gov](mailto:Samuel.feinberg@dc.gov)

**G.2 TYPE OF CONTRACT**

G.2.1 This shall be a Fixed Price Contract with fixed unit prices. Contractor shall be remunerated at a fixed unit rate indicated in Section B for service performed. In the event of termination under this IFB, the DMH shall only be liable for the payment of all services accepted during the hours of work actually performed.

G.2.2 This IFB shall be a “non-personal services Contract”. It is therefore, understood and agreed that Contractor and/or Contractor’s employees: (1) shall perform the services specified herein as independent Contractors, not as employees of the government; (2) shall be responsible for their own management and administration of the work required to bear sole responsibility for complying with any and all technical, schedule, financial requirements or constraints attendant to the performance of this IFB; (3) shall be free from supervision or control by any government employee with respect to the manner or method of performance of the service specified; but (4) shall, pursuant to the Government’s right and obligation to inspect, accept or reject work, comply with such general direction of the Director, Contracts and Procurement/Agency Chief Contracting Officer, or the duly authorized representative as the Contracting Officer’s Technical Representative (COTR) as is necessary to ensure accomplishment of the Contract objectives.

G.2.3 By accepting this order or Contract Contractor agrees that the District, at its discretion, after completion of order or Contract period, may hire an individual who is performing services as a result of this order or Contract, with restriction, penalties or fees.

### **G.3 MODIFICATIONS**

- G.3.1 Any changes, additions or deletions to this IFB shall be made in writing by a formal Modification to this IFB and shall be signed by the Director, Contracts and Procurement/Agency Chief Contracting Officer only.

### **G.4 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR**

- G.4.1 DMH's obligation for performance of this Invitation for Bid (IFB) beyond that date is contingent upon the availability of appropriated funds from which payment for Contract purposes can be made. No legal liability on the part of the DMH for any payment may arise for performance under this IFB beyond September 30, 2009, until funds are made available to the Director, Contracts and Procurement/Agency Chief Contracting Officer for performance and until Contractor receives notice of availability of funds, to be confirmed in writing by the Agency's Chief Financial Officer.

### **G.5 DESIGNATION OF THE CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE**

- G.5.1 The Director, Contracts and Procurement/Agency Chief Contracting Officer shall designate a Contracting Officer's Technical Representative (COTR) who shall, among other duties relating to this IFB, have direct responsibility to assign work to Contractor, review Contractor's performance during the term of this IFB and make recommendations to the Director, Contracts and Procurement/Agency Chief Contracting Officer. The COTR shall also review, approve and sign all invoices prior to payment by DMH. The COTR for this procurement is:

Richard Warsh shall serve as the Contracting Officer's Technical Representative (COTR) for this Contract.

**Richard Warsh**  
**Director of Facilities Planning**  
**64 New York Avenue, NE 5<sup>th</sup> Floor**  
**Washington, DC 20002**  
**(202) 673-7050 (direct)**  
**(202) 558-8769 (Cell)**  
**Richard.warsh@dc.gov**

### **G.6 SUBMISSION OF INVOICE**

- G.6.1 Contractor shall submit an original and three copies of the invoice on a monthly basis to the Contracting Officer's Technical Representative (COTR). The invoices shall include Contractor's name and address, invoice date, Contract number, Contract line items numbers (CLINS), description of the services, quantity, unit price and extended prices, terms of any prompt payment discounts offered, name and address of the official to whom payment is to be sent and the name, title and phone number of the person to be notified in the event of a defective invoice.

Payment shall be made within forty-five (45) days after the COTR receives a proper and certified invoice from Contractor, unless a discount for prompt payment is offered and payment is made within the discount periods. Any invoices deemed improper for payment shall be returned, **UNPAID** and shall be resubmitted as indicated in this clause.

**G.7 CERTIFICATION OF INVOICE**

G.7.1 Contracting Officer's Technical Representative shall perform certification of Contractor's invoice. The invoices shall be certified for payment and forwarded to the Chief Financial Officer within five (5) working days after receipt of a satisfactory invoice.

**G.8 PAYMENT**

G.8.1 In accordance with the Quick Payment Act, D.C. Official Code § 2-221.02, payment shall be made within forty five (45) days from the date of receipt of a properly submitted invoice, after all approvals are completed as required by the PASS system. DMH shall only pay Contractor for performing the services under this IFB at the prices stated in Section B.

**G.9 RESPONSIBILITY FOR AGENCY PROPERTY**

G.9.1 Contractor shall assume full responsibility for and shall indemnify the DMH for any and all loss or damage of whatsoever kind and nature to any and all Agency property, including any equipment, supplies, accessories, or part furnished, while in Contractor's custody during the performance of services under this IFB, or while in Contractor's custody for storage or repair, resulting from the negligent acts or omissions of Contractor or any employee, agent, or representative of Contractor or Subcontractors'. Contractor shall do nothing to prejudice the DMH's right to recover against third parties for any loss, destruction of, or damage to DMH property and upon the request of the Director, Contracts and Procurement/Agency Chief Contracting Officer shall, at the DMH's expense, furnish to the DMH all reasonable assistance and cooperation, including assistance in the protection of suit and the execution of instruments of assignment in favor of the DMH recovery.

**\*\*\* END OF SECTION G \*\*\***

**SECTION H**  
**SPECIAL CONTRACT REQUIREMENTS**

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## **SECTION H: SPECIAL CONTRACT REQUIREMENTS**

### **H.1 CONTRACTOR LICENSE/CLEARENCES**

Contractor shall maintain documentation that he/she possesses adequate training, qualifications and competence to perform the duties to which he/she is assigned and hold current licenses or certification as appropriate.

### **H.2 PRIVACY AND CONFIDENTIALITY COMPLIANCE**

#### H.2.1 Definitions

- (a) "Business Associate" shall mean Contractor.
- (b) "DMH" shall mean the District of Columbia, Department of Mental Health
- (c) "Confidentiality law" shall mean the requirements and restrictions contained in Federal and District law concerning access to child welfare information, including D.C. Official Code §§ 4-1302.03, 1302.08, 1303.06 and 130-3.07.
- (d) "Designated Record Set" means:
  - 1. A group of records maintained by or for DMH that is:
    - (i) The medical records and billing records about individuals maintained by or for a covered health care provider;
    - (ii) The enrollment, payment, claims adjudication and case or medical management record systems maintained by or for a health plan; or
    - (iii) Used, in whole or in part, by or for DMH to make decisions about individuals.
  - 2. For purposes of this paragraph, the term record means any items, collection, or grouping of information that includes Protected Health Information and is maintained, collected, used, or disseminated by or for DMH.
- (e) Individual shall have the same meaning as the term "individual" in 45 CFR 164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).
- (f) Privacy Rule. "Privacy Rule" shall mean the requirements and restrictions contained in 45 CFR part 160 and part 164, subparts A and E, as modified by any District of Columbia laws, including the Mental Health Information Act of 1978, that may have preemptive effect by operation of 45 CFR part 160, subpart B.
- (g) "Protected information" shall include "protected health information" as defined in 45 CFR 164.501, limited to the protected health information created or received by Business Associate from or on behalf of DMH, information required to be kept confidential pursuant to the confidentiality law and confidential information concerning DMH or its employees.

- (h) "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR 164.501, limited to the information created or received by the Business Associate from or on behalf of DMH.
- (i) "Required by law" shall have the same meaning as the term "required by law" in 45 CFR 164.501, except to the extent District of Columbia laws have preemptive effective by operation of 45 CFR part 160, subpart B, or, regarding other protected information, required by District or federal law .
- (j) "Secretary" shall mean the Secretary of the Department of Health and Human Services or designee.

#### H.2.2 Obligations and Activities of Business Associate

- (a) The Business Associate agrees to not use or disclose protected information other than as permitted or required by this Section H.2 or as required by law.
- (b) The Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the protected information other than as provided for by this Section H.2.
- (c) The Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or disclosure of protected information by the Business Associate in violation of the requirements of this Section H.2.
- (d) The Business Associate agrees to report to DMH any use or disclosure of the protected information not provided for by this Section H.2 of which it becomes aware.
- (e) The Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides protected information received from, or created or received by the Business Associate on behalf of DMH, agrees to the same restrictions and conditions that apply through this Agreement to the Business Associate with respect to such information.
- (f) The Business Associate agrees to provide access, at the request of DMH and in the time and manner prescribed by the Director, Contracts and Procurement/Agency Chief Contracting Officer, to protected information in a Designated Record Set, to DMH or, as directed by DMH, to an individual in order to meet the requirements under 45 CFR 164.524.
- (g) The Business Associate agrees to make any amendment(s) to protected information in a Designated Record Set that DMH directs or agrees to pursuant to 45 CFR 164.526 at the request of DMH or an Individual and in the time and manner prescribed by the Director, Contracts and Procurement/Agency Chief Contracting Officer.
- (h) The Business Associate agrees to make internal practices, books and records, including policies and procedures and protected information, relating to the use and disclosure of protected information received from, or created or received by the Business Associate on behalf of DMH, available to the DMH, in a time and manner prescribed by the Director, Contracts and Procurement/Agency Chief Contracting Officer, for purposes of the determining DMH's compliance with the Privacy Rule.
- (i) The Business Associate agrees to document such disclosures of protected health information and information related to such disclosures as would be

required for DMH to respond to a request by an Individual for an accounting of disclosures of protected health information in accordance with 45 CFR 164.528.

- (j) The Business Associate agrees to provide to DMH or an Individual, in time and manner prescribed by the Director, Contracts and Procurement/Agency Chief Contracting Officer, information collected in accordance with Section (i) above, to permit DMH to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.

### H.2.3 Permitted Uses and Disclosures by Business Associate

- (a) Refer to underlying services agreement. Except as otherwise limited in this Section H.2, the Business Associate may use or disclose protected information to perform functions, activities, or services for, or on behalf of, DMH as specified in this IFB, provided that such use or disclosure would not violate the confidentiality law or privacy rule if done by DMH or the minimum necessary policies and procedures of DMH.
- (b) Except as otherwise limited in this Section H.2, the Business Associate may use protected information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.
- (c) Except as otherwise limited in this Section H.2, the Business Associate may disclose protected information for the proper management and administration of the Business Associate, provided that disclosures are required by law, or the Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it shall remain confidential and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.
- (d) Except as otherwise limited in this Section H.2, the Business Associate may use protected information to provide Data Aggregation services to DMH as permitted by 42 CFR 164.504(e)(2)(i)(B).
- (e) The Business Associate may use protected information to report violations of law to appropriate Federal and State authorities, consistent with § 164.502(j) (1).

### H.2.4 Obligations of DMH

- (a) DMH shall notify the Business Associate of any limitation(s) in its notice of privacy practices of DMH in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or disclosure of protected information.
- (b) DMH shall notify the Business Associate of any changes in, or revocation of, permission by Individual to use or disclose protected information, to the extent that such changes may affect the Business Associate's use or disclosure of protected information.

- (c) DMH shall notify the Business Associate of any restriction to the use or disclosure of Protected information that DMH has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect the Business Associate's use or disclosure of Protected information.

#### H.2.5 Permissible Requests by DMH

- (a) DMH shall not request the Business Associate to use or disclose protected information in any manner that would not be permissible under the confidentiality law or privacy rule if done by DMH.

#### H.2.6 Term and Termination

- (a) Term. The requirements of this HIPAA Privacy Compliance Clause shall be effective as of the date of Contract award and shall terminate when all of the protected information provided by DMH to the Business Associate, or created or received by the Business Associate on behalf of DMH, is destroyed or returned to DMH, or, if it is infeasible to return or destroy Protected information, protections are extended to such information, in accordance with the termination provisions in this Section.
- (b) Termination for Cause. Upon DMH's knowledge of a material breach of this Section H.2 by the Business Associate, DMH shall either:
  - (1) Provide an opportunity for the Business Associate to cure the breach or end the violation and terminate the Contract if the Business Associate does not cure the breach or end the violation within the time specified by DMH;
  - (2) Immediately terminate the Contract if the Business Associate has breached a material term of this HIPAA Privacy Compliance Clause and cure is not possible; or
  - (3) If neither termination nor cure is feasible and the breach involves protected health information, DMH shall report the violation to the Secretary.
- (c) Effect of Termination.
  - (1) Except as provided in Section H.2.6(c)(2), upon termination of the Contract, for any reason, the Business Associate shall return or destroy all protected information received from DMH, or created or received by the Business Associate on behalf of DMH. This provision shall apply to protected information that is in the possession of Subcontractors or agents of the Business Associate. The Business Associate shall retain no copies of the protected information.
  - (2) In the event that the Business Associate determines that returning or destroying the protected information is infeasible, the Business Associate shall provide to DMH notification of the conditions that make return or destruction infeasible. Upon determination by the Director, Contracts and Procurement/Agency Chief Contracting Officer that return or destruction of protected information is infeasible, the Business Associate shall extend the protections of this Agreement to such protected information and limit further uses and disclosures of such

protected information to those purposes that make the return or destruction infeasible, for so long as the Business Associate maintains such protected information.

#### H.2.7 Miscellaneous

- (a) Regulatory References. A reference in this Section H.2 to a Section in the Privacy Rule means the Section as in effect or as amended.
- (b) Amendment. The Parties agree to take such action as is necessary to amend this Section H.2 from time to time as is necessary for DMH to comply with the requirements of the Privacy Rule and the Health Insurance Portability and Accountability Act of 1996, Public Law No. 104-191.
- (c) Survival. The respective rights and obligations of the Business Associate under Section H.2.6 of this Clause and Sections 9 and 20 of the Standard Contract Provisions for use with District of Columbia Government Supply and Services Contracts, effective March 2007, shall survive termination of the Contract.
- (d) Interpretation. Any ambiguity in this Section H.2 shall be resolved to permit DMH to comply with the Privacy Rule.

### **H.3 COST OF OPERATION**

- H.3.1 All costs of operation under this IFB shall be borne by the Bidder. This includes but is not limited to taxes, surcharges, licenses, insurance, transportation, salaries and bonuses.

### **H.4 LIQUIDATED DAMAGES**

- H.4.1 When the Contractor fails to perform the tasks required under this Contract, DMH shall notify the Contractor in writing of the specific task deficiencies with a scheduled meeting and a Notice to Cure document with a cure period of Not to Exceed Ten (10) Business Days. Upon receiving the Notice to Cure document, the Contractor shall provide DMH with their assessment of the identified deficiencies in order to reach an agreement on a proactive plan to resolve the matter. The assessment of Liquidated Damages as determined by the Director, Contracts and Procurement/Agency Chief Contracting Officer shall be in an amount of \$1500.00 per day against the Contractor until such time that the Contractor has cured its deficiencies and is able to satisfactorily perform the tasks required under this Contract.
- H.4.2 When Contractor is unable to cure its deficiencies in a timely manner and DMH requires a replacement Contractor to perform the required services, Contractor shall be liable for Liquidated Damages accruing until the time DMH is able to award said Contract to a qualified responsive and responsible Contractor. Additionally, if Contractor is found to be in default of said Contract under the Default Clause of the Standard Contract Provisions, the original Contractor is completely liable for any and all total cost differences between their Contract and the new Contract awarded by DMH to the replacement Contractor.

\*\*\* END OF SECTION H \*\*\*

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**CONTRACT CLAUSES**  
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## **SECTION I: CONTRACT CLAUSES**

### **SECTION I: CONTRACT CLAUSES**

#### **I.1 APPLICABILITY OF STANDARD CONTRACT PROVISIONS**

- I.1.2 The Standard Contract Provisions for use with District of Columbia Government Supply and Services Contracts dated March 2007, (Attachment J.1) the District of Columbia Procurement Practices Act of 1985, as amended, and Title 27 of the District of Columbia Municipal Regulations, as amended, are incorporated as part of the Contract resulting from this solicitation.

#### **I.2 CONTRACTS THAT CROSS FISCAL YEARS**

- I.2.1 Continuation of this Contract beyond the Fiscal Year is contingent upon future fiscal appropriations.

#### **I.3 CONFIDENTIALITY OF INFORMATION**

- I.3.1 All information obtained by the Contractor relating to any employee of the District or Consumer of the District shall be kept in absolute confidence and shall not be used by the Contractor in connection with any other matters, nor shall any such information be disclosed to any other person, firm, or corporation, in accordance with the District and Federal laws governing the confidentiality of records.

#### **I.4 TIME**

- I.4.1 Time, if stated in a number of days, shall include Saturdays, Sundays, and Holidays, unless otherwise stated herein.

#### **I.5 RESTRICTION ON DISCLOSURE AND USE OF DATA**

- I.5.1 Vendors who include in their Bids data that they do not want disclosed to the public or used by the District Government except for use in the procurement process shall:

- I.5.2 Mark the title page with the following legend:

"This Bid includes data that shall not be disclosed outside the District Government and shall not be duplicated, used or disclosed in whole or in part for any purpose except for use in the procurement process."

- I.5.3 If however, a Contract is awarded to this Vendor as a result of or in connection with the submission of this data, the District Government shall have the right to duplicate, use, or disclose the data to the extent consistent with the District's needs in the procurement process. This restriction does

not limit the District's rights to use, without restriction, information contained in this data if it is obtained from another source. The data subject to this restriction are contained in sheets (insert numbers or other identification of sheets)."

I.5.2 Mark each sheet of data it wishes to restrict with the following legend:

"Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this Bid."

**I.6 RIGHTS IN DATA**

I.6.1 "Data," as used herein, means recorded information, regardless of form or the media on which it shall be recorded. The term includes technical data and computer software. The term does not include information incidental to Contract administration, such as financial, administrative, cost or pricing, or management information.

I.6.2 The term "Technical Data", as used herein, means recorded information, regardless of form or characteristic, of a scientific or technical nature. It shall, for example, document research, experimental, developmental or engineering work, or be usable or used to define a design or process or to procure, produce, support, maintain, or operate material. The data shall be graphic or pictorial delineations in media such as drawings or photographs, text in specifications or related performance or design type documents or computer printouts. Examples of technical data include research and engineering data, engineering drawings and associated lists, specifications, standards, process sheets, manuals, technical reports, catalog item identifications, and related information, and computer software documentation. Technical data does not include computer software or financial, administrative, cost and pricing, and management data or other information incidental to Contract administration.

I.6.3 The term "Computer Software", as used herein means computer programs and computer databases. "Computer Programs", as used herein means a series of instructions or statements in a form acceptable to a computer, designed to cause the computer to execute an operation or operations. "Computer Programs" include operating systems, assemblers, compilers, interpreters, data management systems, utility programs, sort merge programs, and automated data processing equipment maintenance diagnostic programs, as well as applications programs such as payroll, inventory control and engineering analysis programs. Computer programs shall be either machine-dependent or machine-independent, and shall be general purpose in nature or designed to satisfy the requirements of a particular user.

I.6.4 The term "computer databases", as used herein, means a collection of data in a form capable of being processed and operated on by a computer.

I.6.5 Any data derived from the performance of this Contract shall be the sole property of the District. The Contractor hereby acknowledges that all data, including, without limitation, computer program codes, produced by

Contractor for the District under this Contract, are works made for hire and are the sole property of the District; but, to the extent any such data shall not, by operation of law, be works made for hire, Contractor hereby transfers and assigns to the District the ownership of copyright in such works, whether published or unpublished. The Contractor agrees to give the District all assistance reasonably necessary to perfect such rights including, but not limited to, the works and supporting documentation and the execution of any instrument required to register copyrights. The Contractor agrees not to assert any rights in common law or in equity in such data. The Contractor shall not publish or reproduce such data in whole or in part or in any manner or form, or authorize others to do so, without written consent of the District until such time as the District shall have released such data to the public.

- I.6.6 The District shall have restricted rights in data, including computer software and all accompanying documentation, manuals and instructional materials, listed or described in a license or agreement made a part of this Contract, which the parties have agreed shall be furnished with restricted rights, provided however, notwithstanding any contrary provision in any such license or agreement, such restricted rights shall include, as a minimum the right to:
- I.6.7 Use the computer software and all accompanying documentation and manuals or instructional materials with the computer for which or with which it was acquired, including use at any District installation to which the computer shall be transferred by the District;
- I.6.8 Use the computer software and all accompanying documentation and manuals or instructional materials with a backup computer if the computer for which or with which it was acquired is inoperative;
- I.6.9 Copy computer programs for safekeeping (archives) or backup purposes; and,
- I.6.10 Modify the computer software and all accompanying documentation and manuals or instructional materials, or combine it with other software, subject to the provision that the modified portions shall remain subject to these restrictions.
- I.6.11 The restricted rights set forth in section I.6.6 are of no effect unless
  - (i) the data is marked by the Contractor with the following legend:

**RESTRICTED RIGHTS LEGEND**

Use, duplication, or disclosure is subject to restrictions stated in Contract No. \_\_\_\_\_  
With \_\_\_\_\_ (Contractor's Name) and

- (ii) If the data is computer software, the related computer software documentation includes a prominent statement of the restrictions

applicable to the computer software. The Contractor shall not place any legend on the computer software indicating restrictions on the District's rights in such software unless the restrictions are set forth in a license or agreement made a part of the Contract prior to the delivery date of the software. Failure of the Contractor to apply a restricted rights legend to such computer software shall relieve the District of liability with respect to such unmarked software.

- I.6.12 In addition to the rights granted in Section I.6.9 below, the Contractor hereby grants to the District a nonexclusive, paid-up license throughout the world, of the same scope as restricted rights set forth in Section I.6.9 below, under any copyright owned by the Contractor, in any work of authorship prepared for or acquired by the District under this Contract. Unless written approval of the Agency Chief Contracting Officer is obtained, the Contractor shall not include in technical data or computer software prepared for or acquired by the District under this Contract any works of authorship in which copyright is not owned by the Contractor without acquiring for the District any rights necessary to perfect a copyright license of the scope specified in the first sentence of this paragraph.
- I.6.13 Whenever any data, including computer software, are to be obtained from a subcontractor under this Contract, the Contractor shall use Section I.6 in the subcontract, without alteration, and no other clause shall be used to enlarge or diminish the District's or the Contractor's rights in that subcontractor data or computer software which is required for the District.
- I.6.14 For all computer software furnished to the District with the rights specified in Section I.6.5, the Contractor shall furnish to the District, a copy of the source code with such rights of the scope specified in Section I.6.5. For all computer software furnished to the District with the restricted rights specified in Section I.6.6, the District, if the Contractor, either directly or through a successor or affiliate shall cease to provide the maintenance or warranty services provided the District under this Contract or any paid-up maintenance agreement, or if Contractor should be declared bankrupt or insolvent by the court of competent jurisdiction, shall have the right to obtain, for its own and sole use only, a single copy of the then current version of the source code supplied under this Contract, and a single copy of the documentation associated herewith, upon payment to the person in control of the source code the reasonable cost of making each copy.
- I.6.15 The Contractor shall indemnify and save and hold harmless the District, its Officers, agents and employees acting within the scope of their official duties against any liability, including costs and expenses, (i) for violation of proprietary rights, copyrights, or rights of privacy, arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any data furnished under this Contract, or (ii) based upon any data furnished under this Contract, or based upon libelous or other unlawful matter contained in such data.

I.6.16 Nothing contained in this clause shall imply a license to the District under any patent, or be construed as affecting the scope of any license or other right otherwise granted to the District under any patent.

I.6.17 Paragraphs I.6.6, I.6.7, I.6.8, I.6.11 and I.6.12 above are not applicable to material furnished to the Contractor by the District and incorporated in the work furnished under Contract, provided that such incorporated material is identified by the Contractor at the time of delivery of such work

## **I.7 OTHER CONTRACTORS**

I.7.1 The Contractor shall not commit or permit any act that shall interfere with the performance of work by another District Contractor or by any District employee.

## **I.8 SUBCONTRACTS**

I.8.1 The Contractor hereunder shall not subcontract any of the Contractor's work or services to any subcontractor without the prior, written consent of the Contracting Officer. Any work or service so subcontracted shall be performed pursuant to a subcontract agreement, which the District shall have the right to review and approve prior to its execution to the Contractor. Any such subcontract shall specify that the Contractor and the subcontractor shall be subject to every provision of this Contract. Notwithstanding any such subcontract approved by the District, the Contractor shall remain liable to the District for all Contractor's work and services required hereunder.

## **I.9 RESERVED**

## **I.10 INSURANCE**

I.10.1 The Contractor shall obtain the minimum insurance coverage set forth below prior to award of the Contract and within ten (10) calendar days after being called upon by the District to do so and keep such insurance in force throughout the Contract period.

I.10.2 Bodily Injury: The Contractor shall carry bodily injury insurance coverage written in the comprehensive form of policy of at least \$500,000 per occurrence.

I.10.3 Property Damage: The Contractor shall carry property damage insurance of a least (\$20,000) per occurrence.

I.10.4 Workers' Compensation: The Contractor shall carry workers' compensation insurance covering all of its employees employed upon the premises and in connection with its other operations pertaining to this Contract, and the Contractor agrees to comply at all times with the provisions of the workers' compensation laws of the District.

- I.10.5 Employer's Liability: The Contractor shall carry employer's liability coverage of at least one hundred thousand dollars (\$100,000) per employee.
- I.10.6 Automobile Liability: The Contractor shall maintain automobile liability insurance written on the comprehensive form of policy. The policy shall provide for bodily injury and property damage liability covering the operation of all automobiles used in connection with performing the Contract. Policies shall provide coverage of at least \$200,000 per person and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage.
- I.10.7 All insurance provided by the Contractor as required by this section, except comprehensive automobile liability insurance, shall set forth the District as an additional named insured. All insurance shall be written with responsible companies licensed by the District of Columbia's Department of Insurance and Securities Regulation with a certificate of insurance to be delivered to the District's Contracting Officer within fourteen (14) days of Contract award. The policies of insurance shall provide for at least thirty (30) days written notice to the District prior to their termination or material alteration.

**I.11 EQUAL EMPLOYMENT OPPORTUNITY**

- I.11.1 In accordance with the District of Columbia Administrative Issuance System, Mayor's Order 85-85 dated June 10, 1985, the forms for completion of the Equal Employment Opportunity Information Report are incorporated herein as Attachment J.2. An award cannot be made to any Vendor who has not satisfied the equal employment requirements as set forth by equal employment requirements.

**I.12 CONTRACTS IN EXCESS OF ONE MILLION DOLLARS**

- I.12.1 Any Contract in excess of \$1,000,000 shall not be binding or give rise to any claim or demand against the District until approved by the Council of the District of Columbia and signed by the Agency Chief Contracting Officer.

**I.13 ORDER OF PRECEDENCE**

- I.13.1 A conflict in language or any inconsistencies in this Contract shall be resolved by giving precedence to the document in the highest order of priority which contains language addressing the issue in question. The following sets forth in descending order of precedence priority the documents that are incorporated into this Contract by reference and made a part of the Contract:

1. Consent Order dated December 12, 2003 in *Dixon, et al. v Fenty, et al.*, CA 74-285 (TFH) (Dixon Consent Order)

2. Settlement Agreement between the United States and the District of Columbia; the District of Columbia Department of Mental Health; and Saint Elizabeths Hospital
3. Contract Sections A through J of this Contract
4. Standard Contract Provisions for the Use with District of Columbia Government Supply and Services Contracts, March, 2007 (Attachment J.1)
5. Wage Determination No. 2005-2103 (Revision No. 6, May 29, 2008)
6. Invitation for Bid Submission Dated:

This Contract, including incorporated documents, constitutes the entire agreement between the parties. All previous discussions, writings and agreements are merged herein and shall not provide a basis for modifying or changing this written Contract.

**\*\*\* END OF SECTION I \*\*\***

**SECTION J: LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS**

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CLAUSE NO.	CLAUSE TITLE
J.1	CONSENT ORDER DATED DECEMBER 12, 2003 in DIXON, ET AL. V FENTY, ET AL., CA 74-285 (TFH) (DIXON CONSENT ORDER). <a href="http://www.dmh.dc.gov/dmh/cwp/view,a,3,q,639222,dmhNav, 31262 .asp">http://www.dmh.dc.gov/dmh/cwp/view,a,3,q,639222,dmhNav, 31262 .asp</a>
J.2	SETTLEMENT AGREEMENT BETWEEN THE UNITED STATES AND THE DISTRICT OF COLUMBIA; THE DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH; AND SAINT ELIZABETHS HOSPITAL  <a href="http://www.dcwatch.com/issues/health070510.htm">http://www.dcwatch.com/issues/health070510.htm</a>
J.3	SECTIONS A THROUGH J OF THIS CONTRACT NUMBER:
J.4	STANDARD CONTRACT PROVISIONS FOR USE WITH DISTRICT OF COLUMBIA GOVERNMENT SUPPLY AND SERVICES CONTRACT, DATED MARCH 2007  <a href="http://ocp.dc.gov/ocp/frames.asp?doc=/ocp/lib/ocp/information/solatt/standard_contract_provisions_0307.pdf&amp;open= 34644 ">http://ocp.dc.gov/ocp/frames.asp?doc=/ocp/lib/ocp/information/solatt/standard_contract_provisions_0307.pdf&amp;open= 34644 </a>
J.5	WAGE DETERMINATION No. 2005-2103 (REVISIONS NO. 6, MAY 29, 2008) *
J.6	TAX CERTIFICATION AFFIDAVIT  <a href="http://ocp.dc.gov/ocp/frames.asp?doc=/ocp/lib/ocp/information/solatt/tax_certification_affidavit.pdf&amp;open= 34644 ">http://ocp.dc.gov/ocp/frames.asp?doc=/ocp/lib/ocp/information/solatt/tax_certification_affidavit.pdf&amp;open= 34644 </a>
J.7	ITEM DESCRIPTIONS/ITEM SPECIFICATIONS*
J.8	INVITATION FOR BID SUBMISSION DATED:

Contractor shall perform all services in accordance with the Standard Contract Provisions for use with District of Columbia Government Supplies and Services Contracts, dated March 2007 and incorporated herein by reference.

**\*DOCUMENTS ATTACHED SEPARATELY**

**\*\*\* END OF SECTION J \*\*\***

## SECTION K

### REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS

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**SECTION K:**

**REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF VENDORS**

**K.1 AUTHORIZED NEGOTIATORS**

The Vendor represents that the following persons are authorized to negotiate on its behalf with the District in connection with the Invitation for Bids. (list names, titles, and telephone numbers of the authorized negotiators).

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**K.2 TYPE OF BUSINESS ORGANIZATION**

K.2.1 The Vendor, by checking the applicable box, represents that It operates as:

- a corporation incorporated under the laws of the State of \_\_\_\_\_
- an individual,
- a partnership
- a nonprofit organization, or
- a joint venture; or

(b) If the Vendor is a foreign entity, it operates as:

- an individual
- a joint venture, or
- a corporation registered for business in \_\_\_\_\_  
(Country)

**K.3 CERTIFICATION AS TO COMPLIANCE WITH EQUAL OPPORTUNITY OBLIGATIONS**

Contracts”, dated June 10, 1985 and the Office of Human Rights’ regulations, Chapter 11, “Equal Employment Opportunity Requirements in Contracts”, promulgated August 15, 1986 (4 DCMR Chapter 11, 33 DCR 4952) are included as a part of this IFB and require the following certification for Contracts subject to the order. Failure to complete the certification shall result in rejection of the Provider for a Contract subject

to the order. I hereby certify that I am fully aware of the content of the Mayor’s Order 85-85 and the Office of Human Rights’ regulations,

Chapter 11, and agree to comply with them in performance of this Contract.

Vendor \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_

Vendor \_\_\_ has \_\_\_ has not participated in a previous Contract or subcontract subject to the Mayor's Order 85-85. Vendor \_\_\_ has \_\_\_ has not filed all required compliance reports, and representations indicating submission of required reports signed by proposed sub-Vendor. (The above representations need not be submitted in connection with Contracts or subcontracts, which are exempt from the Mayor's Order.)

**K.4 BUY AMERICAN CERTIFICATION**

The Vendor hereby certifies that each end product, except the end products listed below, is a domestic end product (as defined in Clause 29 of the Standard Contract Provisions, "Buy American Act"), and that components of unknown origin are considered to have been mined, produced, or manufactured outside the United States.

\_\_\_\_\_ EXCLUDED END PRODUCTS  
\_\_\_\_\_ COUNTRY OF ORIGIN

**K.5 DISTRICT EMPLOYEES NOT TO BENEFIT CERTIFICATION**

Each Vendor shall check one of the following:

\_\_\_\_\_ No person listed in Clause 17 of the Standard Contract Provisions shall benefit from this Contract.

\_\_\_\_\_ The following person(s) listed in Clause 17 shall benefit from this Contract. For each person listed, attach the affidavit required by Clause 17 of the Standard Contract Provisions.

**K.6 CERTIFICATION OF INDEPENDENT PRICE DETERMINATION**

(a) Each signature of the Vendor is considered to be a certification by the signatory that:

- 1) The Prices in this Contract have been arrived at independently, without, for the purpose of restricting competition, any
- 2) consultation, communication, or agreement with any Vendor or competitor relating to:
  - (ii) the intention to submit a Contract, or
  - (iii) the methods or factors used to calculate the prices in the Contract;

- 3) The Prices in this Contract have not been and shall not be knowingly disclosed by the Vendor, directly or indirectly, to any other Vendor or competitor before Contract opening unless otherwise required by law; and
- 3) No attempt has been made or shall be made by the Vendor to induce any other concern to submit or not to submit a Contract for the purpose of restricting competition.

Each signature on the offer is considered to be a certification by the signatory that the signatory;

- 1) Is the person in the Vendor's organization responsible for determining the prices being offered in this Contract, and that the signatory has not participated and shall not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or

Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and shall not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above:

(insert full name of person(s) in the organization responsible for determining the prices offered in this Contract and the title of his or her position in the Vendor's organization);

- (i) As an authorized agent, does certify that the principals named in subdivision (b)(2)(I) above have not participated, and shall not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and
- (ii) As an agent, has not participated, and shall not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above.

If the Vendor deletes or modifies subparagraph (a)(2) above, the Vendor must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

## **K.7 TAX CERTIFICATION**

- K.7.1 Each Vendor must submit with its offer, a sworn Tax Certification Affidavit; EEO, Contractor's Affidavit of Responsibility and First Source Agreement as stated in Section J herein.

**\*\*END OF SECTION K\*\***

## SECTION L

### INSTRUCTIONS, CONDITIONS AND NOTICES TO OFFERORS

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**SECTION L**

**INSTRUCTIONS, CONDITIONS AND NOTICES TO OFFERORS**

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## **SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICES TO PROVIDERS**

### **L.1 CONTRACT AWARD**

#### **L.1.1 Most Advantageous to the District**

The District intends to award a single Contract resulting from this Invitation for Bid (IFB) to the responsive and responsible Vendor whose offer conforming to the IFB shall be most advantageous and in the best interest to the District, cost or price, technical and other factors, specified elsewhere in this IFB considered.

#### **L.1.2 Initial Offers**

The District shall award Contracts on the basis of initial offers received, without discussion. Therefore, each initial offer should contain the Vendor's best terms from a standpoint of cost or price, technical and other factors.

### **L.2 BID FORM, ORGANIZATION AND CONTENT**

L.2.1 All applicable documents are to be signed in blue ink. Bidders must submit one original and **4 copies**. Each Bid if mailed or hand delivered shall be submitted in a sealed envelope conspicuously marked "Invitation for Bid No. RM-09-IFB-165-BY-THS", title and name of Vendor.

#### **L.2.2 Descriptive Literature**

Literature describing product should be limited to a one 8.5 x 11 page Fact Sheet and a photograph of the product.

### **L.3 BID SUBMISSION DATE AND TIME, AND LATE SUBMISSIONS, LATE MODIFICATIONS, WITHDRAWAL OR MODIFICATION OF BIDS AND LATE BIDS**

#### **L.3.1 Bid Submission**

**Bid shall be submitted No Later than October 6, 2009 12:00 P.M. EST to the following address AND CLEARLY MARKED THAT IT IS A BID WITH THE SOLICITATION NUMBER: RM-09-IFB-165-BY-THS:**

Samuel J. Feinberg, CPPO, CPPB  
Director, Contracts and Procurement  
Agency Chief Contracting Officer  
Department of Mental Health  
64 New York Avenue, 4<sup>th</sup> Floor  
Washington, DC 20002

Bids, modifications to bids, or requests for withdrawals that are received in the designated District office after the exact local time specified above, are "late" and shall be considered only if they are received before the award is made and one (1) or more of the following circumstances apply:

- (a) The bid or modification was sent by registered or certified mail not later than the fifth (5<sup>th</sup>) day before the date specified for receipt of offers;
- (b) The bid or modification was sent by mail and it is determined by the Agency Chief Contracting Officer that the late receipt at the location specified in the solicitation was caused by mishandling by the District, or
- (c) The bid is the only bid received.

**L.3.2 Withdrawal or Modification of Bids**

A Vendor shall modify or withdraw its bid upon written, telegraphic notice, or facsimile transmission if received at the location designated in the solicitation for submission of bids, but not later than the closing date for receipt of bids.

**L.3.3 Postmarks**

The only acceptable evidence to establish the date of a late bid, late modification or late withdrawal sent either by registered or certified mail shall be a U.S. or Canadian Postal Service postmark on the wrapper or on the original receipt from the U.S. or Canadian Postal Service. If neither postmark shows a legible date, the bid, modification or request for withdrawal shall be deemed to have been mailed late. When the postmark shows the date but not the hour, the time is presumed to be the last minute of the date shown. If no date is shown on the postmark, the bid shall be considered late unless the Provider can furnish evidence from the postal authorities of timely mailing.

**L.3.4 Late Modifications**

A late modification of a successful bid, which makes its terms more favorable to the District, shall be considered at any time it is received and shall be accepted.

**L.3.5 Late Bids**

A late bid, late modification or late request for withdrawal of an offer that is not considered shall be held unopened, unless opened for identification, until after award and then retained with unsuccessful offers resulting from this solicitation.

**L.4** **CONTRACTOR'S QUESTIONS**

- L.4.1 If a prospective Vendor has any questions relative to this IFB, the prospective Vendor shall submit the question in writing to the Contact Person, identified on page one, in writing. The prospective Vendor shall submit questions no later than seven (7) calendar days prior to the closing date and time indicated for this IFB. The District shall not consider any questions received less than 7 calendar days before the date set for submission of Bid. The District shall furnish responses promptly to all other prospective Vendors. An amendment to the IFB shall be issued if that information is necessary in submitting offers, or if the lack of it would be prejudicial to any other prospective Vendors. Oral explanations or instructions given before the award of the Contract shall not be binding.

**L.5** **FAILURE TO SUBMIT OFFERS**

- L.5.1 Recipients of this IFB not responding with an offer should not return this solicitation. Instead, they should advise Contracts and Procurement Administration, Director, Contracts and Procurement/Agency Chief Contracting Officer, Department of Mental Health, 64 New York Avenue, N.E., 4<sup>th</sup> Floor, Washington, DC 20002, Telephone (202) 671-3171 by letter or postcard whether they want to receive future solicitations for similar requirements. It is also requested that such recipients advise Director, Contracts and Procurement/Agency Chief Contracting Officer, Department of Mental Health of the reason for not submitting a Bid in response to this IFB.. If a recipient does not submit an offer and does not notify the Director, Contracts and Procurement/ Agency Chief Contracting Officer, Department of Mental Health that future solicitations are desired, the recipient's name shall be removed from the applicable mailing list.

**L.6** **RESTRICTION ON DISCLOSURE AND USE OF DATA**

- L.6.1 Vendors who include in their Bid data that they do not want disclosed to the public or used by the District except for use in the procurement process shall mark the title page with the following legend:

“This Bid includes data that shall not be disclosed outside the District and shall not be duplicated, used or disclosed in whole or in part for any purpose except for use in the procurement process.

- L.6.2 If, however, a Contract is awarded to this Vendor as a result of or in connection with the submission of this data, the District shall have the right to duplicate, use, or disclose the data to the extent consistent with the District's needs in the procurement process. This restriction does not limit the District's right to use, without restriction, information contained in this bid if it is obtained from another source. The data subject to the restriction are contained in sheets (**inset page numbers or other identification of sheets**”).

- L.6.3 Mark each sheet of data it wishes to restrict with the following legend:

“Use or disclosure of data contained on the sheet is subject to the

restriction on the title page of this bid.”

**L.7 BID PROTESTS**

L.7.1 Any actual or prospective Vendor or Contractor who is aggrieved in connection with the IFB or award of a Contract, must file with the D.C. Contract Appeals Board (Board) a protest no later than 10 business days after the basis of protest is known or should have been known, whichever is earlier. A protest based on alleged improprieties in a IFB which are apparent prior to the time set for receipt of initial bids shall be filed with the Board prior to bid opening or the time set for receipt of initial bids. In procurements in which bids are requested, alleged improprieties which do not exist in the initial IFB, but which are subsequently incorporated into this IFB, must be protested no later than the next closing time for receipt of bids following the incorporation. The protest shall be filed in writing, with the Contract Appeals Board, 717 14th Street, N.W., Suite 430, Washington, D.C. 20004. The aggrieved person shall also mail a copy of the protest to the Contracting Officer for the IFB.

**L.8 SIGNING OF OFFERS**

L.8.1 The Contractor shall sign the offer and print or type its name on the IFB, Offer and Award form of this IFB. Erasures or other changes must be initialed by the person signing the offer. Offers signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the Contracting Officer.

**L.9 UNNECESSARILY ELABORATE BIDS**

L.9.1 Unnecessarily elaborate brochures or other presentations beyond those sufficient to present a complete and effective response to this IFB are not desired and shall be construed as an indication of the Vendor's lack of cost consciousness. Elaborate artwork, expensive paper and bindings, and expensive visual and other presentation aids are neither necessary nor desired.

**L.10 RETENTION OF BIDS**

L.10.1 All Bid documents shall be the property of the District and retained by the District, and therefore shall not be returned to the Vendor.

**L.11 BID COSTS**

L.11.1 The District is not liable for any costs incurred by the Vendor in submitting a Bid in response to this IFB.

**L.12 ELECTRONIC COPY OF BIDS FOR FREEDOM OF INFORMATION ACT REQUESTS**

L.12.1 In addition to other bid submission requirements, the Vendor shall submit an electronic copy of its Bid, redacted in accordance with any applicable exemptions from disclosure in D.C. Official Code section 2-

534, in order for the District to comply with Section 2-536(b) that requires the District to make available electronically copies of records that must be made public. The District's policy is to release documents relating to District bids following award of the Contract, subject to applicable FOIA exemption under Section 2-534(a)(1).

**L.13                    CERTIFICATES OF INSURANCE**

L.13.1                The Contractor shall submit certificates of insurance giving evidence of the required coverage as specified in Section I.10 prior to commencing work. Evidence of insurance shall be submitted within fourteen (14) days of Contract award to:

Samuel J. Feinberg, CPPO, CPPB  
Director, Contracts and Procurement  
Agency Chief Contracting Officer  
Department of Mental Health  
64 New York Avenue, 4<sup>th</sup> Floor  
Washington, DC 20002  
(202) 671-3188 – Office  
E-Mail: [samuel.feinberg@dc.gov](mailto:samuel.feinberg@dc.gov)

**L.14                    ACKNOWLEDGMENT OF AMENDMENTS**

L.14.1                The Vendor shall acknowledge receipt of any amendment to this IFB by (a) signing and returning the amendment; (b) by identifying the amendment number and date in the space provided for this purpose in Section K of the IFB; or (c) by letter or telegram including mailgrams. The District must receive the acknowledgment by the date and time specified for receipt of offers. Vendor's failure to acknowledge an amendment shall result in rejection of the offer.

**L.15                    ACCEPTANCE PERIOD**

L.15.1                The Vendor agrees that its offer remains valid for a period of 120 days from the IFB's closing date.

**L.16                    LEGAL STATUS OF VENDOR**

L.16.1                Each Bid must provide the following information:

L.16.2                Name, Address, Telephone Number, Federal tax identification number and DUNS Number of Vendor;

L.16.3                A copy of each District of Columbia license, registration or certification that the Vendor is required by law to obtain. This mandate also requires the Vendor to provide a copy of the executed "Clean Hands Certification" that is referenced in D.C. Official Code section 47-2862 (2001), if the Vendor is required by law to make such certification. If the Vendor is a corporation or partnership and does not provide a copy of its license, registration or certification to transact business in the District of Columbia, the Vendor shall certify its intent to obtain the necessary

license, registration or certification prior to Contract award or its exemption from such requirements; and

- L.16.4 If the Vendor is a partnership or joint venture, names of general partners or joint ventures, and copies of any joint venture or teaming agreements.

**L.17 FAMILIARIZATION WITH CONDITIONS**

- L.17.1 Vendors shall thoroughly familiarize themselves with the terms and conditions of this IFB, acquainting themselves with all available information regarding difficulties that shall be encountered, and the conditions under which work is to be accomplished. Contractors shall not be relieved from assuming all responsibility for properly estimating the difficulties and the cost of performing the services required herein due to their failure to investigate the conditions or to become acquainted with all information, schedules and liability concerning the services to be performed.

**L.18 STANDARDS OF RESPONSIBILITY**

- L.18.1 The prospective Contractor must demonstrate to the satisfaction of the District the capability in all respects to perform fully the Contract requirements, therefore, the prospective Contractor must submit the documentation listed below, within five (5) days of the request by the District.
- L.18.2 Furnish evidence of adequate financial resources, credit or the ability to obtain such resources as required during the performance of the Contract.
- L.18.3 Furnish evidence of the ability to comply with the required or proposed delivery or performance schedule, taking into consideration all existing commercial and governmental business commitments.
- L.18.4 Furnish evidence of the necessary organization, experience, accounting and operational control, technical skills or the ability to obtain them.
- L.18.5 Furnish evidence of compliance with the applicable District licensing, tax laws and regulations.
- L.18.6 Furnish evidence of a satisfactory performance record, record of integrity and business ethics.
- L.18.7 Furnish evidence of the necessary production, construction and technical equipment and facilities or the ability to obtain them.
- L.18.8 Evidence of other qualifications and eligibility criteria necessary to receive an award under applicable laws and regulations.

L.18.9

If the prospective Contractor fails to supply the information requested, the Director, Contracts and Procurement/Agency Chief Contracting Officer shall make the determination of responsibility or non-responsibility based upon available information. If the available information is insufficient to make a determination of responsibility, the Contracting Officer shall determine the prospective Contractor to be non-responsible.

**\*\*\*END OF SECTION L\*\*\***

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**PREFERENCE INFORMATION**  
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## **SECTION M: PREFERENCE INFORMATION**

### **M.1 OPEN MARKET CLAUSES WITH NO SUBCONTRACTING SET-ASIDE (SUPPLIES AND SERVICES)**

M.1.1 Preferences for Local Businesses, Disadvantaged Businesses, Resident-owned Businesses, Small Businesses, Longtime Resident Businesses, or Local Businesses with Principal Offices Located in an Enterprise Zone Under the provisions of the “Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005” (the Act), Title II, Subtitle N, of the “Fiscal Year 2006 Budget Support Act of 2005”, DC Law 16-33, effective October 20, 2005, the District shall apply preferences in evaluating bids or proposals from businesses that are small, local, disadvantaged, resident-owned, longtime resident, or local with a principal office located in an enterprise zone of the District of Columbia.

### **M.2 GENERAL PREFERENCES**

For evaluation purposes, the allowable preferences under the Act for this procurement are as follows:

M.2.1 Three percent reduction in the bid price or the addition of three points on a 100-point scale for a small business enterprise (SBE) certified by the Small and Local Business Opportunity Commission (SLBOC) or the Department of Small and Local Business Development (DSLBD), as applicable;

M.2.2 Three percent reduction in the bid price or the addition of three points on a 100-point scale for a resident-owned business enterprise (ROB) certified by the SLBOC or the DSLBD, as applicable;

M.2.3 Ten percent reduction in the bid price or the addition of ten points on a 100-point scale for a longtime resident business (LRB) certified by the SLBOC or the DSLBD, as applicable;

M.2.4 Two percent reduction in the bid price or the addition of two points on a 100-point scale for a local business enterprise (LBE) certified by the SLBOC or the DSLBD, as applicable;

M.2.5 Two percent reduction in the bid price or the addition of two points on a 100-point scale for a local business enterprise with its principal office located in an enterprise zone (DZE) and certified by the SLBOC or the DSLBD, as applicable;  
**and**

M.2.6 Two percent reduction in the bid price or the addition of two points on a 100-point scale for a disadvantaged business enterprise (DBE) certified by the SLBOC or the DSLBD, as applicable.

### **M.3 APPLICATION of PREFERENCES**

The preferences shall be applicable to prime Contractors as follows:

- M.3.1 Any prime Contractor that is an SBE certified by the SLBOC or the DSLBD, as applicable, shall receive a three percent (3%) reduction in the bid price for a bid submitted by the SBE in response to an Invitation for Bids (IFB) or the addition of three points on a 100-point scale added to the overall score for proposals submitted by the SBE in response to a Invitation for Bid (IFB)'s (RFP).
- M.3.2 Any prime Contractor that is an ROB certified by the SLBOC or the DSLBD, as applicable, shall receive a three percent (3%) reduction in the bid price for a bid submitted by the ROB in response to an IFB or the addition of three points on a 100-point scale added to the overall score for proposals submitted by the ROB in response to an RFP.
- M.3.3 Any prime Contractor that is an LRB certified by the SLBOC or the DSLBD, as applicable, shall receive a ten percent (10%) reduction in the bid price for a bid submitted by the LRB in response to an IFB or the addition of ten points on a 100-point scale added to the overall score for proposals submitted by the LRB in response to an RFP.
- M.3.4 Any prime Contractor that is an LBE certified by the SLBOC or the DSLBD, as applicable, shall receive a two percent (2%) reduction in the bid price for a bid submitted by the LBE in response to an IFB or the addition of two points on a 100-point scale added to the overall score for proposals submitted by the LBE in response to an RFP.
- M.3.5 Any prime Contractor that is a DZE certified by the SLBOC or the DSLBD, as applicable, shall receive a two percent (2%) reduction in the bid price for a bid submitted by the DZE in response to an IFB or the addition of two points on a 100-point scale added to the overall score for proposals submitted by the DZE in response to an RFP.
- M.3.6 Any prime Contractor that is a DBE certified by the SLBOC or the DSLBD, as applicable, shall receive a two percent (2%) reduction in the bid price for a bid submitted by the DBE in response to an IFB or the addition of two points on a 100-point scale added to the overall score for proposals submitted by the DBE in response to an RFP.

### **M.4 MAXIMUM PREFERENCE AWARDED**

Notwithstanding the availability of the preceding preferences, the maximum total preference to which a certified business enterprise is entitled under the Act for this procurement is twelve percent (12%) for bids submitted in response to an IFB or the equivalent of twelve (12) points on a 100-point scale for proposals submitted in response to an RFP. There shall be no preference awarded for subContracting by the prime Contractor with certified business enterprises.

**M.5 PREFERENCES for CERTIFIED JOINT VENTURES**

When the SLBOC or the DSLBD, as applicable, certifies a joint venture, the certified joint venture shall receive preferences as a prime Contractor for categories in which the joint venture and the certified joint venture partner are certified, subject to the maximum preference limitation set forth in the preceding paragraph.

**M.6 VENDOR SUBMISSION for PREFERENCES**

M.6.1 Any vendor seeking to receive preferences on this solicitation must submit at the time of, and as part of its bid or proposal, the following documentation, as applicable to the preference being sought:

M.6.2 Evidence of the vendor's or joint venture's certification by the SLBOC as an SBE, LBE, DBE, DZE, LRB, or RBO, to include a copy of all relevant letters of certification from the SLBOC.

M.6.3 Any vendor seeking certification in order to receive preferences under this solicitation should contact the:

**Department of Small and Local Business Development  
ATTN: LSDBE Certification Program  
441 Fourth Street, NW, Suite 970N  
Washington, DC 20001**

M.6.4 All vendors are encouraged to contact the DSLBD at (202) 727-3900 if additional information is required on certification procedures and requirements.

**\*\*\*END OF SECTION M\*\*\***

**J.5 WAGE DETERMINATION No. 2005-2103 (REVISIONS NO. 6, MAY 29, 2008) \***

WD 05-2104 (Rev.-8) was first posted on www.wdol.gov on 06/03/2008

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REGISTER OF WAGE DETERMINATIONS UNDER		U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT		EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor		WAGE AND HOUR DIVISION
		WASHINGTON D.C. 20210

		Wage Determination No.: 2005-2104
Shirley F. Ebbesen		Revision No.: 8
Director		Date Of Revision: 05/29/2008
Division of Wage Determinations		

States: District of Columbia, Maryland, Virginia

Area: District of Columbia Statewide  
 Maryland Counties of Calvert, Charles, Frederick, Montgomery, Prince George's, St Mary's  
 Virginia Counties of Alexandria, Arlington, Fairfax, Falls Church, Fauquier, King George, Loudoun, Prince William, Stafford

**\*\*Fringe Benefits Required Follow the Occupational Listing\*\***

OCCUPATION CODE - TITLE	MINIMUM WAGE RATE
01000 - Administrative Support And Clerical Occupations	
01011 - Accounting Clerk I	14.05
01012 - Accounting Clerk II	15.78
01013 - Accounting Clerk III	20.27
01020 - Administrative Assistant	25.95
01040 - Court Reporter	19.46
01051 - Data Entry Operator I	13.07
01052 - Data Entry Operator II	14.26
01060 - Dispatcher, Motor Vehicle	16.79
01070 - Document Preparation Clerk	13.64
01090 - Duplicating Machine Operator	13.64
01111 - General Clerk I	13.92
01112 - General Clerk II	15.32
01113 - General Clerk III	18.74
01120 - Housing Referral Assistant	23.83
01141 - Messenger Courier	11.25
01191 - Order Clerk I	14.74
01192 - Order Clerk II	16.29
01261 - Personnel Assistant (Employment) I	16.90
01262 - Personnel Assistant (Employment) II	18.90
01263 - Personnel Assistant (Employment) III	21.66
01270 - Production Control Clerk	21.29
01280 - Receptionist	13.18
01290 - Rental Clerk	16.16
01300 - Scheduler, Maintenance	16.16
01311 - Secretary I	17.26
01312 - Secretary II	19.41
01313 - Secretary III	23.83
01320 - Service Order Dispatcher	16.10
01410 - Supply Technician	25.95
01420 - Survey Worker	19.46
01531 - Travel Clerk I	12.59
01532 - Travel Clerk II	13.54
01533 - Travel Clerk III	14.54
01611 - Word Processor I	13.76
01612 - Word Processor II	16.16

01613 - Word Processor III	19.46
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	25.26
05010 - Automotive Electrician	21.37
05040 - Automotive Glass Installer	20.14
05070 - Automotive Worker	20.14
05110 - Mobile Equipment Servicer	17.31
05130 - Motor Equipment Metal Mechanic	22.53
05160 - Motor Equipment Metal Worker	20.14
05190 - Motor Vehicle Mechanic	22.53
05220 - Motor Vehicle Mechanic Helper	16.81
05250 - Motor Vehicle Upholstery Worker	19.66
05280 - Motor Vehicle Wrecker	20.14
05310 - Painter, Automotive	21.37
05340 - Radiator Repair Specialist	20.14
05370 - Tire Repairer	14.43
05400 - Transmission Repair Specialist	22.53
07000 - Food Preparation And Service Occupations	
07010 - Baker	13.18
07041 - Cook I	11.97
07042 - Cook II	13.28
07070 - Dishwasher	9.82
07130 - Food Service Worker	10.66
07210 - Meat Cutter	16.07
07260 - Waiter/Waitress	8.82
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	18.05
09040 - Furniture Handler	12.78
09080 - Furniture Refinisher	18.39
09090 - Furniture Refinisher Helper	14.11
09110 - Furniture Repairer, Minor	16.31
09130 - Upholsterer	18.05
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	9.85
11060 - Elevator Operator	9.85
11090 - Gardener	15.70
11122 - Housekeeping Aide	10.89
11150 - Janitor	10.89
11210 - Laborer, Grounds Maintenance	12.07
11240 - Maid or Houseman	10.84
11260 - Pruner	11.37
11270 - Tractor Operator	14.19
11330 - Trail Maintenance Worker	12.07
11360 - Window Cleaner	11.31
12000 - Health Occupations	
12010 - Ambulance Driver	17.69
12011 - Breath Alcohol Technician	18.55
12012 - Certified Occupational Therapist Assistant	21.01
12015 - Certified Physical Therapist Assistant	21.01
12020 - Dental Assistant	16.90
12025 - Dental Hygienist	40.68
12030 - EKG Technician	24.77
12035 - Electroneurodiagnostic Technologist	24.77
12040 - Emergency Medical Technician	18.55
12071 - Licensed Practical Nurse I	18.60
12072 - Licensed Practical Nurse II	20.82
12073 - Licensed Practical Nurse III	22.85
12100 - Medical Assistant	14.23
12130 - Medical Laboratory Technician	18.04
12160 - Medical Record Clerk	16.06
12190 - Medical Record Technician	17.96
12195 - Medical Transcriptionist	17.93
12210 - Nuclear Medicine Technologist	31.82

12221 - Nursing Assistant I	9.75
12222 - Nursing Assistant II	10.96
12223 - Nursing Assistant III	13.02
12224 - Nursing Assistant IV	14.62
12235 - Optical Dispenser	18.34
12236 - Optical Technician	14.41
12250 - Pharmacy Technician	16.31
12280 - Phlebotomist	14.62
12305 - Radiologic Technologist	28.28
12311 - Registered Nurse I	26.73
12312 - Registered Nurse II	31.24
12313 - Registered Nurse II, Specialist	31.24
12314 - Registered Nurse III	37.77
12315 - Registered Nurse III, Anesthetist	37.77
12316 - Registered Nurse IV	45.28
12317 - Scheduler (Drug and Alcohol Testing)	18.85
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	18.55
13012 - Exhibits Specialist II	23.33
13013 - Exhibits Specialist III	28.11
13041 - Illustrator I	20.40
13042 - Illustrator II	25.28
13043 - Illustrator III	30.91
13047 - Librarian	28.00
13050 - Library Aide/Clerk	13.77
13054 - Library Information Technology Systems Administrator	25.29
13058 - Library Technician	19.05
13061 - Media Specialist I	17.03
13062 - Media Specialist II	19.05
13063 - Media Specialist III	21.24
13071 - Photographer I	14.67
13072 - Photographer II	17.18
13073 - Photographer III	21.52
13074 - Photographer IV	26.05
13075 - Photographer V	29.15
13110 - Video Teleconference Technician	17.59
14000 - Information Technology Occupations	
14041 - Computer Operator I	17.78
14042 - Computer Operator II	19.88
14043 - Computer Operator III	22.17
14044 - Computer Operator IV	24.64
14045 - Computer Operator V	27.28
14071 - Computer Programmer I (1)	23.12
14072 - Computer Programmer II (1)	
14073 - Computer Programmer III (1)	
14074 - Computer Programmer IV (1)	
14101 - Computer Systems Analyst I (1)	
14102 - Computer Systems Analyst II (1)	
14103 - Computer Systems Analyst III (1)	
14150 - Peripheral Equipment Operator	17.78
14160 - Personal Computer Support Technician	24.64
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	34.77
15020 - Aircrew Training Devices Instructor (Rated)	42.72
15030 - Air Crew Training Devices Instructor (Pilot)	50.81
15050 - Computer Based Training Specialist / Instructor	31.26
15060 - Educational Technologist	30.88
15070 - Flight Instructor (Pilot)	50.81
15080 - Graphic Artist	26.80
15090 - Technical Instructor	23.87
15095 - Technical Instructor/Course Developer	29.19
15110 - Test Proctor	19.22
15120 - Tutor	19.22

16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	9.29
16030 - Counter Attendant	9.29
16040 - Dry Cleaner	12.21
16070 - Finisher, Flatwork, Machine	9.29
16090 - Presser, Hand	9.29
16110 - Presser, Machine, Drycleaning	9.29
16130 - Presser, Machine, Shirts	9.29
16160 - Presser, Machine, Wearing Apparel, Laundry	9.29
16190 - Sewing Machine Operator	12.79
16220 - Tailor	13.57
16250 - Washer, Machine	10.16
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	18.95
19040 - Tool And Die Maker	23.05
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	17.90
21030 - Material Coordinator	21.29
21040 - Material Expediter	21.29
21050 - Material Handling Laborer	12.65
21071 - Order Filler	13.87
21080 - Production Line Worker (Food Processing)	17.90
21110 - Shipping Packer	14.46
21130 - Shipping/Receiving Clerk	14.46
21140 - Store Worker I	10.91
21150 - Stock Clerk	15.70
21210 - Tools And Parts Attendant	17.90
21410 - Warehouse Specialist	17.90
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	25.68
23021 - Aircraft Mechanic I	24.46
23022 - Aircraft Mechanic II	25.68
23023 - Aircraft Mechanic III	26.97
23040 - Aircraft Mechanic Helper	16.61
23050 - Aircraft, Painter	23.42
23060 - Aircraft Servicer	18.71
23080 - Aircraft Worker	19.90
23110 - Appliance Mechanic	20.60
23120 - Bicycle Repairer	14.43
23125 - Cable Splicer	24.98
23130 - Carpenter, Maintenance	20.88
23140 - Carpet Layer	19.33
23160 - Electrician, Maintenance	26.56
23181 - Electronics Technician Maintenance I	22.73
23182 - Electronics Technician Maintenance II	24.13
23183 - Electronics Technician Maintenance III	25.42
23260 - Fabric Worker	18.04
23290 - Fire Alarm System Mechanic	21.46
23310 - Fire Extinguisher Repairer	16.50
23311 - Fuel Distribution System Mechanic	22.81
23312 - Fuel Distribution System Operator	19.38
23370 - General Maintenance Worker	21.17
23380 - Ground Support Equipment Mechanic	24.46
23381 - Ground Support Equipment Servicer	18.71
23382 - Ground Support Equipment Worker	19.90
23391 - Gunsmith I	16.63
23392 - Gunsmith II	19.33
23393 - Gunsmith III	21.62
23410 - Heating, Ventilation And Air-Conditioning Mechanic	22.21
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	
24.37	
23430 - Heavy Equipment Mechanic	21.46
23440 - Heavy Equipment Operator	21.46

23460 - Instrument Mechanic	21.62
23465 - Laboratory/Shelter Mechanic	20.52
23470 - Laborer	14.27
23510 - Locksmith	19.76
23530 - Machinery Maintenance Mechanic	21.77
23550 - Machinist, Maintenance	21.62
23580 - Maintenance Trades Helper	15.10
23591 - Metrology Technician I	21.62
23592 - Metrology Technician II	22.78
23593 - Metrology Technician III	23.89
23640 - Millwright	25.63
23710 - Office Appliance Repairer	21.63
23760 - Painter, Maintenance	20.52
23790 - Pipefitter, Maintenance	23.19
23810 - Plumber, Maintenance	20.99
23820 - Pneudraulic Systems Mechanic	21.62
23850 - Rigger	21.62
23870 - Scale Mechanic	19.33
23890 - Sheet-Metal Worker, Maintenance	21.62
23910 - Small Engine Mechanic	20.05
23931 - Telecommunications Mechanic I	27.74
23932 - Telecommunications Mechanic II	29.24
23950 - Telephone Lineman	26.38
23960 - Welder, Combination, Maintenance	21.62
23965 - Well Driller	21.62
23970 - Woodcraft Worker	21.62
23980 - Woodworker	16.63
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	11.63
24580 - Child Care Center Clerk	16.15
24610 - Chore Aide	10.00
24620 - Family Readiness And Support Services Coordinator	14.25
24630 - Homemaker	16.75
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	26.10
25040 - Sewage Plant Operator	20.23
25070 - Stationary Engineer	26.10
25190 - Ventilation Equipment Tender	18.37
25210 - Water Treatment Plant Operator	20.23
27000 - Protective Service Occupations	
27004 - Alarm Monitor	19.43
27007 - Baggage Inspector	12.66
27008 - Corrections Officer	21.30
27010 - Court Security Officer	23.26
27030 - Detection Dog Handler	19.43
27040 - Detention Officer	21.30
27070 - Firefighter	22.39
27101 - Guard I	12.66
27102 - Guard II	19.43
27131 - Police Officer I	24.58
27132 - Police Officer II	28.24
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	13.59
28042 - Carnival Equipment Repairer	14.63
28043 - Carnival Equipment Worker	9.24
28210 - Gate Attendant/Gate Tender	13.01
28310 - Lifeguard	11.59
28350 - Park Attendant (Aide)	14.56
28510 - Recreation Aide/Health Facility Attendant	10.62
28515 - Recreation Specialist	18.04
28630 - Sports Official	11.59
28690 - Swimming Pool Operator	18.21
29000 - Stevedoring/Longshoremen Occupational Services	

29010 - Blocker And Bracer	22.60
29020 - Hatch Tender	22.60
29030 - Line Handler	22.60
29041 - Stevedore I	20.82
29042 - Stevedore II	23.68
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (2)	36.27
30011 - Air Traffic Control Specialist, Station (HFO) (2)	25.01
30012 - Air Traffic Control Specialist, Terminal (HFO) (2)	27.54
30021 - Archeological Technician I	17.82
30022 - Archeological Technician II	19.87
30023 - Archeological Technician III	25.95
30030 - Cartographic Technician	25.95
30040 - Civil Engineering Technician	23.78
30061 - Drafter/CAD Operator I	18.72
30062 - Drafter/CAD Operator II	20.94
30063 - Drafter/CAD Operator III	24.60
30064 - Drafter/CAD Operator IV	30.26
30081 - Engineering Technician I	20.95
30082 - Engineering Technician II	23.53
30083 - Engineering Technician III	26.31
30084 - Engineering Technician IV	32.61
30085 - Engineering Technician V	39.88
30086 - Engineering Technician VI	48.25
30090 - Environmental Technician	23.50
30210 - Laboratory Technician	22.36
30240 - Mathematical Technician	28.94
30361 - Paralegal/Legal Assistant I	20.71
30362 - Paralegal/Legal Assistant II	25.69
30363 - Paralegal/Legal Assistant III	31.38
30364 - Paralegal/Legal Assistant IV	37.97
30390 - Photo-Optics Technician	27.33
30461 - Technical Writer I	21.27
30462 - Technical Writer II	25.98
30463 - Technical Writer III	31.44
30491 - Unexploded Ordnance (UXO) Technician I	23.05
30492 - Unexploded Ordnance (UXO) Technician II	27.89
30493 - Unexploded Ordnance (UXO) Technician III	33.43
30494 - Unexploded (UXO) Safety Escort	23.05
30495 - Unexploded (UXO) Sweep Personnel	23.05
30620 - Weather Observer, Combined Upper Air Or Surface Programs (2)	24.35
30621 - Weather Observer, Senior (2)	26.38
31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	12.50
31030 - Bus Driver	18.19
31043 - Driver Courier	12.71
31260 - Parking and Lot Attendant	9.53
31290 - Shuttle Bus Driver	14.69
31310 - Taxi Driver	13.98
31361 - Truckdriver, Light	14.69
31362 - Truckdriver, Medium	17.18
31363 - Truckdriver, Heavy	18.42
31364 - Truckdriver, Tractor-Trailer	18.42
99000 - Miscellaneous Occupations	
99030 - Cashier	10.03
99050 - Desk Clerk	11.11
99095 - Embalmer	23.05
99251 - Laboratory Animal Caretaker I	10.47
99252 - Laboratory Animal Caretaker II	11.73
99310 - Mortician	29.98
99410 - Pest Controller	15.13
99510 - Photofinishing Worker	11.59
99710 - Recycling Laborer	16.51

99711 - Recycling Specialist	20.27
99730 - Refuse Collector	14.64
99810 - Sales Clerk	11.87
99820 - School Crossing Guard	12.51
99830 - Survey Party Chief	21.61
99831 - Surveying Aide	13.43
99832 - Surveying Technician	20.54
99840 - Vending Machine Attendant	13.68
99841 - Vending Machine Repairer	17.76
99842 - Vending Machine Repairer Helper	13.68

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

**HEALTH & WELFARE:** Life, accident, and health insurance plans, sick leave, pension plans, civic and personal leave, severance pay, and savings and thrift plans. Minimum employer contributions costing an average of \$3.24 per hour computed on the basis of all hours worked by service employees employed on the contract.

**VACATION:** 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

**HOLIDAYS:** A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

1) Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that

determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

# **ATTACHMENT J.7.1**

# N4285p

42" WIDESCREEN  
1080P LCD HDTV  
WITH DUAL HDMI INPUTS

## Breathtaking 1080p performance.

ViewSonic's high-performance N4285p 42" LCD HDTV transforms your room with its elegant styling and transforms your entertainment with its advanced technology. 1920x1080p resolution DELIVERS 100% OF YOUR HD SIGNAL for unsurpassed image precision. The 2000:1 contrast ratio (typ) and high brightness provide richer colors, while the fast video response ensures EXTREME CLARITY in fast action movies and sporting events. Dolby® Digital stereo sound optimizes your viewing experience with rich stereo sound. The integrated HDTV tuner and DUAL HDMI INPUTS make it easy to connect to the best possible digital signal. Experience uncompromising HD entertainment at home with the N4285p 1080p HDTV from ViewSonic®.



### SUPERB HIGH-DEFINITION ENTERTAINMENT

#### > Experience widescreen HDTV

Enjoy a widescreen theater experience and high-definition picture quality with this display's widescreen aspect ratio, true 1080p HDTV capability, and wide viewing angles.

#### > Advanced image processing delivers clearer, crisper, sharper images

Advanced image processing eliminates noise, increases contrast and detail and optimizes color for rich, vibrant images. High-definition images look amazing and even standard television images are unbelievably smooth and sharp.

#### > Vivid graphics, clear text, stunning TV

Ultra-high brightness of 500 nits (typ), high contrast ratio of 2000:1 (typ), and 1920x1080 optimum resolution provide vibrant video and lifelike images.

#### > Expand your options with two HDMI inputs

Enjoy the ultimate viewing experience with integrated HDTV and analog TV tuners and plug-and-play, high-end connectivity of two HDMI inputs for HD set-top boxes, standard and HD-DVDs, game consoles, Blu-Ray™ discs, camcorders and more.

#### > OptiSync® technology now features dual HDMI

Add versatility to your LCD TV with support for HDMI with high-definition content protection (HDCP) and analog (VGA) signals, plus 2 component, S-video, 2 composite, and 2 TV/cable inputs.

#### > Powerful high-fidelity audio

It's all accompanied by high fidelity 20-watt Dolby® Digital stereo sound that completes the entertainment experience.



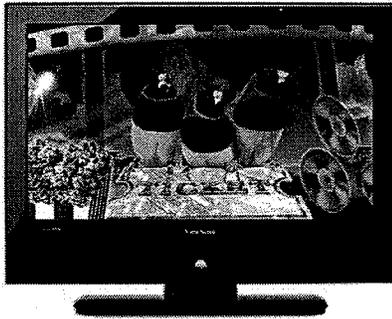
**VIEWSONIC**  
PRODUCTS, PROGRAMS,  
AND SERVICES



**ViewSonic®**  
See the difference® 

# N4285p

## 42" WIDESCREEN 1080P LCD HDTV WITH DUAL HDMI INPUTS



<b>LCD</b>	Type	42" (42.02" viewable) color TFT active matrix, wide LCD	
	Display Area	36.6" horizontal x 20.6" vertical; 42.02" diagonal	
	Native Resolution	1920x1080	
	Contrast Ratio	2000:1 (typ)	
	Viewing Angles	176° horizontal, 176° vertical	
	Response Time	6.5ms	
	Light Source	Long life, 50,000 hrs. (typ)	
	Brightness	500 cd/m2 (typ)	
	Aspect Ratio	16:9	
	Glass Surface	Anti-glare, anti-reflective coat	
	<b>INPUT</b>	PC	RGB analog (75 ohms, 0.7 Vp-p)
		TV	S-video, TV/cable x2, composite (RCA) x2, component YPbPr/YCbCr x2
Audio		3.5mm mini stereo audio in/out and RCA x2 (left/right) audio in	
RGB Frequency		F <sub>H</sub> : 30~64kHz, F <sub>V</sub> : 60~75Hz	
Sync		H/V separated (TTL)	
Digital		HDMI x2 (with HDCP and audio support)	
Tuner		ATSC/NTSC/QAM	
RS-232		Control port	
<b>AUDIO OUTPUT</b>	Speakers	2x10-watt	
	RCA	Left/right	
<b>COMPATIBILITY</b>	PC	640x480, 800x600, 1024x768, 1280x720, 1280x768, 1280x1024, 1360x768, 1440x900, 1680x1050,	
<b>INPUT SIGNAL</b>	TV/Video Comp.	480i, 480p, 720p, 1080i, 1080p	
<b>CONNECTOR</b>	Analog	15-pin mini D-sub (VGA)	
	Digital	HDMI x2	
	Power	3-pin plug	
<b>POWER</b>	Voltage	AC 10~240V (universal), 50~60Hz	
	Consumption	242W (typ)	
<b>CONTROLS</b>	Basic	Power, enter, channel +/-, volume +/-, menu	
	Picture	Picture mode, brightness, contrast, color, tint, sharpness, color temperature	
	TV/Audio	Balance, bass, treble, surround, reverb, equalizer, SPDIF type, auto volume control, tuner mode, auto scan, channel skip, MTS, audio language	
	Set Up	OSD language, aspect ratio, blue mute, time setup, closed caption, memory recall, channel block, program block, input block, change password, clear all	
	<b>OPERATING CONDITIONS</b>	Temperature	32~104°F (0~40°C)
	Humidity	10~65% (non-condensing)	
<b>DIMENSIONS (W x H x D)</b>	Physical with stand	40.3" x 30.5" x 11.6" (1025mm x 773mm x 294mm)	
	Physical without stand	40.3" x 27.7" x 5.5" (1025mm x 704mm x 139mm)	
<b>WEIGHT</b>	Net with stand	65.7 lb. (29.8 kg)	
	Net without stand	57.5 lb. (26.1 kg)	
	Gross with stand	80.7 lb. (36.6 kg)	
<b>VESA® MOUNT</b>		200mm x 400mm; 200mm x 600mm	
<b>RECYCLE/DISPOSAL</b>		The lamp in this product contains mercury. Please dispose of in accordance with local, state or federal laws.	
<b>REGULATIONS</b>		cUL, FCC, NOM, EN 55013, CB, Dolby®	
<b>PACKAGE CONTENTS</b>		LCD TV display, power cable(s), remote control with batteries, Quick Start Guide, User Guide	
<b>WARRANTY</b>		One-year limited warranty on parts, labor and backlight	



ViewSonic Corporation's QMS & EMS have been registered to ISO 9001 & ISO 14001, respectively, by the British Standards Institution.

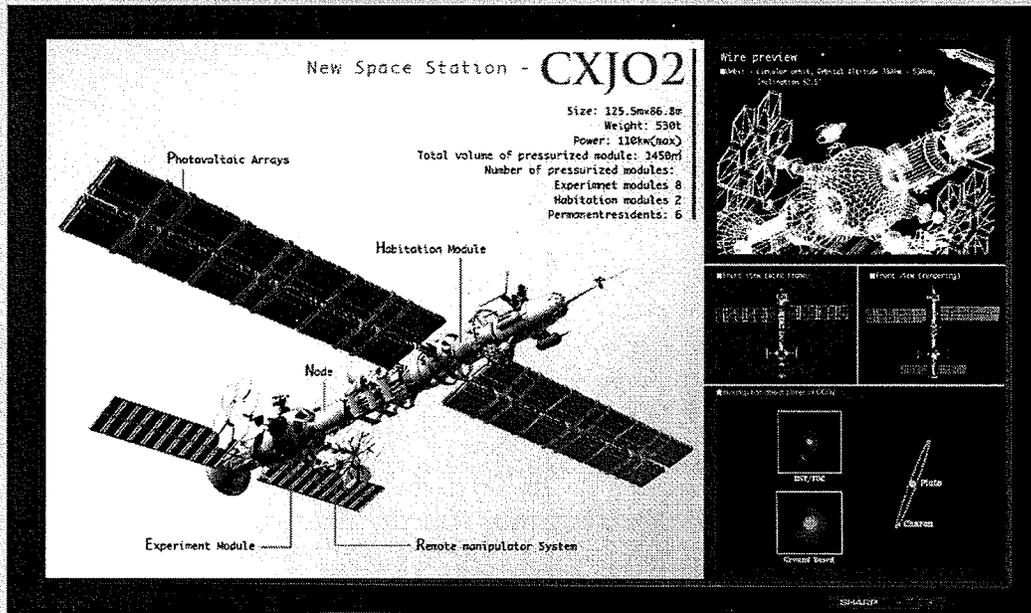
Sales: (888) 881-8781 • SalesInfo@ViewSonic.com • ViewSonic.com

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**ViewSonic®**  
See the difference®

For more product information, visit us on the web at [ViewSonic.com](http://ViewSonic.com)

**ATTACHMENT J.7.2**



The Sharp® PN-525U Professional LCD Monitor, with 52" screen size (measured diagonally) and full 2-megapixel (1920 x 1080) HD resolution offers exceptionally high performance, image quality and reliability for a wide-range of commercial settings.

#### Key Features Include:

**52" (measured diagonally) "ASV" Advanced Super-View Normally Black TFT LCD**

**High Definition (Native 1920 x 1080) Resolution** with 1800:1 Contrast Ratio and 6ms Response Time

**Rugged Design** – incorporating commercial components, black aluminum rear enclosure, heavy duty carrying handles and clean professional appearance.

**Compatible for Extended Use (i.e., "24/7") in Both Landscape and Portrait Mode Applications**

**Full Complement of Inputs and Outputs** – including DVI-D, Analog RGB, Component Video, Composite Video, Stereo Audio and RS-232C In/Out.

**Built-in 7W/Channel Audio Amplifier** – for use with Sharp AN-52SP1 optional "attachable" stereo loudspeaker system.

**Ultra-High Aperture LCD** achieves high brightness of 450 nit (cd/m<sup>2</sup>) and wide viewing angles (176° x 176°).

**Model PN-525UP also available**, with attached integrated protective overlay (for use in high traffic areas).

**Dual Fine-Engine ("DFE")** provides superior display of both digital and analog sources in full spec (1920 x 1080) high definition.

**3-Year On-Site Parts, Labor, Backlight Limited Warranty**

**Diagnostics RS-232C Central Control** – permits the PN-525U to be controlled, monitored and have diagnostics performed from a central remote location.

**Built-in Enlargement Function** to create 2x2, 3x3, 4x4 and 5x5 video walls from a PC, as well as "Picture-in-Picture" and "Picture-by-Picture" capabilities. Also offers lockable key panel, power-on delay function and extensive color adjustments.

### Specifications

Model / Description	PN-525U / 52" (measured diagonally) High-Resolution Professional LCD Monitor
LCD / Resolution	ASV Black TFT LCD (AGLR, Normally Black) / 1,920 x 1,080 dots [2 megapixel]
Screen Size / Pixel Pitch	52-inch (measured diagonally) - 1,152 mm x 648 mm / 0.600 mm x 0.600 mm
Display Colors / Brightness	16.77 Million (8 bit) / 450cd/m <sup>2</sup>
Contrast Ratio / Response Time	1800:1 / 6 ms (average)
Viewing angle	176°H / 176°V @ (CR>=10)
Supported Resolutions PC - Analog / Digital	VGA, SVGA, XGA, SXGA, WVGA (848x480), WXGA (1280x768, 1360x768), 1280 x 960, 1920x1080
Video Color System	NTSC (3.58 MHz), NTSC (4.43MHz), PAL, PAL-60, SECAM
User Controls	OSD (On Screen Display); Remote Control (IR); RS-232C (supports power-off connection)
Input	Video: DVI-D (24 pin) [DVI 1.0] (HDCP Support, 1080p support on AV equipment connection); RGB (mini D-Sub 15pin); RGB (BNC x 5) <sup>**</sup> ; Component (Y, Pb/Cb, Pr/Cr: BNC) (480i/p, 576i/p, 720p, 1080i) <sup>**</sup> ; Composite (BNC); Serial: RS-232C; Audio: Audio Line-In for AV (RCA L/R); Audio Line-in for PC (3.5mm stereo mini jack)
Output	Video: DVI-D (24 pin) <sup>**</sup> ; Serial: RS-232C Audio: Audio Line-Out (RCA L/R: variable / fixed)
Speaker Out	L/R "push-release" speaker terminals (7W + 7W Audio Output, minimum 6Ω)
Functions	Plug & Play: VESA DDC2B; Power Management: VESA DPMS, DVI DMPM; Gain Control: Auto / Manual (Black level and contrast adjustment); UXGA scale-down adjustment: Yes; Manual Adjustments: Clock, Phase, Image Positioning, Black Level, Contrast Ratio, Brightness, Color Temperature (15 pre-setting and user setting); Color Mode (STD, sRGB, VIVID); Volume, Audio Menu (Treble, Bass, Balance); Gamma Adjustment (1.8, 2.2, 2.4); OSD Languages: 7 Language (English, German, French, Italian, Spanish, Russian, Japanese); Self Adjust: Yes (Clock and Phase auto-adjusting at connection to PC); Model Information: Model Name, Serial Number Display; Power-Off Timer: Yes by scheduling function; Scheduling Function: Yes (on/off); All resetting: Yes; resetting: Screen, Picture, Audio, Adjustment Lock: Yes; Image Quality Improvement: Yes; Daisy Chain Connection: Yes by DVI (Mirror/Enlargement) up to 5 displays; Multi-Screen Capability (enlargement): PC signal only (2x2, 3x3, 4x4, 5x5); Frame Offset Setting (for multi-screen display): Yes; Picture in Picture / Picture by Picture: Yes; Power-On Delay: Yes; Auto-Input Change: Yes (changes to another input if no signal); Image Reversing: Yes (Upsidedown, 180° Rotate, Mirror); Log Trace Function: Yes - for service use; Temperature Monitoring and Control (Yes (auto-down display brightness in high temperature)); Diagnosis Function: Yes (supply voltage, backlight trouble); PC control and Display Monitoring: Yes (by RS-232C); Remote Control: Yes (IR); Main Power Switch: Yes
Cabinet / Bezel	Black cabinet finish. Front: Resin / Back: Aluminum / Removable Front Bezel <sup>**</sup>
# Fans / 24-hour Operation	No Fan ("Fan-Less" Architecture): Yes
Mounting Orientation	Landscape / Portrait
Mounting method / Carry Handle	VESA holes (M6 screw x 6 or x 4, 200mm pitch) / Removable Carry Handles
Dimensions (W x H x D)	With Front Bezel: 49.4" x 29.2" x 5.9" (1,254 mm x 742 mm x 149 mm) Without Front Bezel: 49.4" x 29.2" x 5.6" (1,254 mm x 742 mm x 141 mm)
Weight	Approx. 97 lbs. without stand (44 Kg)
UPC	PN-525U: 074000046726 [PN-525UP (with integrated overlay): 074000046740]
Operating Temperature/ Humidity	0°C to 40°C / 20% to 80% (non-condensing)
Power Voltage / Consumption	120 VAC, 60 Hz / 325 W
Limited Warranty	Three-Year On-Site Parts, Labor, Backlight. (See warranty statement included with the product or available as a PDF download at <a href="http://www.SharpUSA.com">www.SharpUSA.com</a> )
Regulatory Approvals	UL, cUL, FCC Class A, ICES
Included Accessories	Power cable (4m), remote control with 2 "AA" batteries, utility disk (CD-ROM), operation manual, vertical logo sticker, temporary stand, cable clamp, power cord clamp, blank sticker
Optional Loudspeaker System	AN-525P1 high quality loudspeaker system (attaches to sides of PN-525U or PN-525UP).
Also Available: PN-525UP	Same as PN-525U with addition of integrated protective acrylic overlay

<sup>\*\*</sup>Connectors are shared between RGB (BNC x5) and Component (Y, Pb/Cb, Pr/Cr: BNC).

<sup>\*\*</sup>Does not support plug and play. May not support 1920 x 1080 resolution depending on graphic card.

<sup>\*\*</sup>Connection is allowed with an HDCP compatible device only. Does not support Repeater Control function.

<sup>\*\*</sup>Safety Standards may not be certified when front bezels are removed.

Product specifications and design are subject to change without notice.

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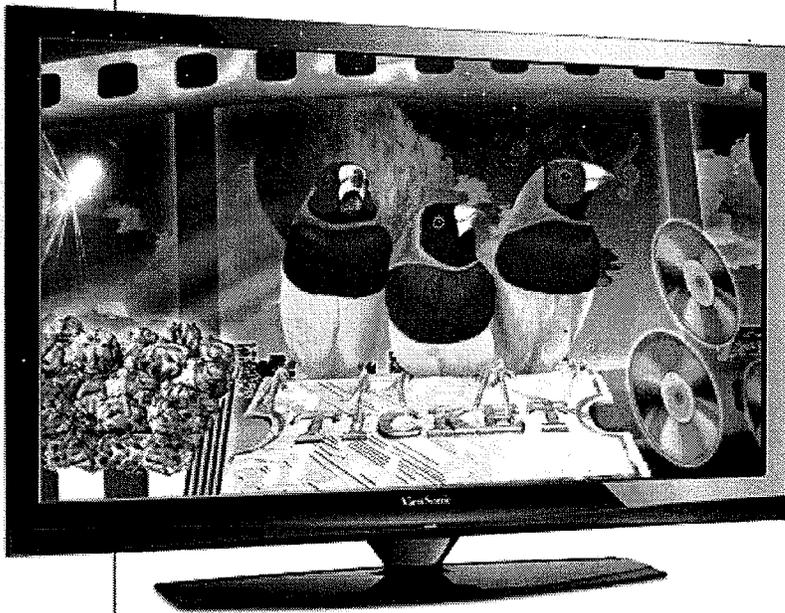
**ATTACHMENT J.7.3**

# N5230p

52" FULL 1080P LCD HDTV  
WITH THREE HDMI 1.3 INPUTS

## A dramatic, home-theater experience.

ViewSonic's N5230p 52" LCD HDTV combines stunning images with exquisite styling to offer unparalleled high-definition home entertainment. Immerse yourself in the vivid colors and details of high-def movies, sports and games. Connect your Blu-Ray™ player, game console, high-def cable or satellite box and all your digital home entertainment components through the ELEVEN INPUTS INCLUDING 3 ADVANCED HDMI 1.3 INPUTS for ultimate enjoyment. Full high-definition 1080p performance places you in the middle of the action. High contrast ratio and brightness provide richer colors, while ClearPicture™ technology ensures extreme image clarity. Dolby® Digital stereo sound and a convenient swivel base optimize your viewing experience. Enjoy uncompromised HD entertainment at home from the N5230p LCD HDTV.



### ELEGANT STYLE. EXCITING ENTERTAINMENT.

#### > Experience widescreen HDTV

Enjoy a widescreen theater experience and high-definition picture quality with this display's widescreen aspect ratio, full 1080p HDTV capability, and wide viewing angles.

#### > ClearPicture™ image processing delivers clearer, crisper, sharper images

ClearPicture™ image processing eliminates noise, increases contrast and detail and optimizes color for rich, vibrant images. High-definition images look amazing and even standard television images are unbelievably smooth and sharp.

#### > Vivid graphics, clear text, stunning TV

Ultra-high brightness of 500 nits (typ), dynamic contrast ratio of 6000:1, and 1920x1080 optimum resolution provide vibrant video and lifelike images.

#### > Expand your options with three HDMI 1.3 inputs

Enjoy the ultimate viewing experience with integrated HDTV and analog TV tuners and plug-and-play, high-end connectivity of three HDMI inputs for HD set-top boxes, standard and HD-DVDs, game consoles, Blu-Ray™ discs, camcorders and more.

#### > Powerful high-fidelity audio

It's all accompanied by high fidelity 30-watt Dolby® Digital stereo sound that completes the entertainment experience.



**VIEWSONIC**  
PRODUCTS, PROGRAMS,  
AND SERVICES



**HDMI™**  
HIGH-DEFINITION MULTIMEDIA INTERFACE



**DOLBY.**  
DIGITAL

**ViewSonic®**  
See the difference®

# N5230p

52" FULL 1080P LCD HDTV WITH THREE HDMI 1.3 INPUTS



<b>LCD</b>	Type	52" wide color TFT active Matrix LCD	
	Display Area	45.3" horizontal x 25.5" vertical; 52" diagonal	
	Optimum Resolution	1920x1080	
	Contrast Ratio	1500:1 static (typ), 6000:1 dynamic	
	Viewing Angles	176° horizontal, 176° vertical	
	Response Time	6.5ms (typ)	
	Light Source	Long life, 50,000 hrs. (typ)	
	Brightness	500 cd/m <sup>2</sup> (typ)	
	Aspect Ratio	16:9	
	Glass Surface	Anti-glare, anti-reflective coat	
	<b>INPUT</b>	PC	RGB analog (75 ohms, 0.7 Vp-p)
TV		S-video, TV/cable x2, composite (RCA) x2, component YPbPr/YCbCr x2	
Audio		3.5mm mini stereo audio in/out and RCA x2 (left/right) audio in	
RGB Frequency		F <sub>i</sub> : 30~64kHz, F <sub>v</sub> : 60~75Hz	
Sync		H/V separated (TTL)	
Digital		HDMI 1.3 x3 (with HDCP and audio support)	
Tuner		ATSC/NTSC/QAM	
RS-232		Control port	
<b>AUDIO OUTPUT</b>		Speakers	2x15-watt
<b>COMPATIBILITY</b>		PC	640x480, 800x600, 1024x768, 1280x720, 1280x768, 1280x1024, 1360x768, 1440x900, 1680x1050
	TV/Video Comp.	480i, 480p, 720p, 1080i, 1080p	
<b>CONNECTOR</b>	Analog	15-pin mini D-sub (VGA)	
	Digital	HDMI 1.3 x3	
	Power	3-pin plug	
<b>POWER</b>	Voltage	AC 10~240V (universal), 50~60Hz	
	Consumption	300W (typ)	
<b>CONTROLS</b>	Basic	Power, enter, channel +/-, volume +/-, menu	
	Picture	Picture mode, brightness, contrast, color, tint, sharpness, color temperature	
	TV/Audio	Balance, bass, treble, surround, reverb, equalizer, SPDIF type, auto volume control, tuner mode, auto scan, channel skip, MTS, audio language	
	Set Up	OSD language, aspect ratio, blue mute, time setup, closed caption, memory recall, channel block, program block, input block, change password, clear all	
	<b>OPERATING CONDITIONS</b>	Temperature	32~104°F (0~40°C)
<b>DIMENSIONS (W x H x D)</b>	Physical with stand	49.3" x 33.9" x 12.2" (1251mm x 861mm x 310mm)	
	Physical without stand	49.3" x 30.6" x 5.9" (1251mm x 778mm x 151mm)	
<b>WEIGHT</b>	Net with stand	86.6 lb. (40.0 kg)	
	Net without stand	77.7 lb. (35.2 kg)	
	Gross with stand	103 lb. (46.0 kg)	
<b>VESA® MOUNT</b>		200mm x 400mm; 200mm x 600mm	
<b>RECYCLE/DISPOSAL</b>		The lamp in this product contains mercury. Please dispose of in accordance with local, state or federal laws.	
<b>REGULATIONS</b>		FCC, cUL (UL), RoHS, NOM, BETS-7, CB, HDMI	
<b>PACKAGE CONTENTS</b>		LCD HDTV display, power cable, remote control with batteries, Quick Start Guide, User Guide	



ViewSonic Corporation's QMS & EMS have been registered to ISO 9001 & ISO 14001, respectively, by the British Standards Institution.

Sales: (888) 881-8781 • SalesInfo@ViewSonic.com • ViewSonic.com

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See the difference® 

For more product information, visit us on the web at [ViewSonic.com](http://ViewSonic.com)

**ATTACHMENT J.7.4**

**TECHNICAL DATA SHEET - 32" - 60" Flat Panel TV Cart**

**peerless**<sup>®</sup>  
Solid Solutions - Solid Support™

MODELS: SR1M, SR1G, SR560G, SR560M

**For 32" to 60" LCD and Plasma Flat Panel Screens**

Supports 32" to 60" LCD and plasma screens and offers continuous height adjustment. Large 4" swivel casters, including two locking casters, allow for safe and easy maneuvering over thresholds and various flooring. Cart is offered with or without Universal style PLP adapter plate to match your specific application requirement. Ideal for classroom, boardrooms, auditoriums, or event/exhibit applications. Available exclusively to meet different applications.

**Features:**

- Fits 32" to 60" LCD and plasma flat panel screens
- Vertical screen adjustment for optimal viewing height
- Incremental tilt of -2°, 0° and +5° for desired viewing angle
- Adjustable metal or tempered glass shelf holds A/V components

**Dimensions:****Shipping weight:**

SR1G = 78.3 lb (35.5 kg)  
SR1M = 76.8 lb (34.8 kg)  
SR560G = 88.8 lb (40 kg)  
SR560M = 87.3 lb (39.5 kg)

**Max Load Capacity:**

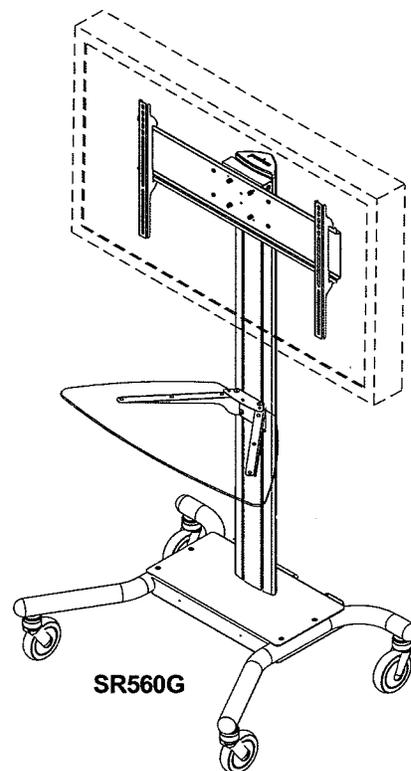
150 lb (68 kg) screen  
50 lb (22.7 kg) per shelf

**Shipping Carton dimensions:**

L= 57.5 in. (1460 mm)  
W= 19.25 in. (489 mm)  
H= 7.75 in. (197 mm)

**Accessories:**

- ACC313 Metal Shelf
- ACC314 Laptop Arm
- ACC315 Base Shelf
- ACC316 Safety Belt
- ACC318 Tinted Glass Shelf
- ACC319 Video Conferencing Shelf
- ACC552 Electrical Cord Wrap



SR560G

**ARCHITECTS SPECIFICATIONS**

32" - 60" Flat Panel TV Stand shall be a Peerless model **SR1M, SR1G, SR560G, SR560M** and shall be installed where indicated on the plans. It shall be constructed of heavy gauge cold rolled steel and finished with scratch resistant Black or Silver Fused Epoxy. Assembly and installation shall be done according to instructions provided by the manufacturer.

Peerless Industries, Inc.  
3215 W. North Ave. Melrose Park, IL 60160  
708-865-8870 800-865-2112 Fax 708-865-2941  
[www.peerlessmounts.com](http://www.peerlessmounts.com)

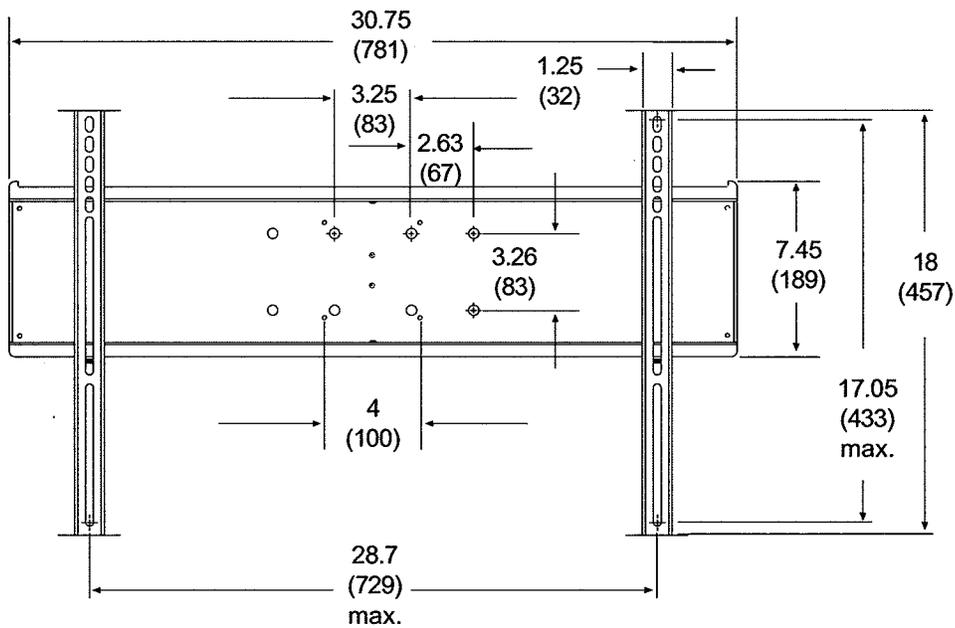
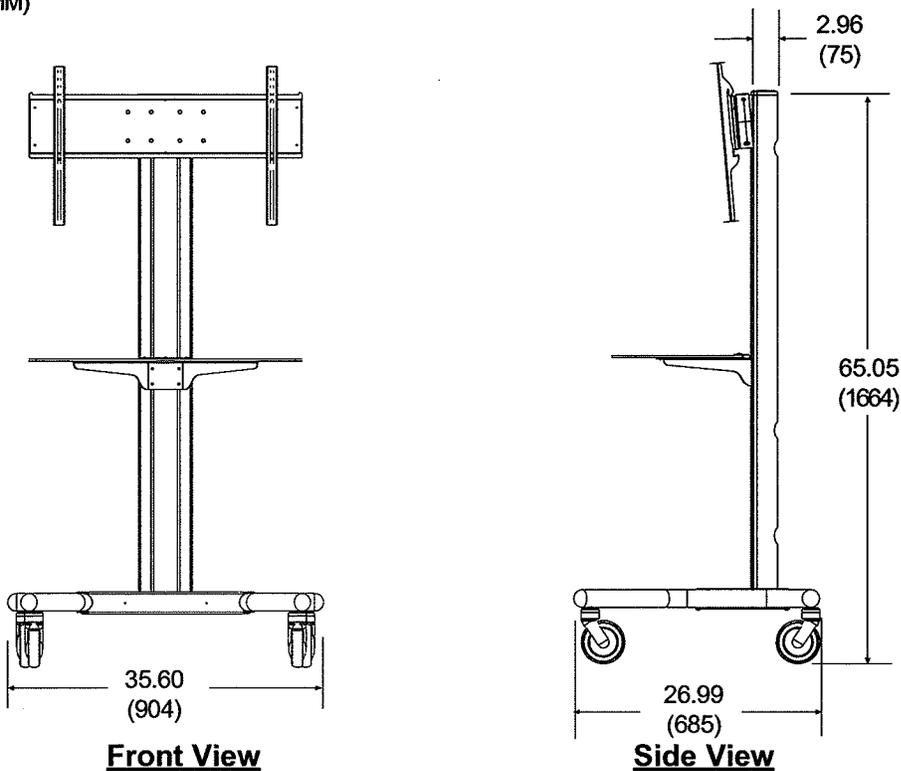
ISSUED: 02-06-07 SHEET NO: 009-9529-2 02-12-07

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**TECHNICAL DATA SHEET**

**MODELS: SR1M, SR1G, SR560G, SR560M**

ALL DIMENSION = INCH  
(MM)



**Adapter Bracket Detail**

**ATTACHMENT J.7.5**

# TOSHIBA

Leading Innovation >>>

## SD-V296

DVD/VCR Combo Player

Fitting more entertainment value into less shelf space just got easier. With a DVD/VCR combo player, you get the connectivity and features without the clutter.



## ADVANTAGE

Combines the picture and sound advantages of a **progressive scan DVD player** with the convenient recording<sup>1,2</sup> and playback options of a **video cassette recorder** - all in one slim chassis.

**One Touch Recording for the VCR** provides a simple and convenient way to make a recording. Simply connect your DVD/VCR to your cable or satellite box and then to your monitor/TV and you are set to record a tape with the push of one button!

**ColorStream Pro® Progressive Scan Component Video Outputs** compatible with today's finest analog and digital televisions for delivery of stunningly colorful images.

**Simultaneous DVD playback and VHS Record** for watching a DVD while recording a TV program.

**JPEG Viewer<sup>3</sup>** enables a user to display digital photographs on a television set in the JPEG digital format.

## PRELIMINARY

LEADING THE WAY IN  
HOME ENTERTAINMENT  
INNOVATION



# SD-V296

## Specifications

### PLAYABLE DISC TYPES

DVD-Video/DVD-R/DVD  
RW/CD/CD-R/CD-RW/VCD

#### DVD VIDEO

Video D/A Converter	108MHz/14-Bit
Component Video Output	ColorStream Pro®
Progressive Scan	•
JPEG Viewer	•
Digital Picture Zoom	•
Fast Scan	•
Slow Motion	•
Multi-Camera Angle Select	•
Multi-Language Select	•
Multi-Subtitle Select	•

#### DVD AUDIO

Audio D/A Converter	192kHz/24-Bit
Dolby® Digital/DTS® Compatible	•
3D Surround Sound	•

#### DVD CONVENIENCE

Parental Lock	•
---------------	---

#### VCR VIDEO

Video Heads	4
Record Speeds	SP/SLP (EP)
SQPB	•

#### VCR AUDIO

Hi-Fi VHS Stereo	•
------------------	---

#### VCR CONVENIENCE

Commercial Skip	•
OSD Language	English/French/Spanish
Remote Control	DVD/VCR Remote
Hi-speed Rewind	•

<sup>1</sup>External tuner source required to record television programming.

<sup>2</sup>This product is not made or sold for unauthorized use of copyrighted works, and it is only intended for recording and playback of authorized content and any other lawful use.

<sup>3</sup>Some DVD-R/DVD-RW and CD-R/CD-RW discs may be incompatible due to laser pick up and disc design. CD-R/CD-RW discs must be recorded using CD-DA method for CD audio playback. The DVD player may not support some MP3/WMA/JPEG/DivX recordings due to differences in recording formats, disc structure, or condition of the disc (use of CD-RW for MP3 files is not recommended). See owner's manual for more information.

### TERMINALS

ColorStream Pro® Component	•
Video Outputs	1 rear - DVD only
S-Video Out	1 rear - DVD only
RCA-Video Out	1 rear - both
RCA-Video In	1 front & 1 rear
L-R Audio Out	1 rear
L-R Audio Inputs	1 front & 1 rear
Coaxial Digital Audio Output	1 (DVD only)

### PRODUCT & PACKAGING

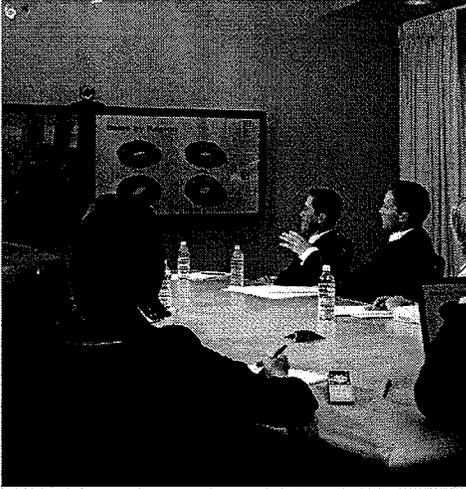
Unit Dimensions (WHD) in.	17.13 x 3.7 x 9.17
Carton Dimensions	21.22 x 7.17 x 13.46
Unit Weight	5.94 lbs
Carton Weight	7.7 lbs
UPC Code	022265001844

<http://www.tacp.toshiba.com> Customer Solutions: 800.631.3811  
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82 Totowa Road, Wayne, NJ 07470 (2008). All Rights Reserved (7/08.1)

ColorStream Pro is a registered trademark of Toshiba America Consumer Products, L.L.C. Dolby and the double-D symbol are registered trademarks of Dolby Laboratories. DTS is a registered trademark & the DTS logos and Symbol are trademarks of DTS, Inc. DivX, DivX Certified, and associated logos are trademarks of DivX, Inc. and are used under license.

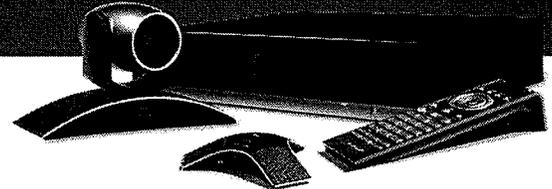
Product design and specifications subject to change or modification without notice.

**ATTACHMENT J.7.6**



# Polycom® HDX 9000™ Series

High Definition Video Conferencing Systems for High Definition Visual Experiences



## Benefits

**High definition video** – Natural communications in 1280 x 720 at 30fps (720p), with exceptional resolution even at lower data rates

**High definition voice** – Polycom's Siren 22 along with Polycom's StereoSurround offers audio performance that is superior in today's marketplace

**High definition content** – Share graphics, presentations, and rich media content with HD and non-HD systems with use of People+Content™, People+Content IP and People On Content™ collaboration technologies

**Flexible integration** – A 2U design, flexible audio video and audio inputs and outputs for integration into many types of rooms and environments

**Simplified integration** – Easily integrate with Polycom's SoundStructure™ installed audio systems and AMX® or Crestron® control devices for complete system control

**Embedded multipoint** – An optional 4 or 8 way embedded multipoint bridge allows for greater flexibility for your larger conferences

**Flexible connectivity** – Optional network interfaces allow for easy access to your BRI, PRI or V.35 network

**Key element of a total Polycom video solution** – Seamlessly integrates with the Polycom RMX 2000™ conference bridge, Video Media Center™ 1000 solution, RSS™ 2000 recording and streaming server, and ReadiManager® SE 200 management and scheduling application

Polycom HDX 9000 Series video conferencing systems deliver high definition collaboration experiences in conference rooms, lecture halls, executive suites and more.

The HDX 9000 systems' intuitive user interfaces are bolstered by high-performance architectures that radically boost video conference quality and allows attendees to interact and communicate naturally.

The HDX 9000 series systems powerfully and seamlessly integrate with rich media tools to enhance any presentation or meeting environment. Through integration of the Polycom HDX 9000 system's powerful set of APIs and abundant video and audio connectors, customers can create and customize conferencing solutions for simple to advanced applications, including auditoriums utilizing multiple cameras, projectors and displays, executive boardrooms with touch-panel displays, recessed lighting and individual participant monitors, and training facilities with high definition lecture recording systems and HD document cameras

Life-like conference audio for HDX 9000 system environments is driven by Polycom Siren™ 22 and Polycom StereoSurround™ technologies, enabling attendees to hear remote participants' voices in stereo through left and right dual-mode speakers within a single microphone array. The HDX 9000 system is powerful enough to discern the most subtle of sounds and transmit them to others in the conference, enabling clearer and less ambiguous communications and more efficient meetings.

## Make Great Things Happen with the Polycom HDX 9000 Series

In today's Internet driven world, the ability to conduct real time communication and collaboration has become critical to an organization's survival. As the market leader in voice, video, data and Web solutions, our award-winning conference technology makes it easy for people to interact and maximize productivity – over any network, in just about any environment, anywhere around the globe. That's why more organizations worldwide use and prefer Polycom conferencing solutions. Because when people work together, great things happen. See how you, too, can achieve great things with the Polycom HDX 9000 series.

 **POLYCOM®**  
TOGETHER, GREAT THINGS HAPPEN.

# Polycom HDX 9000 Series

## Video Standards & Protocols

- H.261
- H.263++
- H.264
- People+Content / H.239
- H.263 & H.264 Video Error Concealment

## People Video Resolution

- 720p, 30fps at 1Mbps-4Mbps
- 4SIF (704 x 480)/4CIF (704 x 576) at 256Kbps-1Mbps
- SIF (352 x 240), CIF (352 x 288)
- QSIF (176 x 120), QCIF (176 x 144)
- Choice of native 4:3 or 16:9 display aspect ratios

## Content Video Resolution

- Up to 720p
- Input: SXGA (1280x1024) (9004), HD (1280x720), XGA (1024 x 768), SVGA (800 x 600), VGA (640 x 480)
- Output: XGA (1024x768), SVGA (800x600), SXGA 1280x1024 (9004), HD 1280x720

## Audio Standards & Protocols

- Polycom StereoSurround
- 22kHz bandwidth with Polycom Siren 22
- 14kHz bandwidth with Polycom Siren 14, G.722.1 Annex C
- 7 kHz bandwidth with G.722, G.722.1
- 3.4 kHz bandwidth with G.711, G.728, G.729A
- Automatic Gain Control
- Automatic Noise Suppression
- Instant Adaptation Echo Cancellation
- Audio Error Concealment
- Keyboard Noise Reduction
- Music Mode
- Discussion Mode Stereo Audio (with MPPlus option)

## Other ITU-Supported Standards

- H.221 communications
- H.224/H.281 far-end camera control
- H.323 Annex Q far-end camera control
- H.225, H.245, H.241, H.331
- H.239 dual stream
- H.231 in multipoint calls
- H.243 chair control
- H.460 NAT/firewall traversal
- BONDING, Mode 1

## Network

- Interfaces
  - 10/100/1000 auto NIC, RJ45 connector
  - RJ11 analog phone connector
- H.323 up to 4 Mbps pt-to-pt, 8 Mbps total with MPPlus (9004)
- SIP up to 4 Mbps
- IPV6 support
- H.320
  - ISDN Quad BRI
  - ISDN PRI T1 or E1
  - Serial (RS449, V.35, RS 530) up to 2 Mbps
- iPriority™ for QoS
- Lost Packet Recovery (LPR)
- Dynamic Bandwidth Allocation (DBA)
- Reconfigurable MTU size
- Auto SPID detection and line number configuration

## User Interface

- Directory Services
- System Management
  - Web-based
  - SNMP
  - Global Management System™
- CDR
- API support

## International languages (17)

- RSS 2000 integration with HDX remote control
- USB Software Update

## Security

- Secure Web
- Secure Telnet
- Security Mode
- Embedded AES FIPS 197, H.235V3 and H.233/234
- Secure password authentication

## Options

- Polycom EagleEye™ HD Camera
  - 1280 x 720p CCD imager
  - 12X optical zoom
  - 72deg FOV at min zoom
  - +/- 100 deg pan range
  - +/-20/-30 deg tilt range
  - Output formats: SMPTE 296M 1280 x 720p, 50/60 FPS
  - Component, YPbPr output
- Avaya Network Connectivity
- People On Content
- MPPlus software for up to 4 (all models) or 8 (9004) sites
  - Audio transcoding
  - Video transcoding (line rate & speed)
  - StereoSurround and Siren 22 audio
  - Dual monitor emulation
  - People+Content supported
  - Voice activated switching
  - High Definition in continuous presence mode
- HDX Microphone Array
- Ceiling Microphone Array
- SoundStructure™ Integration
- Upgrade to 8 Mbps line rate (to be used only with internal MCU on 9004)

## Electrical

- Auto sensing power supply
- Typical operating voltage/power 189VA @ 115V @ 60 Hz @ .67 PF
- Typical operating voltage/power 192VA @ 230V @ 60 Hz @ .66 PF
- Typical operating voltage/power 196VA @ 230V @ 50 Hz @ .65 PF

*These numbers were empirically collected under TYPICAL operating conditions. No attempt was made to force max power consumption. Voltages and currents are RMS. Power units are Volt-Amp.*

## Environmental Specification

- Operating Temperature: 0-40°C
- Operating Humidity: 10-80%
- Non-Operating Temperature: -40 o -70o C
- Non-Operating Humidity (Non-condensing): 10-90%
- Maximum altitude is 10,000 feet

## Physical Characteristics

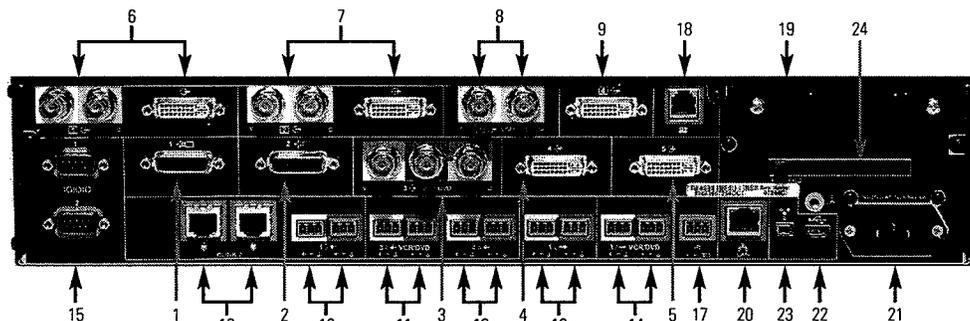
- Video Base Unit (W/H/D): 17.2"x3.44"x14.5"; 436.88 mm / 87.38 mm / 368.3 mm
- Video Base Unit Weight: 20.5 lbs; 9.3 kg

## Warranty

- One-year return to factory parts and labor
- 90-day software warranty

## Technical Documentation

- Award-winning documentation for setting up, maintaining, and using the system
- Available at [www.polycom.com/vidoeodoc](http://www.polycom.com/vidoeodoc)umentation



- |  |  |   |
|--|--|---|
| <ol style="list-style-type: none"> <li>1. Video input 1: HDCI (Composite, S-Video, YPbPr, DVI)</li> <li>2. Video input 2: HDCI (Composite, S-Video, YPbPr, DVI)</li> <li>3. Video input 3: 3-BNC (9004) (Composite, S-Video, YPbPr)   2-BNC (9001 &amp; 9002) (Composite, S-Video)</li> <li>4. Video input 4: DVI-I (VGA, DVI)</li> <li>5. Video input 5: (9004) DVI-I (VGA, DVI)</li> <li>6. Video output 1: 2-BNC (S-Video, Composite) DVI-I (VGA, DVI, YPbPr)</li> <li>7. Video output 2: 2-BNC (S-Video, Composite) DVI-I (VGA, DVI, YPbPr)</li> </ol> | <ol style="list-style-type: none"> <li>8. Video output 3: 2-BNC (S-Video, Composite)</li> <li>9. Video output 4: (9004) DVI-I (VGA, DVI, YPbPr)</li> <li>10. Audio input 1: Phoenix, stereo (main audio)</li> <li>11. Audio input 2: Phoenix, stereo (VCR audio, assoc with video input 3)</li> <li>12. Audio input 3: (9004) Phoenix, stereo (PC audio, assoc with video input 4)</li> <li>13. Audio output 1: Phoenix, stereo (main audio)</li> <li>14. Audio output 2: Phoenix, stereo (VCR audio)</li> <li>15. RS-232 ports for control (Dual ports on 9004 / Single port on 9001 &amp; 9002)</li> </ol> | <ol style="list-style-type: none"> <li>16. Connectors for HDX Microphone Arrays (up to 4 microphones total)</li> <li>17. IR receiver</li> <li>18. POTS phone connection</li> <li>19. H.320 network interface bay</li> <li>20. LAN/NIC, 10/100/1000 auto sensing</li> <li>21. EIA electrical input</li> <li>22. USB port (inactive)</li> <li>23. 1394 Firewire (inactive)</li> <li>24. PCMCIA slot (inactive)</li> </ol> |
|--|--|---|

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Part No. 3726-17574-001 Rev. 9/07

**ATTACHMENT J.7.7**



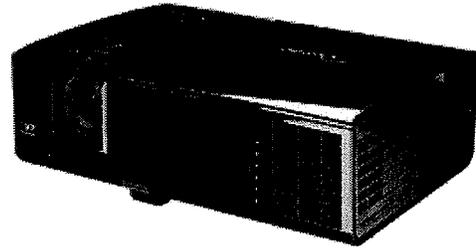


**ATTACHMENT J.7.8**

## EP761 – Multimedia Projector

### Always Impressive, Always Bright...Always Better

The Optoma EP761 digital projector delivers bright pictures and sharp images in a stylish and feature-rich form. The EP761 features the extensive connectivity options and ease-of-use factors that are essential functions in this series of projectors from Optoma. And, with Texas Instruments' DLP® chipset, the Optoma EP761 ensures long-lasting images that won't fade or degrade over time.



### Features

- Bright at 3200 lumens with a 2200:1 contrast ratio
- Extensive connectors: Two VGA-in, DVI w/HDCP, composite video, s-video, RS-232, USB, VGA-out, four audio-in and one audio-out
- Features Texas Instruments' DLP chipset and latest color processing technologies
- Long lasting 2000/3000 lamp hours (STD/ECO)
- Weighs 6.3 pounds and features a new top-loading lamp replacement form factor, as well as five rubber feet for added stability
- Presentation friendly IR remote with laser pointer

### Specifications

**Display Technology**  
0.55" DDR DLP Technology by Texas Instruments

**Resolution**  
Native XGA (1024 x 768)

**Maximum Resolution**  
SXGA+ (1400 x 1050)

**Brightness (Typical)**  
3200 ANSI Lumens

**Contrast Ratio**  
2200:1 (Full On/Full Off)

**Lamp Life and Type**  
2000/3000 Hours (STD/ECO)  
220W

**Throw Ratio**  
1.95-2.15:1 (Distance/Width)

**Image Size (Diagonal)**  
34.59" to 304" (0.88 to 7.72m)

**Projection Distance**  
3.9' to 32.8' (1.2 to 10 m)

**Remote Control**  
Fully Featured Remote Control w/Mouse and Laser pointer

**Displayable Colors**  
16.7 Million

**Audio**  
One 2-Watt Speaker

**User Controls**  
Complete On Screen Menu Adjustments in 11 Languages

**Computer Compatibility**  
VGA, SVGA, XGA, SXGA+ Resized, VESA PC and Macintosh Compatible

**Video Compatibility**  
NTSC, PAL, SECAM, SDTV (480i), EDTV (480p), HDTV (720p, 1080i)

**Uniformity**  
85%

**Aspect Ratio**  
4:3 Native, 16:9 Compatible

**Projection Lens**  
F = 2.46 ~2.58, f = 21.79-23.99 mm, 1.10X Manual Zoom and Focus

**Monitor Loop Through**  
D-Sub 15 VGA Output (Functional in Both Normal and Standby Modes)

**I/O Connectors**  
DVI-D w/HDCP, Two VGA-In, VGA-Out, S-Video, Composite Video, Four Audio-In, Audio-Out, USB, +12V Trigger, RS-232, +5V Trigger

**Security**  
Kensington® Lock Port

**Projection Method**  
Front, Rear, Ceiling Mount, Table Top

**Weight**  
6.3 lbs (2.9 kg)

**Dimensions (W x H x D)**  
11.51" x 3.73" x 8.66"  
(295 x 95.7 x 222 mm)

**Noise Level (STD/ECO)**  
34dB/29dB

**Keystone Correction**  
± 15° Vertical

**Horizontal Scan Rate**  
31.5 to 100 kHz

**Vertical Refresh Rate**  
47 to 85 Hz

**Power Supply**  
AC Input 100-240V, Auto-Switching

**Power Consumption**  
305 Watts (Maximum), <10 Watts (Standby)

**Operating Temperature**  
41-95° F (5-35° C) (80% Humidity), Adjustable Fan Speed for High Altitude Application

**Standard Accessories**  
AC Power Cord, VGA to VGA Cable, USB Cable, Remote Control, Batteries for Remote, Carrying Case, Quick Start Guide, Warranty Card and User's Manual

**Optional Accessories**  
Ceiling Mount, VGA to Component Cable, S-Video Cable, Composite Video Cable, DVI to DVI Cable, DVI to HDMI Cable, Audio-Out Adapter, Gold Service Warranty and GrayWolf™ Series Screens

**Warranty**  
1 Year Limited Parts and Labor, 90 Days on Lamp

**UPC**  
796435 11 140 3

LIVE THE HIGH-DEFINITION LIFESTYLE

**ATTACHMENT J.7.9**

**Enhance your security  
and your corporate image...**



**...with Visitor Management  
Solutions from EasyLobby.**

# EasyLobby Visitor Management

## Software Options

### 1. EasyLobby® SVM™ 9.0 Software

- SVM is the main application for processing visitors (ID scanning, record creation, badge printing, Watch List screening, check in and check out, email notification, etc.); SVM gets installed on each Windows workstation where visitors will be processed. Any number of SVM workstations can share a central database (MSDE, SQL Server, or Oracle).



### 2. EasyLobby Administrator™ Software

- Administrator is an enterprise-class, central administration utility; it provides you with database administration, and real-time monitoring and reporting functions. You get 1 free copy of Administrator with each copy of SVM you purchase.

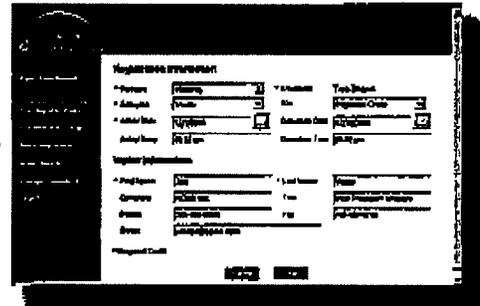


### 3. EasyLobby eAdvance™ Software

- eAdvance is our web-based application that enables authorized employees to pre-register visitors over your intranet or internet from their own computers. Any or all employees can be granted access to use eAdvance. eAdvance can be run on your own web server, or hosted by EasyLobby as a value-added service.

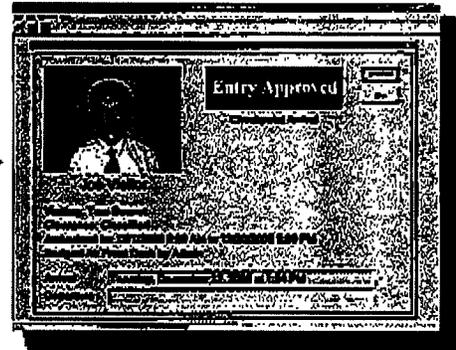
### 4. EasyLobby SVM Satellite™ Software

- Satellite is used to control and monitor visitor entry and exit at one or more internal locations or "check points". Upon arrival at a check point area, the visitor's badge is scanned (via barcode), and the Satellite station displays the visitor record with an Entry Approved or Entry Denied message, and time stamps their entry and exit. Satellite is also available on a wireless, handheld PDA.



### 5. Access Control Integration Software

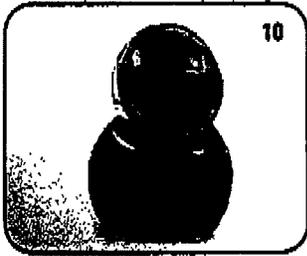
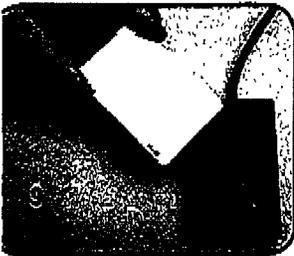
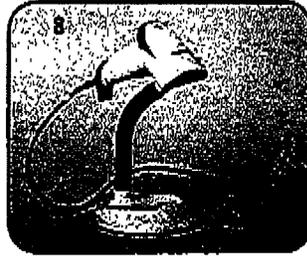
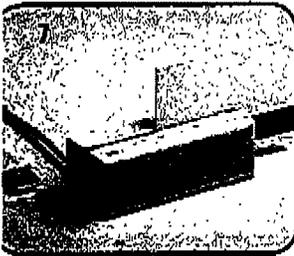
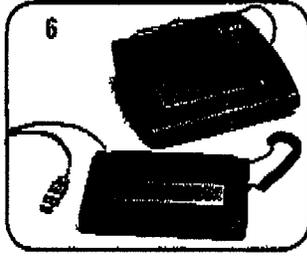
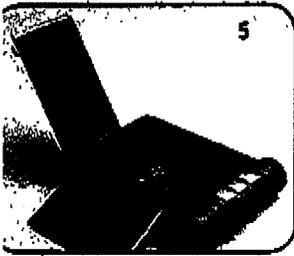
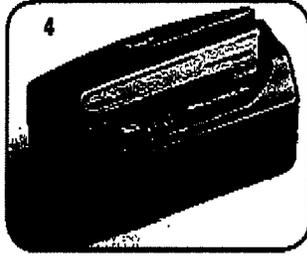
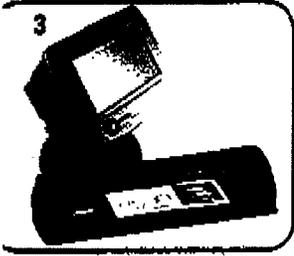
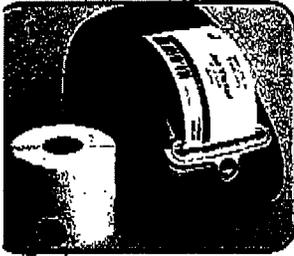
- This component allows you to grant card access (via proximity, barcode, or magstripe) to any visitors or contractors directly from the SVM interface. SVM is tightly integrated with over 30 leading Access Control systems, and we can add new ones very quickly on demand.



### 6. Annual Maintenance/Support Option

- Provides free software updates and upgrades, and unlimited phone/email support.

# EasyLobby Visitor Management



## Hardware Options:

- 1 DYMO 400 Turbo black and white Thermal Badge Printer (printed on adhesive stock, and shown with self-expiring stock)
- 2 CardScan 700 Business Card Scanner
- 3 CSS800 and new SnapShell combination Drivers License & Business Card Scanners (performs OCR on front of license/card and captures the photo and/or card image; broad international support)
- 4 ICI DCM/2 Drivers License Reader (reads the magnetic stripe or 2D barcode on back of license and military ID cards, and authenticates the encoded information has not been tampered with; US and Canada only)
- 5 CSS 1000 Passport/License/Card Scanner (does OCR on passport, license or card and grabs the photo/image; international support)
- 6 Topaz Signature Capture Pad (for NDA, package receipt, or other signature types; larger size can display three screens of text and signature block)
- 7 IDTECH magnetic stripe reader
- 8 Handheld Barcode scanner with hands-free stand (for quick check-out, multi-day check-in and out, and rapid group check-in)
- 9 RFideas pcProx card reader
- 10 Digital web camera with Pan/Tilt/Zoom
- 11 M2SYS Biometric Fingerprint reader

## Badge Stock Options:

- 1) Black & White Thermal – DYMO
  - Adhesive and non-adhesive badges
  - Self-expiring (adhesive or non-adhesive) badges
- 2) Color – Any Inkjet Printer
  - Adhesive badges
  - Fold & Clip badges
  - Removable labels for access cards







# EasyLobby® SVM™ 9.0

## Features and Specifications

### Ease of Use – Main Features

- Enterprise-class scalability – from a single system to hundreds of SVM workstations can share a central database (SQL Server, Oracle or MSDE)
- Manage Visitors, Packages and Assets from a single application
- Automatically capture visitor data from license, passport or business card
- Capture multiple signatures for each Visitor, Package or Asset
- Capture multiple photos for each Visitor and Employee record
- Print Visitor and Employee badges in full color, by Category
- Integrated Custom Badge designer to augment hundreds of built-in templates
- Comprehensive Watch List feature with full support for government denied party lists and sex offender lists, and subscription-based online real-time screening
- Robust bar code functionality to automate check in and check out at individual SVM and Satellite stations, with support for wireless scanners
- Multiple, programmable security alerts with email/SMS notification
- Extensive support for multi-tenant building use (both commercial and residential)
- Customizable self-registration/Kiosk mode for unattended visitor registration and badging, with pre-registration enforcement and barcode check in and check out
- Dynamically updated Grid views for Visitors, Packages and Assets
- Broad range of pre-defined Crystal Reports, with wizard for custom reports
- Enterprise-class, central administration via our Administrator program
- Returning visitor function with biometric support for fingerprint and IRIS recognition

### Customizability

- 24 user definable fields for Visitor, Employee, Package and Asset forms
- Complete control over visitor form fields, including renaming labels and tabs, show/hide, enable/disable, setting required fields and data capture from ID scans
- Create and manage your own lists for Reasons, Categories, Clearances and more

### Integration with Access Control, HR and other systems

- Seamless integration with more than 25 of the leading access control systems for providing certain visitors with customized card access from the SVM interface
- Import employee list(s) from any ODBC database or Active Directory, with auto scheduling and updating
- Flexible data import and export functions
- Support for single sign on, with hooks for alternative authentication methods

### Enterprise-wide, Web-based Visitor Pre-registration

- Separately licensed eAdvance application provides robust web pre-registration by authorized employees, with support for individual and group registration, returning visitors, and manager approval
- Also available as a hosted service for those customers without a web server

Minimum System Requirements for Database Server:

- Microsoft Windows Server (NT, 2000 or 2003)
- 512 MB of RAM
- Disk space (average record size is 10k with no photo, 20k with a photo)

Databases Supported:

- Microsoft™ Desktop Engine (MSDE)
- Microsoft™ SQL Server 2005 Express
- Microsoft™ SQL Server (2000 or 2005)
- Oracle (9i or higher)

NOTE: There is no additional software to install on the database server other than our database schema.

# Mobile Visitor Management Solutions from EasyLobby®

## Uses and Benefits

Very easy to learn and use

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- Wireless (802.11 a/b/g) handheld computer with EasyLobby SVM Mobile software pre-installed
- Integrated driver's license reading (2d barcode and magstripe), with authentication (US and Canada)
- Integrated barcode scanning (for quick check out or to capture barcode number to a field)
- Full keypad (53 keys)
- Extremely rugged
- Gate control option (for opening gates that are not controlled by a centralized access control system)

## EasyLobby Satellite Mobile™

### Uses and Benefits

- Ideal for checking and enforcing clearances to restricted areas with a quick barcode scan of the visitor badge
- For those with the proper clearance, captures arrival and departure time to/from the area
- Eliminates the need for a full workstation with power and network connectivity (wired)
- Can also be used for wireless Check Out at or near an exit point
- Very easy to learn and use



## EasyLobby Package Mobile™

### Uses and Benefits

- Allows you to deliver packages to Employees (rather than having each employee come pick up the package), wherever they are located
- Capture multiple signatures for each package received and delivered
- Does NOT require wireless networking throughout your building
- PDA automatically syncs data to/from your EasyLobby Package database when placed in its cradle
- Very easy to learn and use



## EasyLobby, Inc.

The global leader in Secure Visitor Management systems

35 Highland Circle,  
Needham, MA 02494  
(tel) 781-455-8558  
sales@easylobby.com  
www.easylobby.com

### Symbol MC70 Features

- Wireless (802.11b) handheld computer with EasyLobby Satellite Mobile or EasyLobby Package Mobile software pre-installed
- Integrated barcode scanning
- Alpha-numeric keypad
- Rugged



**eAdvance**

User: Tom Becket

[Pre-Register Visitor](#)  
[Pre-Register Group](#)  
[Returning Visitor](#)  
[View History](#)  
[Change Password](#)  
[Logout](#)

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**Registration Information**

Reason:  \* Employee: Tom Becket  
 Category:  \* Site:   
 Arrival Date:  \* Departure Date:   
 Arrival Time:  \* Departure Time:

**Visitor Information**

First Name:  \* Last Name:   
 Company:  \* Title:   
 Phone:  \* Fax:   
 Email:

\* Required Fields

**System Requirements:**

- Microsoft Windows Server (NT, 2000 or 2003)
- Microsoft IIS 5.0 or higher
- 512 MB of RAM

**Hosted Option:**

- eAdvance can also be hosted by EasyLobby as a value-added service

## Features and Specifications

- Provides robust web pre-registration by authorized employees and tenants
- Support for individual and group registration
- Email confirmations can be delivered to employees and visitors, with registration number and barcode
- Unlimited-user license—any or all of your employees or tenants can be authorized to use eAdvance
- Simple, customizable web form to pre-register individuals or groups
- Online employee list/rights management
- Rules-based approval levels
- Returning visitor lookup (for quick re-registration)
- User password management
- Single sign-on / authentication support
- Ability for employees to do visitor check-out online
- Easy to install and configure
- No user training required

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