DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH
CONTRACTS AND PROCUREMENT ADMINISTRATION
64 NEW YORK AVENUE, NE 4TH FLOOR, WASHINGTON, DC 20002
PHONE: (202) 671-3174 * FAX: (202) 671-3395

July 27, 2009

AMENDMENT TWO (2) *for* INVITATION TO BID NO. RM-09-IFB-096-DJC *for* CLEANING EQUIPMENT

TO ALL PROSPECTIVE BIDDERS:

The above referenced Invitation for Bid (IFB) is hereby amended as follows:

1. **SECTION L.2.1 - THE FOLLOWING LANGUAGE WAS ADDED TO THE SOLICITATION:**

   "One original and 4 *copies* of the written proposals and one electronic copy on a CD in Microsoft format shall be submitted in two parts, titled "Technical Proposal" and "Price Proposal". Proposals shall be typewritten in 12 point font size on 8.5" by 11" bond paper. Telephonic, telegraphic, and facsimile proposals will not be accepted. Each proposal shall be submitted in a sealed envelope conspicuously marked: "Proposal in Response to Solicitation No. **RM-09-IFB-096-BY0-DJC title and name of Vendor".**

ALL OTHER TERMS AND CONDITIONS OF THE INVITATION FOR BID (IFB) REMAIN UNCHANGED.

Only one copy of this amendment is being sent to prospective Offerors. Offerors shall sign below and attach a signed copy of this amendment to each Bid to be submitted to the place specified for receipt of Bids. Bids shall be mailed or delivered in accordance with the instructions provided in the original IFB. In the event your Bid has been previously deposited with the Department of Mental Health, Contracts and Procurement Administration (DMH/CPA), submit this signed Amendment in a sealed envelope, identified on the outside by the IFB number and submission date. This signed Amendment must be received by the DMH/CPA on or before **Monday August 10, 2009 at 12:00 PM EST** the date and time for closing. **Failure to acknowledge receipt of Amendment Two (2) for Solicitation Number RM-09-IFB-096-BY0-DJC may be cause for rejection of any Bid submitted in response to the subject IFB.**

Signed:

Samuel J. Feinberg, CPPO, CPPB
Director, Contracts and Procurement
Agency Chief Contracting Officer

Amendment Number Two (2) is hereby acknowledged and is considered a part of the Bid for Solicitation Number **RM-09-IFB-096-BY0-DJC**

Signature of Authorized Representative	Date
Title of Authorized Representative	Print or Type Name of Offeror