



**DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH**  
**CONTRACTS AND PROCUREMENT SERVICES**  
**64 NEW YORK AVENUE, NE 2<sup>ND</sup> FLOOR WASHINGTON, DC 20002**  
**TELEPHONE NUMBER: 202-671-3171; FAX NUMBER: 202-671-3395**

May 30, 2013

**REQUEST FOR PROPOSALS (RFP)**  
**FOR CONSUMER FOCUSED ACTIVITY CENTER**  
**RM-14-RFP-004-BY4-MA SOLICITATION AMENDMENT NUMBER THREE (3)**

**TO PROSPECTIVE OFFERORS:**

**THE DEPARTMENT OF MENTAL HEALTH (DMH) REQUEST FOR PROPOSAL (RFP) SOLICITATION RM-14-RFP-004-BY4-MA HAS BEEN AMENDED TO REFLECT THE FOLLOWING:**

Question No.	RFP Section	Question/Comment
1		<b>SUBMISSION DEADLINE UPDATE</b>
<b>DMH RESPONSE:</b> <b>SUBMISSION DEADLINE CHANGED FROM FRIDAY, MAY 31, 2013 AT 2:00 P.M. TO MONDAY, JUNE 10, 2013 AT 2:00 P.M.</b>		

Question No.	RFP Section	Question/Comment
2		<b>SUBCONTRACTOR SERVES AS EXECUTIVE DIRECTOR.</b>
<b>DMH RESPONSE:</b> Subcontractor can't serve as Executive Director of the Consumer Focused Activity Center (CFAC).		

Question No.	RFP Section	Question/Comment
3	Section L.22.2	<b>SCHEDULE L.22 OPTIONAL PRE-PROPOSAL CONFERENCE PAGE 66.</b>
<b>DMH RESPONSE:</b> Impromptu questions shall be permitted and spontaneous answers shall be provided at the District's discretion. Verbal answers given at the pre-proposal conference are only intended for general discussion and do not represent the District's formal position. All questions must be submitted in writing to the Director/ACCO following the close of the Pre-Proposal conference in order to generate a formal answer, but in any event no fewer than Five (5) days prior to the date set for receipt of proposals. Answers shall be provided in writing to all prospective Offerors who are listed on the official Offerors' list as having received a copy of the solicitation, and shall be issued as an Amendment to the solicitation.		
<b>This is a Request for Proposal and not an application process.</b>		

Question No.	RFP Section	Question/Comment
4	Section L.8	<b>SCHEDULE L.8.1 PROPOSAL PROTESTS PAGES 61-62.</b>
<b>DMH RESPONSE:</b> <p style="text-align: center;"> <b>Contract Appeals Board</b>  <b>441 4th Street, NW, Suite 350N</b>  <b>Washington, DC 20001</b>  <b>Email: <a href="mailto:cab.dc.gov">cab.dc.gov</a></b>  <b>Phone: (202) 727-6597</b>  <b>Fax: (202) 727-3993</b> </p> <p>The Contract Appeals Board has exclusive jurisdiction to decide protests of District contract solicitations and awards, appeals by contractors of District contracting officer final decisions, claims by the District against contractors, appeals by contractors of suspensions and debarments, and contractor appeals of interest payment claims under the Quick Payment Act. The Board's website provides links for parties to conduct electronic filing in Board cases and to conduct full text searching of pleadings in pending and closed cases.</p>		

Question No.	RFP Section	Question/Comment
5		<b>PAID OR VOLUNTEER POSITIONS FOR PEER SUPPORT.</b>
<b>DMH RESPONSE:</b> Peer Support is defined as paid positions. Contractors are required to pay Peer Support at a minimum the D.C. Living Wage. Peer Support provides can be Subcontractors.		

Question No.	RFP Section	Question/Comment
6		<b>ADDITIONAL LINE ITEMS.</b>
<b>DMH RESPONSE:</b> There can be absolutely no changes made to the documents contained in this Solicitation that require Completion by Contractors. There is no ability to add additional Line Items in the Budget that are additions to the Line Items contained in the RFP.		

Question No.	RFP Section	Question/Comment
7		<b>LINE ITEMS FOR STIPENDS.</b>
<b>DMH RESPONSE:</b> The answer to question 3 is negative and there is no ability to include a Line Item for Stipends.		

Question No.	RFP Section	Question/Comment
8		<b>SUBCONTRACTORS PERFORMING PAID WORK.</b>
<b>DMH RESPONSE:</b> There is no limit on the number of subcontractors who can perform paid work.		

Question No.	RFP Section	Question/Comment
9		<b>STAFF DEVELOPMENT TRAININGS.</b>
<b>DMH RESPONSE:</b> Staff Development includes training.		

Question No.	RFP Section	Question/Comment
10		ACTIVE PRESENCE.
<b>DMH RESPONSE:</b> Active Presence is not defined as a Mobile Crises Unit.		

Question No.	RFP Section	Question/Comment
11		MINIMUM REQUIREMENTS FOR GRAND OPENING.
<b>DMH RESPONSE:</b> These issues are business decisions to be made by the Contractor in submitting their response to this RFP.		

Question No.	RFP Section	Question/Comment
12		FUNDRAISING ACTIVITIES.
<b>DMH RESPONSE:</b> Fundraising Activities are not permissible to be included in the Budget and DMH shall not consider budget Fundraising Activities.		

**THE DISTRICT SHALL FURNISH RESPONSES TO ANY QUESTIONS SUBMITTED IN WRITING TO ALL PROSPECTIVE OFFERORS BY ISSUING ANOTHER ADMENDMENT TO THIS SOLICITATION IF NECESSARY.**

Signed:

  
 Samuel J. Feinberg, CPPO, CPPB  
 Director, Contracts and Procurement  
 Agency Chief Contracting Officer

Amendment Number Three (3) is hereby acknowledged and is considered a part of the RFP for Solicitation Number: **RM-14-RFP-004-BY4-MA**. **All Correspondence or inquiries related to this Solicitation or any modifications shall be addressed to:**

Samuel J. Feinberg, CPPO, CPPB, Agency Chief Contracting Officer  
 Director of Contracts and Procurement Services  
 64 New York Avenue, NE – 2<sup>nd</sup> Floor Washington, DC 20002  
 (202) 671-3188 Office; (202) 671-3395; Fax; Email: [Samuel.Feinberg@dc.gov](mailto:Samuel.Feinberg@dc.gov)

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 Print or Type Name of Bidder

\_\_\_\_\_  
 Title of Authorized Representative

\_\_\_\_\_  
 Signature of Authorized Representative

\_\_\_\_\_  
 Date